



Statement of Board Member Responsibilities

We, the members of the board of trustees of MEGA Mentors recognize that one of our responsibilities is to select our successors. These guidelines serve to clarify what is expected of those invited to join MEGA Mentors Board Members in serving the youth of Chesterfield County Public Schools and the public's trust we hold both individually and collectively.

We, each and every one pledge:

Our Commitment by

1. Faithfully and consistently participate in board and committee meetings, other board functions, and as many MEGA Mentor events as possible. The organization asks for a small percentage of our time, and although it is a large gift, given the many other demands on us, our organization needs all of it. Board of Trustees members are expected to attend 70% of meetings.
2. Preparing for meetings by reading the agenda and supporting material, and participating in those meetings by sharing our experiences and skills and asking good questions. The Executive Committee, Committee Chairmen and (future staff) do their best to engage us in matters affecting the course of the MEGA Mentors, and our responsibility is to make the best use of limited meeting time to make the best possible decisions.
3. Contributing to the annual fund raiser and to other campaigns to the very best of our ability. If we do not see the value of our organization and help to meet its financial needs, why should anyone else?
4. Serving the organization as a whole, rather than representing the interests of any constituency, according to our judgment and conscience.
5. Helping to open doors on behalf of MEGA Mentors to secure financial, human, and political and other resources necessary for the organization to accomplish its mission and strategies successfully.
6. Taking advantage of opportunities to say something good about MEGA Mentors to the various groups with whom we have influence. While we contribute much to the organization, it also contributes to our personal growth; we are here to learn but also teach the outside world enthusiastically about MEGA Mentors.
7. Accepting leadership positions and other special assignments when asked. Our board is committed to periodically rotating leadership and asks that we each take turn when it comes. Our work on behalf of the organization between committee and board meetings can make an enormous difference.
8. Each board member must serve on at least one committee.



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Our Best Efforts to Protect the Integrity of the Organization and the Board by

9. Avoiding situations that could cause even the appearance of a conflict of interest beyond those that may have been known to exist at the time of election of the board. It is binding on each of us that we make full disclosure of potentially problematic relationships, especially those that involve direct or indirect receipt of MEGA Mentor funds. And we accept the possibility that disclosure alone may not be, in the judgment of the board, an adequate response.
10. Maintaining confidentiality of the executive sessions of the board that may involve sensitive personnel or other matters.
11. Speaking for the board or the organization only when authorized to do so by the board. Speaking for the board is the board chair's responsibility or his/her designee.
12. Refraining from asking for special favors.

And Our Active Participation by

13. Keeping ourselves informed about MEGA Mentors and trends and issues in non-profits, philanthropy, recruiting, and fund raising that can affect its future.
14. Asking timely and substantive questions, without hesitation, based on our concerns, convictions, and conscience, while supporting the majority decision on issues that finally are reached by the board.
15. Avoiding judgment on the basis of information received from individuals or groups with real or perceived grievance. Substantive information should be referred to the board chair or legal-council.
16. Asking for data and information through committee and board meeting work that help the board to address long and short term strategies. The service of the organization to impact generations is being shaped on our watch.
17. Recognizing that it is the board as corporate body that approves MEGA Mentor policies and monitors the implementation. The responsibility of the executive committee is to manage day to day business. As individual trustees, we have no special prerogatives except when we convene as a corporate body.
18. Respecting the leadership and publicly supporting the strategic mission and plan.
19. Being a good listener and bringing a sense of humor to our deliberation along with having the determination to say and do what is best for MEGA Mentors in the long haul.