

# BOARD OF DIRECTORS MEETING

**Date:** Saturday, 30 September 2017

**Location:** Sands on Golden lake

**Present:**

Don O'Reilly, President

Ron Rimmer, Vice-President

Rick O'Brien, Treasurer

Glenn Bingham, Lake Steward

Chris Hamilton, Director, Membership Records

Kate O'Hara, Director, Membership

Dan Ralph, Director

Bill Gardner, Director

Jeff Raisbeck, Director

**Regrets:**

Sandy Nash, Director, Co-chair Poker Run 2018

Allison Wood, Director, Communications

Sharon Neff, Secretary

**Call To Order** (Don O'Reilly)

President Don O'Reilly called meeting to order at 9:30 a.m.

**Approval of Minutes** (Kate O'Hara)

Kate O'Hara, acting as recording secretary in absence of Sharon Neff, asked if there were any changes to minutes of meeting held 19 August 2017. There being no changes, Motion was made by Dan Ralph to accept minutes as presented, seconded by Chris Hamilton. Carried with all in favour.

**Treasurer's Report** (Rick O'Brien)

Rick O'Brien provided his report outlining deposits and expenditures to 30 September 2017, showing a total balance on account of \$15,584.03. This balance compares to 2016 balance of \$16,419. Fish committee balance is \$4,000 of the total account balance, which funds are coordinated between Rick and Glenn. FOCA membership fees for 2017 are yet to be paid.

Rick advised that savings account must maintain a balance of \$1,500 or bank will impose a service

charge. We were unaware of this and May and June 2017 charges were waived. CIBC Manager will ensure a minimum balance going forward to avoid future service charges.

A copy of the Treasurer's Report is attached to these minutes for information and reference.

**Motion** by Bill Gardner to accept the Treasurer's Report as presented; seconded by Don O'Reilly.

Carried with all in favour.

## **Committee Reports**

### **Lake Steward** (Glenn Bingham)

#### **Water Levels**

Glenn noted and thanked the people who stepped up to address and handle this issue during the 2017 flood event. Don, Ron, Chris and Allison and Glenn himself worked successfully to handle communication of information to property owners throughout the spring.

Glenn pointed out the need for a new Chair for this committee following resignation of Bob Richer.

Glenn circulated notes from Chair of the Water Levels Committee – draft 17 April 2016 (see attachment). He outlined several points in those notes, in particular responsibilities for monitoring water levels during spring freshet; serving as the GLPOA representative on the Bonnenchere River Water Management Plan (BRWMP) Standing Advisory Committee (SAC); collaborating and maintaining a productive relationship with executive staff of Renfrew Power Generation (RPG); and attending meetings of the Emergency High Water Coordinating Committee (convened by RPG).

It was noted that the levels are not to be monitored only during spring freshet but throughout the spring/summer/fall; GLPOA is not currently sitting on the BRWMP SAC; and there were no meetings for High Water Coordinating Committee convened by RPG. The goal set by GLPOA is to work to resolve these items to the mutual benefit of all parties so they are prepared in the event of any future flood event. Discussion followed to determine skill sets required for a Chair for this committee. Chair would be liaison for government relations (RPG, MNRF) whether through teleconferences or attending meetings; spokesperson for major stakeholders (GLPOA and RLPOA); liaison with BRWMP (Kathy Lindsay).

The water levels committee would monitor water level, report levels during spring freshet (or any other significant events occurring through the year), and assist with preparation for future activities.

Dan Ralph will consider stepping up as Chair, pending a further information briefing with Glenn. The committee itself will be comprised of Glenn, Ron Rimmer, and Chris Hamilton.

Chris will be posting the following on the GLPOA website and Facebook page: seeking volunteer for

Chair of Water Levels committee and date for drawdown of water levels in fall 2017.

Additionally, Glenn noted that the NAW Mayor is working with Pkwakanagan to look at water levels at the bridge on the Reserve. He also reported he attended a Climate Change seminar presented by John Swick on 8 August and noted it might be worthwhile to have John Swick do a similar presentation for GLPOA. Glenn will be attending a seminar on Lake Stewardship on 21 October 2017.

### **Water Quality**

Glenn reported 18 samples were taken in 2017, and that sampling locations were doubled from 2016. The water was sampled three (3) times this year, The tests were all positive and justifies the annual costs for testing. The item of water clarity was discussed, noting that turbidity for the previous year was an average of 3.75 metres, with the average of 2.75 metres for 2017.

Glenn demonstrated the "water quality testing kit" he has developed for use by volunteers, which includes a bucket with laminated work instructions for testing, a depth monitor, and testing/sample bottles.

He noted they will be recruiting for this committee for the 2018 season.

