

Responsibilities of Teams, Coaches, Managers, and Assistants

Lamar Soccer Club

Team

Practice field assignment preference is based on points earned. Points will be maintained for a calendar year from the date they are earned. Teams that fail to earn a minimum number of 25 points each play year may be fined at the discretion of the board.

Field Day – 1 point per hour per working (non-scholarship) volunteer

Camp – 1 point per hour per working volunteer plus 5 points for assisting in preparation for camp

Banquet – 1 point per hour per working volunteer plus 5 points for assisting in preparation for banquet

Members' Meetings – 1 point per meeting at which proper number of representatives for the age group are present

Painting Fields on Assigned Week – Fields must be painted between Thursday noon and Friday evening at 7 PM during the designated week. Failure to do so will be fined \$20.

Each team should be providing at least 1 certified referee to help meet the needs of the club for in-house games, HYSA games, and the HYSA quota.

Coach

Conduct a parent meeting as soon as possible after learning which players are on your team. Use the meeting to explain your approach to coaching, learn what your athletes and parents want from their youth sports experiences and to set expectations for athlete and parent behavior in the coming season.

Attend Mandatory Coach's Meeting twice per year. Must fill out and sign bracketing paperwork if in HYSA play.

Schedule Practices with the Soccer Operations Manager

Prepare Practice Plans

Run at least 2 practices per week. If you cannot, it is your responsibility to have the assistant coach run practice or find another coach to fill in.

Be correctly licensed for the age group or greater you wish to coach (if first year coaching, do this within first year)

Print 2 copies of game reports (where required) at the proper time and take to each game whether home or away. One goes to the referee, and the other will remain with you for score reporting in case of a win or a tie.

Put corner flags out on field prior to game play if not already out. Pick up corner flags if no team warming up for a game directly behind you.

Attend games (arrive at least 30 minutes early), prepare line-ups, and coach

Encourage participation in club evaluations

Turn off lights at the end of practice if last team off the field.

All duties of the Manager if no manager present

Manager

Arrange Parents/Players for Team Responsibilities

Arrange the proper number of representatives to attend Members' Meetings

Ensure communication between the club and team

Assist the Board in collection of fees due by players and birth certificates as required by STYSA; get these to the registrar who will update Got Soccer

Complete/Update all uniform number information in Got Soccer each season & notify the registrar to ensure that they are showing on your game reports

Update any player/parent information on your team that may change during your season in Got Soccer (this helps to ensure that the player information is correct and current if someone other than you must get in touch with a player)

If attending a tournament; you must notify the Registrar to get an official roster per the tournament rules and ensure that you have the proper information in Got Soccer for the tournament. Always register thru your TEAM account for tournaments so you can view the results in the TEAM account and accumulate points in your ranking in Got Soccer.

Ensure player cards are properly prepared

Assistant Coach

Assist coach with any duties as assigned by coach