

## MASITE Technical Committee Meeting MINUTES

Date/Time: Thursday, January 16, 2020 @ 9AM

Call In Number: 712-775-7031 Access Number: 343164

### Administrative

- Approved Previous Meeting Minutes (**NOVEMBER**)
- MASITE Website
- Technical Committee send quarterly reminder in newsletter regarding online training links

### Technical Training/Professional Development

- MASITE Annual Meeting: Query attendees with “fishbowl” fill in the blank;
- MASITE Member Survey 2019: Technical Training Interest (**Ben**)
  - 2018 Responses
    - 12 responses; 100% completion rate and it typically took 2 minutes to complete.
    - Technical Committee Focus
      - Webinars/Training opportunities with PDH’s 83%
      - Quarterly updates on “new” technical information 75%
      - Live Workshops on technical engineering subjects 58%
      - Provide “hands-on” field traffic signal/ITS training 58%
    - Top Four Topic Explorations:
      - Traffic Engineering 58%
      - Simulation/HCM/Reliability Analysis 58%
      - Traffic Engineering/ITS Hardware 58%
      - Intelligent Transportation Systems (ITS) 42%

**ACTION:** Ben is updating the previous survey to an online format. He will send that survey for the committee to review and then forward to Pete O’Halloran.

### **Work with coordinators when scheduling an event:**

2020 Area Coordinators:

Eastern Coordinator: Rebecca Biro (JMT) [rbiro@jmt.com](mailto:rbiro@jmt.com) (215) 496-4736

Central Coordinator: Chad Martin (Erdman Anthony) [martinc@erdmananthony.com](mailto:martinc@erdmananthony.com), (717) 766-1741

Western Coordinator: Lindsey Ulizio (WRA) [LUlizio@wrallp.com](mailto:LUlizio@wrallp.com) (724) 779-7940

**ACTION:** The names of Area Coordinators have been updated here. Marie will reach out to Chad Martin regarding getting a representative on our committee.

- **Ethics Training (Joe)**
  - Delaware requires 3 hours; however, the Primary State license requirement overrides the Delaware requirements
  - NJ requires 2 hours
  - TESC held an Ethics Training session at the 2019 meeting (December 10<sup>th</sup>).
  - MASITE held an Ethics Training session at the 2019 annual meeting instead of holding a separate training 2-3 weeks after the annual meeting. About 20 people attended. The presentation was given by a professional at Wallace Montgomery.
  - Reviewing several potential candidates; if anyone has suggestions reach out to Becky Biro
  
- **Traffic Cabinet Training** - Try to host training event every other year
  - **Looking to provide additional events in Pittsburgh and South NJ**
  - **New Jersey (Joe - Hold as reminder for 2020)**
    - Last event Nov. 14, 2018, Burlington County, NJ
  - **Central PA Area ((Chad to nominate)- Hold as a reminder in 2020)**
    - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
    - Last event was on October 10, 2018
    - Very successful - 38 registrants
  - **Delaware (Eric - Hold as a reminder in 2021)**
    - Signals 101: Last scheduled 3/20/2019; at signals shop in Dover DE
    - Full class
    - Interest in providing for DelDOT employees
  - **Eastern PA Signal Training (Becky)**
    - Signal Service, West Chester, 10/22/19 – solar flashers and midblock crossing systems. Two sessions, AM (10-12) and PM (1:30 – 3); 20 attendees registered at each session.
    - Joe will reach out to Mike Shea of Signal Control Products and Pete (Warminster Township) to discuss potential signal training.
    - 201: Advanced Signals March 12, 2019; at Signal Control Products, 199 Evans Way Branchburg, NJ
    - Tru-Traffic Training at PennDOT 3/19

- Signals 101: Last event was June 7, 2017 in Warminster, PA
- Schedule an event for Contractors to attend this Fall 2019
- **Philadelphia Area (*Joe Hold until 2021*)**
  - January 8-10, 2019: PennDOT District 6-0 Walking Tour of Traffic Signal Technology; 60 Members attended
  - February 28, 2019: Signals 101 Training Event Scheduled in Philadelphia, hosted by General Highway Products

**DISCUSSION:** Philadelphia area events are well attended, especially on cabinet training. We should continue looking to do more of these events. Becky is working on something in the Warminster area.

- **NJDOT HOP 101 Training, (*Joe*)**
  - New Highway Access permit regulations will be released in the next year... will coordinate with them to share information on their sponsored trainings.
  - Joe will follow up with NJDOT to find out the status of the new regulations

**ACTION:** Joe will investigate the status of the release of the permit regulations changes.

- **IMSA Signal Inspection Training/Traffic Control & Flagger Training (*ON HOLD*)**
  - Consider hosting a discounted training for members
  - PennDOT has an online work zone training & Traffic Signal Training available at:  
<http://www.dot.state.pa.us/Portal%20Information/Traffic%20Signal%20Portal/Training.html>
  - Only 6 members were interested so provided information for the IMSA training event in Late March, 2019 at Bordentown, NJ
  - Continue to work with PennDOT and IMSA for a possible future PA event at PennDOT.

#### **Automated Traffic Signal Performance Measures (*Becky*)**

- ATSPM event with Mike Shea in the planning stages for Feb/March 2020. The event is planned to be more “hands on”.

**ACTION:** Becky is working with Lindsay on the above item. Becky will email committee when details are known.

## Student Outreach

- **Coordination with Educational Outreach Committee**
  - The EO Committee really only volunteers at one event per year in the Philadelphia area (City Design challenge)
  - Joe - STEM high school program presentations to get kids involved;
  - Joe has a presentation for STEM presented to Philadelphia Schools; Joe provides the Powerpoint to the classroom and just arrives to do the follow up discussion
  - If you are interested, contact Christina Holiday, College Access Program Coordinator at [choliday@philadefund.org](mailto:choliday@philadefund.org)
- **TESC Poster Session : Student Outreach Opportunity (*Brad*)**
  - Event held at PA TESC at PSU
  - Need volunteers to judge the student poster session. Email Brad directly with interest.
  - The posters are displayed on Thursday morning of the conference. Past events had participation from PSU, University of Pittsburgh and Villanova. Judges will review posters according to set criteria.

**DISCUSSION:** The Poster Session was completed successfully. Brad was not on the call to discuss further.

- **Future City Competition, January 18**
  - MASITE is looking for two judges to participate to identify student projects with innovative transportation elements in their Future City presentations/models. If you are interested in participating as a special awards evaluator on behalf of the MASITE transportation award for as a general competition judge, please sign up at [www.futurecityphilly.org](http://www.futurecityphilly.org).

**DISCUSSION:** Announcement of the need for volunteers was distributed to members via Peter O'Halloran.

- **Driver's Ed Educational Outreach (*Dave/Joe*)**
  - National Safety Council and ITE are working together to discuss this topic
  - LOCATE Chapter of MOVITE Section of ITE has won awards for their activities/program related to teen driver safety DRIVE SMART campaign
  - The [DriveSmart-LOCATE](#) is a safe-driving campaign for teens.
  - Potentially Pilot DriveSmart-LOCATE locally and nationally.
  - For more information visit the NSC website for Defensive Driving at: <https://www.nsc.org/safety-training/defensive-driving>
  - Dave will be presenting to Media High Schools; likes how it meets with the goals of Vision Zero. Students represent a disproportionate number of incidents and heading off when they are young would be great. The School District would like to schedule this in the spring. Springfield School District may be interested as well.

- Commitment: Travel time; 30 minute video and follow up discussion. Information is below
- Consider sharing this information through a MASITE email blast.
- Central Bucks HS South will be hosting an event in Fall, 2019 (Amy)
- Amy shared with Delaware TMA and TMA Bucks.

Video: <https://hdr.wistia.com/medias/kk6yfjo8b6%20>

Websites: <https://sites.google.com/site/locatechapter/making-a-difference> (older link)  
<http://locatechapter.org/drive-smart/> (newer link)

Powerpoint:

<https://drive.google.com/file/d/1nRJmI00XITLcNyzmyyRT8LZP0tZ0uraR/view?usp=sharing> (LOCATE Safe Driving PPT)

- **Update from MASITE Board (*Mike Davidson*)**

**DISCUSSION:** Mike said that the new board has just been seated. A leadership retreat is planned for next week.

### New Business

**ACTION:** Please see upcoming events for updates.

### Upcoming Events

- **TBD -- NJDOT HOP 101 Training** (*after the new DelDOT regulations come out*)
- **December TBD, 2020 Transportation Engineering and Safety Conference at Penn State University**
- **April 19<sup>th</sup>-21<sup>st</sup>, 2020, ITE Mid Colonial District Annual Conference in Baltimore at the Sheraton Inner Harbor Hotel.**

