Administrative

- **Approve Previous Meeting Minutes** *(July)*
  - Meeting minutes approved
  - **ACTION:** Nik can upload the minutes to the website

- **MASITE Website** *(Nik)*
  - Contact information has been updated (live link to our google doc)

Technical Training/Professional Development

- **MASITE Member Survey: Technical Training Interest** *(Amy)*
  - **2018 Responses**
    - 12 responses; 100% completion rate and it typically took 2 minutes to complete.

  - **Technical Committee Focus**
    - Webinars/Training opportunities with PDH’s 83%
    - Quarterly updates on “new” technical information 75%
    - Live Workshops on technical engineering subjects 58%
    - Provide “hands-on” field traffic signal/ITS training 58%

  - **Top Four Topic Explorations:**
    - Traffic Engineering 58%
    - Simulation/HCM/Reliability Analysis 58%
    - Traffic Engineering/ITS Hardware 58%
    - Intelligent Transportation Systems (ITS) 42%

  - **There is a SimCap group outside of the MASITE org.**

  - **Ben:** there were previous meetings about SimCap, but there were no champions identified
    - **ACTION:** Would it make sense to host a technical event on simulation to see who else is interested?

- **Ethics Training** *(Amy/Joe)*
  - Delaware is requiring 3 hours
  - NJ requires 2 hours
  - Pennsylvania may also start requiring ethics trainings

- **Traffic Cabinet Training in Pittsburgh/Harrisburg/South NJ/Delaware Areas**
Desire to replicate the Warminster Township training in other geographic regions:

- **New Jersey (Joe)**
  - Joe will take the lead on this area
  - Burlington County will host (contact: Marty Livingston)
  - Mike Shea will do the training
  - 21 signals in close proximity to the city hall/public works building
  - **ACTION:** Joe will continue organizing and planning the training event

- **Central PA Area (Amy/Jennifer)**
  - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
  - Scheduled 10/10/18 at their City Hall building
  - Limiting registration to 2 per firm
  - **ACTION:** Jennifer will continue organizing and planning the training event

- **Delaware (Eric)**
  - DelDOT & City of Wilmington
  - **ACTION:** Eric will continue reaching out to MASITE-involved municipal members in the Delaware area

- **Philadelphia Area (Peter/Joe)**
  - Planning a second event in October

- **NJDOT HOP 101 Training, (Joe... Reminder. No update necessary for a few months)**
  - New Highway Access permit regulations will be released in the next year… will coordinate with them to share information on their sponsored trainings

- **IMSA Signal Inspection Training/Traffic Control & Flagger Training (Amy)**
  - Consider hosting a discounted training for members
  - PennDOT has an online work zone training
  - Push towards the winter months, based on Gibson-Thomas trainer availability
  - **ACTION:** Amy will send out an email to assess interest in the signal inspection training to get initial numbers

**Student Outreach**

- **Coordination with Educational Outreach Committee**
  - The EO Committee really only volunteers at one event per year in the Philadelphia area (City Design challenge)
  - So we won’t be stepping on toes if we continue our outreach efforts
  - Joe - STEAM high school program presentations to get kids involved
  - **ACTION:** reach out to Joe if you’re interested
○ **ACTION:** Jennifer will put together some ideas for organized outreach activities for the upcoming STEM Committee’s Outreach Challenge

- **TESC Poster Session:** Student Outreach Opportunity *(Brad & Karen)*
  - Information has been sent out to students
  - Anticipate that the MASITE Tech Comm involvement will be similar to previous years

**Special Requests**

- **Driver’s Ed Educational Outreach *(Dave)***
  - ITE Transp. Safety Council has released defensive driver safety training
    - Certifications for defensive driving training
  - ITE Safety Council and Education Council are working together to discuss this topic
  - Locate Chapter of MOVITE Section of ITE has won awards for their activities/program related to teen driver safety
  - Dave is trying to deploy this nationally, through the Safety Council

- **Update from MASITE Board *(Steve Palmer)***
  - No updates this month

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  - No updates this month

**Upcoming Events**

- **TBD -- Delaware Area Signal Training**
  - Wilmington, DE

- **Oct 10, 2018 -- Central Area Signal Training**
  - Lancaster, PA

- **TBD -- NJ Area Signal Training**
  - Burlington County, NJ

- **TBD -- NJDOT HOP 101 Training** *(after the new DelDOT regulations come out)*

- **Dec. 5/6/7, Penn State Traffic Engineering and Safety Conference**
  - State College, PA
  - Breakfast on Thursday morning

- **Jan/Feb, IMSA Signal Inspection Training and/or Traffic Control/Flagger training**

**Upcoming Committee Meetings:**

- Thursday, Sept 20 - Conference Call
- Thursday, Oct 18 - Conference Call
• Thursday, Nov. 15 - Conference Call
## Attendance

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<th>Committee Members</th>
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<td>Karen Scurry, P.E.</td>
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### Guests

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MASITE Exec Board Contact Information:

MASITE Technical Committee Contact Information:
[https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing](https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing)