

# **BOARD OF DIRECTORS MEETING**

**DATE:** Saturday, 3 June 2017 – Sands on Golden Lake

## **Present:**

Don O'Reilly, President; Ron Rimmer, Vice-President; Rick O'Brien, Treasurer; Glenn Bingham, Lake Steward; Kate O'Hara – Chair and Chris Hamilton – Records, Membership Committee; Bill Gardner, Director; Sandy Nash, Director; Dan Ralph, Director

## **Regrets:**

Sharon Neff, Secretary; Allison Wood, Chair, Communications; Phil Godon, Director

President Don O'Reilly called the meeting to order at 9:35 a.m.

## **Approval of Minutes of 8 April 2017 meeting.**

Two (2) changes noted: Bob Richard to read Bob Richer, and spelling of Blackstien to read Blackstein.

**Motion:** Ron Rimmer, seconded by Chris Hamilton to accept minutes with changes noted. Carried -all in favour.

## **Treasurer's Report**

Rick O'Brien provided his report showing a total bank balance of \$9,996.30 (chequing and savings accounts) to 2 June 2017. He advised Michael Afelski will have a audited financial figures ready for the annual general meeting on 8 July 2017. A copy of the treasurer's report is attached to these minutes.

**Motion:** Bill Gardner to accept the report; seconded by Don O'Reilly. Carried – all in favour.

## **Membership – Residential**

Kate O'Hara provided the following updates for membership activities.

- On 19 May a meeting was held at O'Reilly's with Don, Ron, Glenn, Chris, Allison and Kate in attendance. All Zone Representative folders and canvasser kits were assembled for distribution at canvasser meetings (see below). Many thanks to the assembly line helpers that day – Gwen O'Reilly, Corinne Rimmer and Carole Hamilton.

## **Canvasser Update**

- Janice Kelly and Lorraine Costello advised they will not be canvassing Zone 8 for GLPOA this year. Kate will take on some of this Zone with help from a Zone 2 neighbour and we will continue to seek additional help to cover that zone.

## **Canvasser Communications**

- Kate suggested that Zone Reps have a group e-mail address list for their respective zones and co-canvassers to send updates/information to each other, and from Executive. Chris stressed to all attending the importance of obtaining – and confirming – e-mail information for our records to improve communication to and with members.
- Rick O'Brien previously submitted to board an updated "application for membership form" which address the privacy issues in obtaining e-mail information from members. Kate would like to see this implemented for the 2018 membership season.

#### Canvasser Meetings

- 20 May meeting was cancelled. 27 May meeting held at Sands with 20 people in attendance, which included Don, Ron, Glenn, Rick, Chris, Kate and Dan Ralph from the board. Canvasser folders and membership bags were distributed to attendees and Chris walked everyone through the material in the Zone Rep folders and the membership bags.
- A "Q & A" session followed where Executive addressed questions from canvassers re payment methods, and especially questions respecting the recent flood situation. It was decided that an additional information sheet will be provided to each Zone Rep outlining GLPOA actions/communications during and post-flood event which should assist with questions from membership.
- Judy Hartwig (Zone 10) spoke re the Golden Lake Community Association and the resources they have available for assistance to residents dealing with effects of the flooding.
- All Kits assembled and not yet picked up by Zone Reps are stored at the Sands in Deacon Room (downstairs) and can be accessed by Executive/Board Members for delivery to zone reps.
- Next canvasser meeting to be held Saturday 24 June 2017 – venue to be confirmed. Kate is contacting the Golden Lake Community Association to book the Town Hall (at post office) in Golden Lake. Kate to confirm booking to Chris who will send an e-mail to all canvassers. Kate requested attendance by Don, Ron & Glenn at that meeting to handle the Q & A as they did – so well – at 27 May meeting.

#### Membership Table at GLPOA Events

- Table to be staffed at 10 June 2017 smelt fry at Sands. Kate will work table from 1-3, Ron will take 3-4, Don will be on 4-5, and Chris has confirmed he will do 5-6.
- We will also be staffing a membership table at the AGM on 8 July and at the Poker Run on 5 August.

#### **Other Membership Business**

- Chris raised the matter of offering a VISA payment option to our members; FOCA offers this through their website as a service to members; service charge is 4.5% per member payment. Following discussion, it was agreed that the question would be asked at the AGM to determine some level of

member interest in this option. There may be concerns with respect to security of FOCA website.

**Motion:** Bill Gardner moved that Chris Hamilton further investigate matter of website security and report back to Board. Seconded by Don O'Reilly. Carried – all in favour.

Discussion took place regarding website and fact there are two (2) sites active, Kate is to contact Dave Lemkay to see if he has any information (i.e. ISP for the site) on the “.com” website so we can get this site deactivated.

### **Membership – Corporate**

- Ron advised that 18 of 30 current sponsors are paid to date for the 2017-1028 year. Bert's Crepes has advised they will no longer participate in the billboard program, and they have been replaced by Gerry's Septic. There is a waiting list for billboard sponsors, including Bonnechere Valley and BMR. Sponsors pay \$160.00 for billboard space and are featured in the newsletter. Billboards at each boat launch to be checked for structural integrity and Don will speak with Brian Fraser about any repairs and adding panel space to each billboard.

- Don asked for input on adding the 2016 FOCA Award plaque to the billboards. It was agreed Don would speak with Nature of Design to obtain pricing for this for review by the Board. Also discussed possibility of having award duplicated for use at GLPOA events.

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**Motion:** Bill Gardner, seconded by Chris Hamilton that Don O'Reilly organize FOCA Award replication for display at GLPOA events. Carried – all in favour.

### **Lake Stewardship**

#### **Shoal Marking**

Glenn Bingham noted shoal markers cannot be put in place until water levels recede to a reasonable level. He noted Eric Weckworth has not responded to his correspondence respecting any of the shoal marking responsibilities. Don O'Reilly is to contact Eric to address the lack of contact and to obtain confirmation/information for finances and inventory for shoal marking materials, and status of barge.

#### **Water Testing**

Glenn confirmed water has been tested at various sites around the lake; results show no evidence of contamination.

#### **Fish Committee**

Only 50% of the committee participated in the 2017 smelt harvest, which was difficult with flooding conditions. The active participants had assistance from neighbours to realize enough smelts to guarantee

the fish fry would go ahead as planned on 10 June. There are 200 tickets available through Glenn B., Cottage Cup and the Sands. Event to be advertised on Moose FM, STAR 96 and Valley Heritage Radio and in the local newspapers.

**Motion:** Bill Gardner, seconded by Ron Rimmer, to accept Committee reports as presented. Carried – all in favour.

2

## **Communications**

### **Facebook**

- Ron reported significant growth on the site – from initial number of 46 to 312. We are receiving very positive feedback on this GLPOA “bulletin board”.

### **Website**

- Chris noted updates to be put on site, including meeting minutes and the 2016 AGM minutes. He is reviewing the site for changes with a view to have the site become more “mobile friendly”. He also noted the mailing list is up to date, with no bounce back from any e-mails during all the recent e-mail communications sent by GLPOA.

### **Newsletter**

- Don expressed thanks to Allison and all contributors for producing an excellent issue of the newsletter, noting “it is a comprehensive and professional publication that we should be very proud of”.

### **Boat Safety**

- Bill Gardner confirmed that Killaloe Hagarty Richards (KHR) Township will not provide any further money for the boat launch. He also noted the sign for the Tramore bridge – confirming the water safety at this location is NOT that of GLPOA – will be completed in the next week.

## **OTHER BUSINESS**

### **Travel Expense Guideline**

- Ron provided board members with a draft of proposed guidelines for travel expenses to be reimbursed for travel expenses incurred for association business. He asked for feedback from board members; following discussion it was agreed Dan Ralph will work with Ron on finalizing the protocol for travel expenses.