### Upcoming Committee Meetings:

- Thursday, February 20, 2020
- Thursday, March 19, 2020

**Attendance**

<b>Committee Members</b>	<b>4/18/19</b>	<b>5/16/19</b>	<b>6/20/19</b>	<b>9/19/19</b>	<b>10/17/19</b>	<b>11/21/19</b>	<b>1/16/20</b>
<i>Adam Holtzapple, PE, PTOE, HDR</i>	-	Y	-	-	-	-	Y
<i>Becky Biro, PE, PTOE, JMT</i>	Y	Y	-	-	Y	Y	Y
<i>Ben Guthrie, PE, TPD</i>	Y	Y	Y	-	Y	Y	Y
<i>Bill King, PE, PTOE, Baker</i>					Y	Y	Y
<i>Brad DiCola, PE, PTOE, GF</i>	-	-	-	-	Y	-	-
<i>Bridget Postlewaite, PE</i>	-	-	-	-	-	-	-
<i>Dave Petrucci, Jr., PE, PTOE, FHWA</i>	Y	-	-	Y	Y	Y	-
<i>Eric Ostimchuk, PE, PTOE, TPD</i>	-	Y	-	-	-	-	-
<i>Jennifer Warner, EIT, ENV SP Michael Baker</i>	-	Y	-	-	-	-	-
<i>Joe Fiocco, P.E., PTOE, SAFE</i>	Y	-	Y	Y	Y	Y	Y
<i>Marie Pantalone, PE, PTOE, SAFE</i>	-	-	-	Y	Y	Y	Y
<i>Mike Davidson (MASITE Board Rep), PTC</i>	Y	-	Y	Y	-	-	Y
<b>Guests</b>							

MASITE Exec Board Contact Information:  
<http://www.masite.org/executive.html>

MASITE Technical Committee Contact Information:  
<https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVgISckWiOt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing>

<b>MASITE TRAINING EVENTS</b>	<b>Date</b>	<b>Location</b>	<b>MASITE Rep</b>	<b>Fee</b>	<b>NOTES/COMMENTS</b>
Eastern PA/Warminster 101 Signals	6/7/2017	Warminster Public Works	Fiocco/Kaminski	\$0.00	
Automated Traffic Signal Performance Measures	3/13/2018	Dixon Center, Harrisburg	Mike Davidson	\$50.00	
Ethics Training	9/10/2018	ITS/MASITE Annual Pittsburgh PA			
Central PA 101 Signals	10/10/2018	Lancaster, PA	Jennifer Warner	\$0.00	
New Jersey 101 Signals	11/14/2018	Burlington Co. NJ		\$0.00	
PennDOT District 6-0 Walking Tour of Traffic Signal Tech	1/8/2019	PennDOT District 6	Peter O'Halloran/Joe Fiocco	\$0.00	
Philadelphia 101 Signals	2/28/2019	Philadelphia	Peter O'Halloran/Joe Fiocco	\$0.00	
201 Signals: Signal Controller Training	3/12/2019	Branchburg, NJ	Lindsey Klein	\$0.00	
Tru-Traffic	3/19/2019	PennDOT District 6	Lindsey Klein	\$100.00	
Delaware	3/20/2019	DelDOT, Dover, DE	Eric Ostimchuk	\$0.00	
IMSA Signal Inspection Training	3/26/2019	Bordentown, NJ	Kaminski		
Automated Traffic Signal Performance Measures	4/25/2019	PennDOT District 6	Becky Biro/Kaminski	\$10 & \$20	35 Attendees Lunch
Philadelphia 101 Signals	9/1/2019	Date & Location TBD	Peter O'Halloran/Joe Fiocco		
Eastern PA Signals	10/22/2019	Signal Service, West Chester	Becky Biro/Melissa Mo	\$0.00	20 Attendees at morning and afternoon sessions.
Pittsburgh 101 Signals	-	-			
Southern NJ 101 Signals	-	-			
NJDOT HOP 101 Training			Joe Fiocco		

**Signal Services, Inc. Arlene Stromberg, Tom Bailey, Gary Mei, Samantha McNerney**  
**Signal Control Products Mike Shea, Ammon Baker**  
**General Highway Products Jack Beady, Dave Stevens, Bob Rainone**  
[MASITE Technical Committee Training Worksheet](#)