

MASITE Technical Committee Meeting MINUTES

Date/Time: Thursday, November 14, 2018, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes** (October)
 - Meeting minutes approved

ACTION: Nik will upload the minutes to the website (only the past year's minutes)

- **MASITE Website** (*Nik*)
 - Confirmation from Eric that the contact info sheet has been updated

ACTION: Nik can upload the minutes to the website; Amy will provide April - October to Nik to post

Technical Training/Professional Development

- **MASITE Member Survey: Technical Training Interest** (*Amy*)
 - 2018 Responses
 - 12 responses; 100% completion rate and it typically took 2 minutes to complete.
 - *Technical Committee Focus*
 - Webinars/Training opportunities with PDH's 83%
 - Quarterly updates on "new" technical information 75%
 - Live Workshops on technical engineering subjects 58%
 - Provide "hands-on" field traffic signal/ITS training 58%
 - *Top Four Topic Explorations:*
 - Traffic Engineering 58%
 - Simulation/HCM/Reliability Analysis 58%
 - Traffic Engineering/ITS Hardware 58%
 - Intelligent Transportation Systems (ITS) 42%
- **Ethics Training** (*Amy/Joe*)
 - Delaware requires 3 hours; however, the Primary State license requirement overrides the Delaware requirements
 - NJ requires 2 hours

ACTION: Follow Up: Amy will check into the status of the Ethics requirement in Pennsylvania

- **Traffic Cabinet Training**

- **Pittsburgh/Harrisburg/South NJ/Delaware Areas** Desire to replicate the Warminster Township training in other geographic regions.
- **New Jersey (Joe)**
 - Joe will take the lead on this area
 - Burlington County will host (contact: Marty Livingston)
 - Mike Shea will do the training
 - 21 signals in close proximity to the city hall/public works building
 - Nov. 15th

Joe: The training went very well and everything went smoothly; Joe's son attended. Mike Shea is willing to continue with this training. Peter asked if we could possibly do a follow up. Great introduction; how about a follow up training for staff beyond Signals 101?

ACTION: Amy: Training for a non-certificate more advanced signal training sessions; follow up with Mike Shea

- **Central PA Area (Jennifer Hold as a reminder in future)**
 - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
 - Event was on 10/10/18
 - Very successful - 38 registrants
 - New signal for field-view
- **Delaware (Eric)**
 - DeIDOT & City of Wilmington

Eric: Scheduling the training is difficult in Delaware; the majority of municipalities Delaware do not own signals except in the city of Wilmington. Eric is working through finding a source and hopes to have a course next Spring.

ACTION: Eric will continue to work through this.

- **Philadelphia Area (Peter/Joe)**
 - Planning a second event in October

Joe: Discussed the PennDOT District 6 traffic signal coordination systems center where staff are able to pull up various signal corridors and review operations and make timing adjustments.

Eric: Discussed the MASITE event just after the Pope's visit at Philadelphia's Central Command Traffic Control Center.

ACTION: Joe will reach out to Dave Adams to try and schedule a MASITE Tech visit to view the signal systems in District 6.

- **NJDOT HOP 101 Training, (Joe... Reminder. No update necessary for a few months)**

- New Highway Access permit regulations will be released in the next year... will coordinate with them to share information on their sponsored trainings
- **IMSA Signal Inspection Training/Traffic Control & Flagger Training (Amy)**
 - Consider hosting a discounted training for members
 - PennDOT has an online work zone training
 - Push towards the winter months, based on Gilmore & Associates, Inc. Trainer Availability
 - Amy sent out email blast to MASITE group; only 5 responses were received for Signal and no responses for Flagger Training.

ACTION: Amy will send out a second and final call to assess interest; if less than 15 participants, then share the IMSA March training in NJ with interested participants.

Student Outreach

- **Coordination with Educational Outreach Committee**
 - The EO Committee really only volunteers at one event per year in the Philadelphia area (City Design challenge)
 - So we won't be stepping on toes if we continue our outreach efforts
 - Joe - STEM high school program presentations to get kids involved;
 - SEE LAST PAGE OF THIS DOCUMENT FOR JOE'S STEM CONTACT INFORMATION
 - Jennifer just sent the STEM Outreach Competition Info to the Section and District leaders and hopes to hear back from MASITE soon.
 - Joe has a presentation for STEM presented to Philadelphia Schools; Joe provides the Powerpoint to the classroom and just arrives to do the follow up discussion

ACTIONS:

- Jennifer did reach out but did not receive a response; she'll continue to work on this.
- Joe: Provide a photo of his presentation and he may receive \$500 to donate to the Philadelphia Educational Fund.
- **TESC Poster Session : Student Outreach Opportunity (Brad)**
 - Information has been sent out to students and tech committee
 - Anticipate that the MASITE Tech Comm involvement will be similar to previous years
 - Received interest from 6-8 students - still coordinating with professors
 - Please email Brad if you're interested in participating; Ben is interested
 - Poster session on Thursday; interview during 1st morning break
 - Including Pitt students this year