### **Fish Committee**

There were no meetings held this summer due to the flood event, but there are no changes in members of committee. Communication among the committee members has continued to date without the benefit of meetings. Glenn noted there needs to be relief of MNRF regulations in order to build our fish population. He pointed out that new culvert installations are designed for all species with correct size rocks and shade to sustain the fish habitat, but that MNRF is not looking at stocking fisheries as a way to grow and sustain the fish habitat.

### **Shoal Marking**

Jay Foran is stepping down from this committee and his files given to Ron for action as required. Jay Foran has a procedural manual for shoal marking which will be useful in recruiting volunteer help with this activity. Ron Rimmer is taking on position of Interim Chair for Shoal Marking committee; current chair Eric Weckworth is unable to continue his duties at this time. Any issues relating to the buoys/markers are to be reported to Ron Rimmer going forward.

### **Maps**

Glenn reported 90 maps were sold this season, with 59 remaining. Jay Foran is to redesign maps for new publication. Bayberry Designs in Barry's Bay still has the GLPOA file for the maps. Discussion followed as to possible changes and/or enhancements to be incorporated into the new maps. This will be reviewed

further by committee before any decisions are made on this matter. Rick O'Brien pointed out County of Renfrew has a GIS System on its website that will show all properties on lake.

## **Membership**

### **Corporate** (Ron Rimmer)

Ron reported we have \$4,640 in corporate memberships paid for 2018. There are two (2) outstanding memberships to come: Gerry's Septic (new member) and Garnet Kranz Insurance in Killaloe. There are currently five (5) businesses on wait list for billboard space.

Discussion followed as to what we can offer corporate sponsors as "value added" for their membership. Previously we personally delivered to each sponsor a gift (mug, map, pen). Suggestions for updated corporate "gift" – besides personal visit with gift – included a banner on GLPOA Facebook to be free for first year ; an informal survey for sponsor input was also discussed. It was agreed Chris, Allison and Dan will work on the Facebook banner to be offered to corporate sponsors.

Motion: By Chris Hamilton, a budget of \$750 to be set for 2018 gifts for 45 sponsors. Seconded by Jeff Raisbeck. Carried with all in favour.

Jeff Raisbeck has agreed to take on Director of Corporate Membership. He and Kate will coordinate ordering of sponsor gifts and delivery of same in spring 2018.

## **Membership**

### **Residential** (Chris Hamilton, Kate O'Hara)

Chris reported paid membership is at 367 at this date, and that we should come close to 400 for year. We struggled this year with a loss of canvassers and a late start in getting out on the roads due impact of flood event on many of our property owners.

Clare Daniels to submit her membership money by Thanksgiving weekend; Kate to contact Sharon Neff to see if she canvassed on Tramore Road following Phil Godon resignation in August.

Good news is that all current canvassers have confirmed they will continue with GLPOA in 2018, and we have several members already paid for 2018.

### **To finish off 2017:**

Ron & Don agreed to canvass Goldfinch Drive & Kasdorff Lane in absence of Christine Leclair, who has been out of contact for most of the summer. Kate is trying to locate her.

Bill Gardner is canvassing Boyle Lane to top up what has been collected by Terry Howard.

Kate & Jeff will canvas Harrington Road, McNee Drive & Brown's Crescent on 6 October.

Chris reported that 60 members paid on-line in 2017. He will be setting up a link on our website for credit card payment option for 2018.

**For 2018:**

There will be a realignment of Zone 10 to make it two (2) zones:

- Zone 10 to comprise Tramore Road
- Zone 11 to be comprise Boyle Lane, Bonnechere River Lane, Libby Lane, Eady Rd., Narrows Lane, Jeffries Lane, Okum Lane, Old Bridge Rd.
- Zone 12 (new) replaces former Zone 11 (Karmak Haven Rd., Cart Rd., Musky Bay Lane, White Church Rd., Griffith Wagner Rd., Tramore Rd.) Kate provided the membership bag and post-it to be used for 2018 membership drive; materials are received and stored with Kate for 2018.

Kate will be working on membership list through winter to line up – and confirm – canvassers for 2018 season, prior to spring newsletter publication.

Discussion followed with respect to materials for kits for 2018, including the use of sponsor rack cards in kits. Kate will work with Jeff on coordinating this in early spring 2018.

Kate requested a motion to accept committee reports as presented.

**Motion** by Dan Ralph to accept reports with second by Bill Gardner.

Carried with all in favour.

