



# MASITE Board Meeting

May 7, 2019  
Meeting Minutes

## KEY Meeting Objectives

- DOT Engagement
- Nominations & Awards

Location: Conference Call

Agenda Item	Description
Call to Order	<i>Meeting start – 9:01 PM</i>
Previous Minutes	<ul style="list-style-type: none"> <li>• Meeting minutes approval delayed until next meeting with a quorum.</li> </ul>
Sponsorship	<ul style="list-style-type: none"> <li>• Update document with sponsor firms and contacts as often as need be to keep it current.</li> </ul>
Newsletter	<ul style="list-style-type: none"> <li>• Time for another newsletter</li> </ul>
Annual Meeting	<ul style="list-style-type: none"> <li>• Liz gave an update. Save the date is out. Cindy McCormick to be approached about workshop events for the Thursday afternoon. Next annual meeting committee call on May 21. Committee is well staffed with volunteers.</li> </ul>
PennDOT Engagement	<ul style="list-style-type: none"> <li>• Last year there were 5 PennDOT MASITE members, this year it is 13, so the trend is in the right direction. DeIDOT has 23 MASITE members. Not sure about NJDOT or WVDOT</li> <li>• We must continue to entice DOT membership.</li> </ul>
Membership	<ul style="list-style-type: none"> <li>• Tabled until next meeting with AI</li> </ul>
Nominations	<ul style="list-style-type: none"> <li>• Nominations committee to provide information for Secretary by June 6</li> </ul>
AV Summit Update	<ul style="list-style-type: none"> <li>• Jeff said that this year's venue can accommodate more people than in previous years, conference is hoping to have ~500 attendees</li> </ul>
District	<ul style="list-style-type: none"> <li>• Annual Meeting was a success. Still waiting on the numbers.</li> </ul>
Area coordinators	<ul style="list-style-type: none"> <li>• Events planned in all three areas.</li> </ul>
Awards	<ul style="list-style-type: none"> <li>• AI would like to give awards at our annual meeting rather than in</li> </ul>



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	<p>December.</p> <ul style="list-style-type: none"><li>• Submissions for POY should begin in July, due in August.</li><li>• AI would like to give out the President's Award this year.</li></ul>
Next Meeting:	<ul style="list-style-type: none"><li>• TBD</li></ul>





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Name	Position	Organization	Attendance	
			In Person	Call
<i>Executive Board</i>				
Al Federico	President	Albert Federico Consulting		
Steve Palmer	First Vice-President	Gannet Fleming		X
Mahmood Shehata	Second Vice-President	RK&K		
Amy Staud	Treasurer	HDR Engineering		
Peter O'Halloran	Secretary	Urban Engineers		X
Chris Prisk	Past President/ District Representative	Langan Engineers		
Lindsey Ulizio	Western Area Coordinator	WRA		
Michael Davidson	Central Area Coordinator	PA Turnpike		
Becky Biro	Eastern Area Coordinator	JMT		X
Jenn Walsh	Section Advisor	HDR		
<i>Other</i>				
Jeff Bergsten	AV Summit Liaison	Michael Baker		x
Steve Gault	Membership Coordinator	PennDOT		x
Kate Russo	Mid-Colonial District President	JMT		x
Liz Schwartz	Annual Meeting Chair	Alfred Benesch		X
			7/14 Attended	