### **Meeting with John Yakabuski, MPP**

- Glenn confirmed a meeting to be held at KHR Township Hall on 16 June 2017. Meeting to be attended

by representatives from Renfrew Power Generation (RPG), Ministry of Natural Resources (MNR), North Alcona Wilberforce (NAW) Township, KHR Township, Bonnechere Valley (BV) Township, GLPOA and RLPOA (Round Lake Property Owners' Association). Meeting is not open to the public and will be a fact finding – and fact checking – forum to evaluate events/actions during the 2017 spring flood event and its impact on the people, the economy and the environment. The goal is to learn from each other and to put in place procedures for future emergency planning, consistent for all parties who may be impacted by any disaster event. Don, Ron and Glenn will attend on behalf of GLPOA and will be advocating on behalf of GLPOA membership.

- Ron noted we will be developing an emergency planning program for use by GLPOA so our association has an action plan – and a voice – in the event of any future emergency events. Glenn is working on this in concert with NAW Township, Don & Ron are working with BV and KHR Townships; the information will be coordinated into our own action plan. This will provide us with advocacy and a voice for GLPOA members.

### **By-Laws**

- Dan Ralph has provided draft by-laws for review by the Board. He has also provided comments to Don and Ron with respect to pros/cons for incorporation of the association. He suggested a working session for Executive Committee to review and finalize by-laws and job descriptions for Executive and Board members. Following discussion, it was agreed Ron will check with FOCA to see what other cottage associations are incorporated, and Kate is to check with Dave Lemkay to see if he has any correspondence about incorporation from initial formation of GLPOA.

### **EVENTS**

#### **SMELT FRY – 10 June**

Location: Sands on Golden Lake

All volunteers confirmed and GLPOA membership table staffed.

#### **ANNUAL GENERAL MEETING – 8 July**

Location: Killaloe Public School from 9:00 to 12:00 noon

Agenda – to be finalized by Don, Ron

Meeting set up 1:00 – 3:00 on Friday 7 July – volunteers requested

Notice to be published in Leader on Wednesday 7 June (Don to contact Leader)

Refreshments supplied by Cottage Cup

Letters to three (3) Townships and Pikwanagan inviting them to attend (Ron)

E-mails to all members two (2) weeks prior to meeting (Chris)

Guest Speakers confirmed (BV Fire Chief; Fred Blackstein)

Photographer – to be booked

Elections – only two (2) new directors to be put forward; Dan Ralph and Kate O'Hara to supply bios for AGM; and Kate to contact Dave Lemkay to confirm he will act as nominating committee (2 new directors only)

Motions (2) to be presented for vote by membership: Lake Steward to be an Executive position on Board; annual fiscal year end to change to 31 December

A/V and Slide Show (Ron)

President's Report (Don)

Membership Report (Kate) to include zone map (Chris) with review of all areas covered

Communications Report (Allison, Chris)

Poker Run update (Ron)

Lucky Draws – prizes to be confirmed; draws to be coordinated at AGM (Rick O'Brien; Theresa Rasp and Mary Beatty to assist? (to be confirmed)

Thank You letters – to prize donors, KHS custodians, Cottage Cup (Rick to provide form letter to Kate for action)

Gifts – Marion Fuder to receive \$100 gift certificate

### **POKER RUN – 5 August 2017**

Location: The Sands on Golden Lake – start and finish

Ron scheduling a meeting for Poker Run committee – Saturday 17 June 2017 at Sands (9:30 a.m.)

Ron will send e-mail to committee members

Sharon Neff and Mary Beatty to coordinate Kid Zone

Whitewater Brewery to be contacted as participant and sponsor

Ron looking for new person to organize and run Poker Run

### **VOLUNTEER APPRECIATION DINNER – 26 August 2017**

Location: Elder's Lodge, Pikwakanagan

Time: 4:00 to 7:00

Chris to send e-mail to all volunteers – Zone Reps, Canvassers, Committee Members to save the date (with further details to follow)

**NEXT MEETING**

- Saturday, 19 August 2017 at 9:30 at Sands.

**ADJOURNMENT**

Motion to adjourn by Kate O'Hara with second by Sandy Nash; carried – all in favour.