**COMMUNICATIONS**

In absence of Allison Wood, Director Communications, following items were discussed:

**Winter 2017/2018 Newsletter**

Format to remain at one (1) page – and will include the following:

- President's Message – Don O'Reilly
- Credit Card Payment – Chris Hamilton
- Smelt Harvet/Smelt Fry – Glenn Bingham
- Seeking Volunteers – Kate O'Hara
- List of Board Members

NB – All articles to be sent to Allison by 1 December 2017

(newsletter to go out January 2018)

Chris Hamilton to send out this Fall an e-mail blast and post on Facebook actions to be taken with respect to mitigating impact on property owners in the event of any future flood event.

### **Website**

Chris will be reviewing website to give it a facelift to make it more current than it is now. He will be:

- updating the welcome message to include instant links
- updating front page
- reorganizing menu bar
- including links for credit card payment and you-tube

### **Facebook/E-Mail**

Ron reported our facebook page has 375 members and continues to grow. Chris noted we have 450 e-mail addresses that are valid (i.e. No bounce backs).

### **Interlake Association Meeting** (Don O'Reilly, Ron Rimmer & Glenn Bingham)

Meeting hosted by GLPOA and held at The Sands on 23 September 2017. Minutes to follow.

13 lake associations were invited but only eight (8) attended. Attendance was down due to new people on boards. GLPOA suggested the meeting be held every other year but there was push back from those attending. Each association provided an overview of their highlights & issues through the past year. There were three (3) presentations by guest speakers in the afternoon session (Kathy Lindsay from BRWMP, Kristen Wagner from MNRF, and Bob Peltzer, Zone 15 Fisheries Council rep).

Animated discussion and Q & A with Bob Peltzer relating to fishing issues proposed by MNRF.

Lake Clear was approached to host the 2018 meeting; Judy Bates, President of that association will take it to her board and confirm their agreement to this request.

Following discussion prior to adjournment, it was agreed the interlake meeting needs more structure, including setting territory boundaries for participation, and goals for annual meeting. Kathy Lindsay of BRWMP will coordinate the next meeting among the lake associations.

Kate will send Kathy Lindsay her the contact information from meeting of 23 September so she can make necessary arrangements and coordinate attendance for 2018.

GLPOA will not be taking the lead on this going forward.

### **Deacon Boat Launch** (Glenn Bingham)

Glenn circulated the presentation made to North Algona Wilberforce (NAW) Council, noting it was presented to council as a positive 4commitment for potential to enhance economy and tourism in Golden

Lake. NAW accepted the proposal and will assign a lead from the Township at the council meeting on 3 October 2017. The engineering firm will need to be involved from the outset of this phased project, which will be 3-4 years to completion. The process will include design of structure, along with grant applications and fundraising activities. Businesses in close proximity to launch to be approached with platform showing economic development benefits from this project. Phase 1 tender closes 30 October 2017. Updates will follow in due course.

### **Incorporation**

This item is tabled for discussion at a future meeting.

### **Travel Expense Form (Dan Ralph)**

Directors reviewed travel expense policy and expense form provided by Dan Ralph. This policy & form will be saved in an electronic repository for director documents, for access and use by directors. Policy and form to become effective 30 September 2017.

**Motion** by Chris Hamilton to accept form, and seconded by Ron Rimmer.

Carried with all in favour.

### **Other Business**

#### **Promotions**

Kate asked what direction GLPOA wants to take with respect to promotions. It was agreed Kate will investigate options for design and pricing for t-shirts for 2018, with decision to be made by Board in spring 2018. It was noted that any promotion activity will require someone to take on the business of promotional articles throughout the summer season.

Glenn mentioned that we may be able to obtain a supply of the book "The Golden Lake Story" by Eleanor Wright to use as gifts from GLPOA. The estate of Mrs. Wright will be contacted to see if we can negotiate a reasonable purchase price for the books. GLPOA will present a copy of the book to Mackie MacLaren, interim CAO of NAW as thanks for his work with us in his time at NAW.

#### **Poker Run 2017 Donation**

Kate read the thank you note received from the Eganville Food Bank. Eganville and Killaloe food banks each received \$750.00 from our successful 2017 Poker Run.

#### **Strategic Planning**

Dan Ralph asked Board to consider a session on strategic planning for the long term goals of the

association, addressing our fiduciary and operational responsibilities. It would be a one day meeting to include the full board, and could possibly be done in webinar format. The items to be addressed would include succession planning, financial planning, and continuity in general and could be held immediately following the final directors' meeting of the season.

Dan will set up a proposal for review by the Executive.

#### **FOCA Fall 2017 Seminar**

This is to be held on 4 November 2017 in Toronto. Kate is to attend on behalf of GLPOA, and Chris is to confirm if he can also attend. Dan would also consider attending if Chris is not available.

#### **Adjournment**

**Motion** to adjourn meeting at 12:30 p.m.

**Motion** by Kate O'Hara, seconded by Jeff Raisbeck.

Carried with all in favour.