MASITE Technical Committee Meeting MINUTES

Date/Time: Thursday, January 17, 2019

Call In Number: 712-775-7031   Access Number: 343164

I. ADMINISTRATIVE

- Approve Previous Meeting Minutes (November)
  ○ Meeting minutes approved
- MASITE Website (Nik)

**ACTION:** Amy to provide Nik with November minutes.

II. TECHNICAL TRAINING/PROFESSIONAL DEVELOPMENT

1. MASITE MEMBER SURVEY: TECHNICAL TRAINING INTEREST *(Ben)*

   **2018 Responses**

   - 12 responses; 100% completion rate and it typically took 2 minutes to complete.

   **Technical Committee Focus**
   - Webinars/Training opportunities with PDH’s 83%
   - Quarterly updates on “new” technical information 75%
   - Live Workshops on technical engineering subjects 58%
   - Provide “hands-on” field traffic signal/ITS training 58%

   **Top Four Topic Explorations:**
   - Traffic Engineering 58%
   - Simulation/HCM/Reliability Analysis 58%
   - Traffic Engineering/ITS Hardware 58%
   - Intelligent Transportation Systems (ITS) 42%

   **ACTION:** Ben offered to take this over for 2019; Amy will share information

2. Ethics Training *(Amy/Joe)*

   - Delaware requires 3 hours; however, the Primary State license requirement overrides the Delaware requirements
   - NJ requires 2 hours
   - Continue to hold for the Annual MASITE meeting this fall in Lancaster PA

3. Traffic Signal Training

   - Pittsburgh/South NJ/Delaware Areas Desire to replicate the Warminster Township training in other geographic regions.
○ **New Jersey** */(Joe Hold as reminder for future)/*
  - Previous training on November 15th, 2018 in Burlington County
  - The event was well attended

○ **Central PA Area** */(Jennifer)/*
  - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
  - Previous event was on 10/10/18

○ **Delaware** */(Eric)/*
  - DelDOT & City of Wilmington
  - Scheduled for 2/20/2019 Dover, DE Signals Training 101

○ **Eastern PA Signal Training** */(Amy/Joe)/*
  - Amy contacted Mike Shea to determine if Mike would be willing to develop a more advanced training on Signals to include controller cabinet and troubleshooting *(Signals 102 The Next Level Signal Training)*
  - Lindsey Klein is working on a similar event so she will be handling this event.
  - Event is scheduled for March 12, 2019 at Signal Control Products, Inc. 199 Evans Way, Branchburg, NJ.

**ACTION:** No action by committee

○ **Philadelphia Area** */(Peter/Joe)/*
  - PennDOT District 6-0 Walking Tour of Traffic Signal Technology (Joe)
    - Dave Adams provided an excellent event for the Walking Tour of Traffic Signal Technology at District 6-0 January 8th-10th, 2019.
    - 60 MASITE members attended the event
  - Philadelphia *Signals 101 Training Event* (Peter)
    - Hosted by General Highway Products
    - Scheduled for February 28, 2019

4. **NJDOT HOP 101 TRAINING** */(Joe)/*
   ○ New Highway Access permit regulations will be released in the next year… will coordinate with them to share information on their sponsored trainings

5. **IMSA SIGNAL INSPECTION TRAINING/TRAFFIC CONTROL & FLAGGER TRAINING** */(Amy)/*
   ○ Consider hosting a discounted training for members
   ○ Online training available at the PennDOT Traffic Signal Training: *http://www.dot.state.pa.us/Portal%20Information/Traffic%20Signal%20Portal/Training.html*
   ○ Amy contacted the 6 interested MASITE members to make them aware of the late March, 2019 IMSA NJ training in Bordentown, NJ

