



# FORTVILLE ACTION INC

## WINTERFEST 2021 VENDOR APPLICATION

**December 4, 2021 from 12:00 p.m. to 7:00 p.m.**  
**Fortville Main Street**

### Information & General Policies

1. Vendors will be separated as best as possible based on type of items being sold. Only one DS company per event. Acceptance to the event does not grant or imply to any Vendor an exclusive on items sold.
2. A full menu and variety of food items are encouraged.
3. The Fortville Action Committee has banned the following items from any event:
 

a. - Snap-N-Pops	- Crazy Foam & Silly String	- Fireworks
b. - Stink Bombs	- Knives, guns, and/or any other weapon	
c. - Disappearing Ink	- Water guns and Cap guns	

The committee also has the authority to ban other items if they are deemed unsafe or a nuisance. Any Vendor attempting to offer the above banned items will be given only one warning to suspend sales. Continued sales will result in the Vendor being ejected from the event without refund.
4. INDIANA SALES TAX IS THE RESPONSIBILITY OF THE VENDOR. STATE INSPECTORS DO CHECK! BOOTH INSURANCE IS THE RESPONSIBILITY OF THE VENDOR.
5. Vendor fees must accompany all applications and are deposited upon receipt. NO EXCEPTIONS. NO REFUNDS after November 26, 2021. No refunds for inclement weather. Event goes on, rain or shine.
6. All Vendors must occupy the space provided and specified by the event committee. NO sharing of booths.
7. Vendor must provide their own 10x10 canopy tents, tables, chairs, lights and extension cords (if electricity is needed). NO ELECTRIC SPACE HEATERS ALLOWED. Small propane heaters acceptable. Vendor should be packed up and ready to leave ½ hour after the event if event is four (4) hours or less and one (1) hour after the event if event is longer than 4 hours.
8. Confirmation is automatic unless you are notified by email. Approximately one week before the event, all Vendors will be notified about directions, times, parking, and event specific details for the day of event. All correspondences will be by email.
9. Vendor will not be permitted to set-up more than 90 minutes before the event begins. Food vendors will be scheduled for arrival.
10. No parking will be permitted at the event site except for loading and unloading; vendor parking will be available nearby.
11. Vendor assumes responsibility for any items left at the event site after hours.
12. Applications will be accepted until all spaces have been filled.
13. All exhibitors are expected to be open the hours of the event.
14. TENTS MUST BE OF FLAME-RETARDANT MATERIAL. According to Indiana Fire Marshall Code 2401.2IFC 2003ED all tents must be flame retardant and shall have a permanent affixed label bearing the identification of size and fabric or material type. Each tent must also have a fire extinguisher of at least 2 ½ pounds.
15. NO ANIMALS, EXCEPT SERVICE ANIMALS WILL BE ALLOWED IN THE EVENT AREA!

### Pricing Information

10x10 space: \$60.00; \$15.00 additional if electricity required  
 Food vendors: \$100 with additional \$15 for electricity

### VENDOR APPLICATION FORM

Describe the materials or services that are to be offered for sale (Supply Pictures if Possible):



**EVENT PARTICIPATION AGREEMENT:**

In consideration of the foregoing, I, for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against any of the sponsors, organizers, Town of Fortville, and Fortville Action Inc. for any and all claims of damages, demands or loss actions whatsoever which may arise as a result of my participation in this event. Further, I grant full permission to any, and all, of the foregoing to use my likeness for any legitimate purpose whatsoever.

This event is organized for the enjoyment of the community and their families. Any vulgar, offensive, or inappropriate materials or behavior presented by participating vendors may result in removal of vendor from event without recourse or refund of costs incurred by vendor.

I have read the above and agree to abide by the Indiana Fire Marshall Code, the NEC and all other terms of this contract.

**Authorized Representative's Signature**

**Date**

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**Parent or Guardian Signature if under age 18**

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Entry form may be copied; however, incomplete/unsigned entries will not be accepted. Please submit this application, along with your booth space fee (check, money order, or credit card information) payable to Fortville Action Inc. to: Fortville Action Inc, P.O. Box 424, Fortville IN 46040. THIS ENTRY FORM IS NOT TRANSFERRABLE PLEASE.

<b>Name of Business:</b>
<b>Name:</b>
<b>E-mail:</b>
<b>Phone:</b>
<b>Address:</b>
<b>Send Electronically to FAI Vendor Committee: <a href="mailto:fortvilleactioninc@gmail.com">fortvilleactioninc@gmail.com</a>. Please put Vendor Application in the Subject Line.</b>
Check Number: _____ Company/Name: _____
- OR -
Credit Card Number: _____
Company/Name: _____
Expiration: _____ Zip Code: _____ 3-Digit Code: _____

**\*\*Any questions may be directed to Missy Black @ 317-504-5508 or email at [FortvilleActionEvents@gmail.com](mailto:FortvilleActionEvents@gmail.com)**