Special Requests

- **Driver's Ed Educational Outreach (Dave)**
 - ITE Transp. Safety Council has released defensive driver safety training certification
 - ITE Safety Council and Education Council are working together to discuss this topic

- LOCATE Chapter of MOVITE Section of ITE has won awards for their activities/program related to teen driver safety
- Dave: no update on the Driver's Ed Educational Outreach but ITE Texas District is putting together sessions for their meeting; contact Dave if you are interested in posting a session as an Abstract for the ITE Texas meeting
- Dave discussed the [DriveSmart-LOCATE](#) which is a safe-driving campaign for teens. He is hoping this can be piloted locally and nationally.

ACTION: Contact Dave if you are interested in spearheading the DriveSmart local initiative or presenting an Abstract to the ITE Texas

Video: <https://hdr.wistia.com/medias/kk6yfjo8b6%20>

Websites: <https://sites.google.com/site/locatechapter/making-a-difference> (older link)
<http://locatechapter.org/drive-smart/> (newer link)

Powerpoint:

<https://drive.google.com/file/d/1nRJmI00XITLcNyzmyRT8LZP0tZ0uraR/view?usp=sharing> (LOCATE Safe Driving PPT)

- **Update from MASITE Board (*Steve Palmer*)**
 - Steve reported the Board is considering restructuring but the board is still working on details.

Upcoming Events

- **Dec. 5/6/7, Penn State Traffic Engineering and Safety Conference**
 - State College, PA
 - Breakfast Dec. 7 (Thursday); 7AM at Gardens at Penn Stater- Email Amy with RSVP akaminski@gilmore-assoc.com; Amy will make the reservation
- **March (TBD), IMSA Signal Inspection Training and/or Traffic Control/Flagger training**
- **TBD -- NJDOT HOP 101 Training** (*after the new DeIDOT regulations come out*)

Upcoming Committee Meetings:

- No call in December; Meet at Gardens at Penn Stater 7AM Breakfast
- Thursday, Jan 17 - Conference Call
- Thursday, February 14 - Conference Call
- Thursday, March 21 - Conference Call

Attendance

Committee Members	4/19//18	5/17/18	6/21/18	7/19/18	9/21/18	10/18/18	11/15/18
<i>Amy Kaminski, P.E., PTOE</i>	Y				Y	Y	Y
<i>Ben Guthrie, P.E.</i>	Y	Y	Y	Y	Y	Y	Y
<i>Adam Holtzapple</i>		BB	BB	BB	BB		Y
<i>Bradley (Brad) DiCola, PE, PTOE</i>	Y	Y		Y		Y	Y
<i>Bridget Postlewaite, PE</i>	Y	Y			Y	Y	-
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>			Y			Y	Y
<i>Eric Ostimchuk, P.E., PTOE</i>	Y		Y		Y		Y
<i>Jennifer Warner, EIT, ENV SP</i>	Y	Y	Y	Y	Y	Y	Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>	Y		Y	Y	Y	Y	Y
<i>Karen Scurry, P.E.</i>							Y
<i>Melissa Mo</i>		Y	Y	Y			-
<i>Nikhil (Nik) Kharva, PE, PTOE</i>						Y	-
<i>Peter O'Halloran</i>	Y			Y			-
<i>Steve Palmer (MASITE Board Rep)</i>	Y			Y			Y
Guests							

MASITE Exec Board Contact Information:

<http://www.masite.org/executive.html>

MASITE Technical Committee Contact Information:

<https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing>

From: Elizabeth Cunningham [mailto:ecunningham@philaedfund.org]
 Sent: Tuesday, October 16, 2018 9:19 AM
 To: Joe Fiocco (joe@SAFEHighwayengineering.com)
 Subject: Volunteering with the Philadelphia Education Fund - schedule for tutors and speaker
 Importance: High

Hello!

We are closer to a final schedule for both STEM Tutors and STEM Speakers with our CAP schools, so I wanted to send the schedule to you, so we can start looking at your availability, and scheduling you with the schools!

Please let me know what could work for you, and if you have any questions.

STEM Volunteers - Philadelphia Education Fund		
School	STEM Tutors Day/Time	STEM Speakers Day/Time
John Bartram	Mon-Fri / 12-1pm	Wed-Thurs / 9:50-11:20am and 12-1:20pm
Kensington CAPA	Mon-Fri / TBD	Mon-Fri / 1:30-3pm
Olney Charter	Wed / 1:10-3pm	Presentation: 11-11:50 am Mon: 10/22, 10/29, 11/5, 11/19, 11/26 Tues: 12/18 Fri: 10/19, 11/2
Roxborough	Tues / 3-4pm	Thurs / 8:30-9:30am and 12-1:30pm

All the best,

Liz

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