**ACTION:** Amy will work with PennDOT and IMSA on a future event potentially at PennDOT with a discount rate for PennDOT staff.
6. STUDENT OUTREACH
   ○ Coordination with Educational Outreach Committee
     ○ The EO Committee volunteers at one event per year in the Philadelphia area (City Design challenge)
     ○ Technical Committee won’t be stepping on toes if we continue our outreach efforts
     ○ Joe - STEM high school program presentations to get kids involved;
     ○ Jennifer just sent the STEM Outreach Competition Info to the Section and District leaders and hopes to hear back from MASITE soon.
     ○ Joe has a presentation for STEM presented to Philadelphia Schools; Joe provides the Powerpoint to the classroom and just arrives to do the follow up discussion

**ACTIONS:** Jennifer did reach out but did not receive a response; she’ll continue to work on this. Feel free to reach out to Christina Holiday, Coordinator; College Access Program at choliday@philaedfund.org if you’d like to participate

7. TESC POSTER SESSION : STUDENT OUTREACH OPPORTUNITY (Brad)
   ○ Event held during PA TESC at PSU
   ○ There were 4-6 Posters with student presenters
   ○ Poster review time was limited
   ○ There was an effort by Brad to secure a “prize” for 1st place

III. SPECIAL REQUESTS
   ● Driver’s Ed Educational Outreach (Dave)
     ○ National Safety Council has released defensive driver safety training certification
     ○ National Safety Council and ITE are working together to discuss this topic
     ○ LOCATE Chapter of MOVITE Section of ITE has won awards for their activities/program related to teen driver safety DRIVE SMART campaign
     ○ Dave: no update on the Driver’s Ed Educational Outreach but ITE Texas District is putting together sessions for their meeting; contact Dave if you are interested in posting a session as an Abstract for the ITE Texas meeting
     ○ Dave discussed the DriveSmart-LOCATE, which is a safe-driving campaign for teens. He is hoping this can be piloted locally and nationally.
     ○ For more information visit the NSC website for Defensive Driving at: https://www.nsc.org/safety-training/defensive-driving

**ACTION:** Revisit this item in the Spring or Fall; Dave Petrucci will see what other states are doing to support this effort and report back

**Video:** https://hdr.wistia.com/medias/kk6yfjo8b6%20
**Websites:** https://sites.google.com/site/locatechapter/making-a-difference (older link)
http://locatechapter.org/drive-smart/ (newer link)
**Powerpoint:**
IV. UPDATE FROM MASITE BOARD *(Steve Palmer)*

- Steve: National dues will be waived; with $20/MASITE dues. Next year will be a 50% reduction on national dues and no reduction in 2021.
- Peter O'Halloran is Secretary
- Rebecca Biro Eastern Area Coordinator

**ACTION:** Steve will check and report back if there are discounted dues for students/recent graduates.

**Upcoming Events**

- **February 20, 2019 Delaware** *Signals 101 Training*: Dover, Delaware: Eric Ostimchuk
- **February 28, 2019 Philadelphia** *Signals 101 Training* by General Highway Products: Peter O'Halloran
- **March 12, 2019** *Signals Training 102: The Next Level Signal Training*: Signal Control Products, Branchburg, NJ: Lindsey Klein
- **Week of March 18,2019** *Tru-Traffic Presentation*: PennDOT/MASITE event John Albeck: Lindsey Klein
- **March 25-28, 2019 IMSA NJ Training;** Bordentown, NJ
- **September 26 & 27, 2019** Annual MASITE Meeting: in Lancaster PA
- **TBD -- NJDOT HOP 101 Training** *(after the new DelDOT regulations come out)*

**Upcoming Committee Meetings:**

- Thursday, February 21 - Conference Call
- Thursday, March 21 - Conference Call
- Thursday, April 18 – Conference Call

*Attendance available on next page.*
### Attendance

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**Guests**

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MASITE Exec Board Contact Information: [http://www.masite.org/executive.html](http://www.masite.org/executive.html)

MASITE Technical Committee Contact Information:

[https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOIt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing](https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOIt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing)