

MASITE Technical Committee Meeting Minutes

Date/Time: Thursday, Sept. 20, 2018, 9:00 AM

Call In Number: 712-775-7031 Access Number: 343164

Administrative

- **Approve Previous Meeting Minutes** (July)
 - Meeting minutes approved
 - ACTION:** Nik can upload the minutes to the website
- **MASITE Website** (*Nik*)
 - Contact information has been updated (live link to our google doc)

Technical Training/Professional Development

- **MASITE Member Survey: Technical Training Interest** (*Amy*)
 - 2018 Responses
 - 12 responses; 100% completion rate and it typically took 2 minutes to complete.
 - *Technical Committee Focus*
 - Webinars/Training opportunities with PDH's 83%
 - Quarterly updates on "new" technical information 75%
 - Live Workshops on technical engineering subjects 58%
 - Provide "hands-on" field traffic signal/ITS training 58%
 - *Top Four Topic Explorations:*
 - Traffic Engineering 58%
 - Simulation/HCM/Reliability Analysis 58%
 - Traffic Engineering/ITS Hardware 58%
 - Intelligent Transportation Systems (ITS) 42%
 - *There is a SimCap group outside of the MASITE org. --*
 - *Ben: there were previous meetings about SimCap, but there were no champions identified*
 - *Would it make sense to host a technical event on simulation to see who else is interested?*
 - ACTION:** Bridget will begin organizing this event/training to brainstorm (Ben to help as needed)
- **Ethics Training** (*Amy/Joe*)
 - Delaware is requiring 3 hours
 - NJ requires 2 hours
 - Pennsylvania may also start requiring ethics trainings
- **Traffic Cabinet Training in Pittsburgh/Harrisburg/South NJ/Delaware Areas**

- Desire to replicate the Warminster Township training in other geographic regions:
 - **New Jersey (Joe)**
 - Joe will take the lead on this area
 - Burlington County will host (contact: Marty Livingston)
 - Mike Shea will do the training
 - 21 signals in close proximity to the city hall/public works building
 - **ACTION:** Joe will continue organizing and planning the training event
 - **Central PA Area (Amy/Jennifer)**
 - City of Lancaster (Cindy McCormick, McCormick Taylor, Signal Service)
 - Scheduled 10/10/18 at their City Hall building
 - Limiting registration to 2 per firm
 - **ACTION:** Jennifer will continue organizing and planning the training event
 - **Delaware (Eric)**
 - DeIDOT & City of Wilmington
 - **ACTION:** Eric will continue reaching out to MASITE-involved municipal members in the Delaware areas
 - **Philadelphia Area (Peter/Joe)**
 - Planning a second event in October
- **NJDOT HOP 101 Training, (Joe... Reminder. No update necessary for a few months)**
 - New Highway Access permit regulations will be released in the next year... will coordinate with them to share information on their sponsored trainings
- **IMSA Signal Inspection Training/Traffic Control & Flagger Training (Amy)**
 - Consider hosting a discounted training for members
 - PennDOT has an online work zone training
 - Push towards the winter months, based on Gibson-Thomas trainer availability
 - **ACTION:** Amy will send out an email to assess interest in the signal inspection training to get initial numbers

Student Outreach

- **Coordination with Educational Outreach Committee**
 - The EO Committee really only volunteers at one event per year in the Philadelphia area (City Design challenge)
 - So we won't be stepping on toes if we continue our outreach efforts
 - Joe - STEAM high school program presentations to get kids involved
 - **ACTION:** reach out to Joe if you're interested

- **ACTION:** Jennifer will put together some ideas for organized outreach activities for the upcoming STEM Committee's Outreach Challenge
- **TESC Poster Session : Student Outreach Opportunity (*Brad & Karen*)**
 - Information has been sent out to students
 - Anticipate that the MASITE Tech Comm involvement will be similar to previous years

Special Requests

- **Driver's Ed Educational Outreach (*Dave*)**
 - ITE Transp. Safety Council has released defensive driver safety training
 - Certifications for defensive driving training
 - ITE Safety Council and Education Council are working together to discuss this topic
 - LOCATE Chapter of MOVITE Section of ITE has won awards for their activities/program related to teen driver safety
 - Dave is trying to deploy this nationally, through the Safety Council
- **Update from MASITE Board (*Steve Palmer*)**
 - No updates this month
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 - No updates this month

Upcoming Events

- **TBD -- Delaware Area Signal Training**
 - Wilmington, DE
- **Oct 10, 2018 -- Central Area Signal Training**
 - Lancaster, PA
- **TBD -- NJ Area Signal Training**
 - Burlington County, NJ
- **TBD -- NJDOT HOP 101 Training (*after the new DelDOT regulations come out*)**
- **Dec. 5/6/7, Penn State Traffic Engineering and Safety Conference**
 - State College, PA
 - Breakfast on Thursday morning
- **Jan/Feb, IMSA Signal Inspection Training and/or Traffic Control/Flagger training**

Upcoming Committee Meetings:

- Thursday, Sept 20 - Conference Call
- Thursday, Oct 18 - Conference Call

- Thursday, Nov. 15 - Conference Call

Attendance

Committee Members	2/15/18	3/15/18	4/19//18	5/17/18	6/21/18	7/19/18	9/21/18
<i>Amy Kaminski, P.E., PTOE</i>	Y	Y	Y				Y
<i>Ben Guthrie, P.E.</i>	Y	Y	Y	Y	Y	Y	Y
<i>Billie Joy Budner, PE</i>				Y	Y	Y	Y
<i>Bradley (Brad) DiCola, PE, PTOE</i>		Y	Y	Y		Y	
<i>Bridget Postlewaite, PE</i>	Y	Y	Y	Y			Y
<i>David (Dave) Petrucci, Jr., P.E., PTOE</i>	Y	Y			Y		
<i>Eric Ostimchuk, P.E., PTOE</i>	Y	Y	Y		Y		Y
<i>Jennifer Warner, EIT, ENV SP</i>	Y		Y	Y	Y	Y	Y
<i>Joseph (Joe) Fiocco, P.E., PTOE</i>		Y	Y		Y	Y	Y
<i>Karen Scurry, P.E.</i>							
<i>Melissa Mo</i>	Y			Y	Y	Y	
<i>Nikhil (Nik) Kharva, PE, PTOE</i>		Y					
<i>Peter O'Halloran</i>		Y	Y			Y	
<i>Steve Palmer (MASITE Board Rep)</i>		Y	Y			Y	
Guests	2/15/18	3/15/18	4/19//18	5/17/18	6/21/18		

MASITE Exec Board Contact Information:

<http://www.masite.org/executive.html>

MASITE Technical Committee Contact Information:

<https://docs.google.com/spreadsheets/d/17zq1kCK7XB6YuVglSckWiOt3FNzSzyiMDteTsc-gGOY/edit?usp=sharing>