

Designation Checklist



Participants of this program must meet all mandatory requirements and obtain 40% of applicable points.

Marina Name _____ Date: _____

Type: Pre-Survey, Post Survey, Renewal Possible Mandatory Points 44 – N/A ____ = ____ Met ____

Possible Additional Points 885 - N/A Points _____ = Possible Applicable Points _____

Additional Points Met _____ = Percent _____ %

Submitted By: _____

Emergencies				
	Mandatory		N/A	Comment
	Meets	In Progress		
Has an easily accessible emergency contact list and all employees know where it is located				
Maintains Material Safety Data Sheets (MSDS) for all products used.				
Is prepared for cleanup of spills up to 5 gallons, and stores spill response equipment in a convenient, readily accessible location.				
	Additional			
	Points	Meets		
Has at least annual emergency training drills for staff.	10			
Has an accessible, current, written Emergency Action Plan which includes tornado, fire and storms.	10			
Provides boater & staff education for:				
Boat fire extinguishers	5			
Safe boat maintenance	5			
Adequate Ventilation	5			
Total Additional Points	35			

Boat Maintenance & Cleaning

	Mandatory		N/A	Comment
	Meets	In Progress		
Enforces marina rules & regulations regarding boat maintenance & cleaning.				
Requires independent service providers to sign a contract stating they will comply with environmentally sound practices at the facility.				
Requires significant maintenance & cleaning activities to be done off the water.				
Prohibits or contains spray painting on the water				
Collects all maintenance debris, paint chips, fiberglass, trash etc. and disposes of properly.				
	Additional			
	Points	Meets		
Maintenance area has an impervious surface covering the ground. (cement, tarp, etc.)	10			
Maintenance area is covered by a roof.	10			
Surrounds the maintenance area with a berm or retaining wall.	10			
Conducts all spray painting in an enclosed area.	10			
Prohibits uncontained pressure cleaning of hull.	10			
Provides boater & staff education for:				
Doing only minor maintenance in slips	10			
Environmentally safe cleaning & painting	10			
Spill avoidance	10			
Regularly scheduled maintenance using BMPs.	10			
Invasive Species management.	10			
Total Additional Points	100			

Marina Operations				
	Mandatory		N/A	Comment
	Meets	In Progress		
Requires that all fueling occurs at designated fuel station/area				
Prohibits unattended, open containers of paints and other maintenance supplies on the dock.				
Stores liquid marina supplies indoors or in covered containers.				
Uses absorbent materials or other environmentally friendly methods to clean oily liquid spills. Do not rinse spills into the water.				
Requires boaters to practice pollution prevention as a condition of their contract.				
Maintains training records.				
Requires immediate cleanup of oil, chemical, pesticide, fertilizer and soil spills.				
Educates Customers of top 10 Best Management Practices.				
	Additional			
	Points	Meets		
Requires that pets are not allowed to run unleashed in the marina.	10			
Requires that pet owners clean up after their pets.	20			
Supplies Disposal bags for pet owners.	10			
Trains staff on stormwater pollution prevention.	20			
Incorporates BMP land use and maintains shoreline vegetation.	20			
Uses native plants and mulch in vegetated area.	10			
Provide covered trash and recycling bins for customers and visiting boaters.	20			
Berms off trash and recycling areas to prevent leaks from entering the waters.	20			
Has a predetermined procedure for approaching polluters.	10			

Stocks non-toxic cleaning products, bilge pads, and other eco-friendly items in store and showcases them prominently.	20			
Provides free absorbent pads for boaters to use in case of spill.	20			
Uses alternative to coal tar sealant in parking lot or paved areas.	20			
Cleans parking lots using dry methods or methods in which wash water is recovered.	20			
Provides boater& staff education for:				
Proper storage & disposal of materials	5			
Emergency spill response.	5			
Household Hazardous Waste disposal site locations.	5			
Proper fueling procedures	5			
Total Additional Points	240			

Hazardous Materials

	Mandatory		N/A	Comment
	Meets	In Progress		
Has a Hazardous Materials Management Plan and disposal records on file.				
Has a designated emergency coordinator and trained personnel who handle hazardous materials in proper management procedures and emergency response.				
Utilizes approved hazardous materials hauler for legal disposal.				
Informs boat slip renters as to the proper storage and disposal of household hazardous waste.				
Stores hazardous materials off the ground and covered with an impervious surface (e.g. roof, tarp, etc.)				
Keeps hazardous material containers and drums in good condition and closed securely.				
Cleans up and dispose of spills and leaks promptly and properly.				
Provides spill control material and empty containers for emergency clean up in a convenient, readily accessible location.				
Segregates material to ensure that only materials that are hazardous are handled as such.				

Petroleum Containment

	Mandatory		N/A	Comment
	Meets	In Progress		
Conducts or attends emergency spill response procedures training.				
Has a Prepared Spill Prevention Control and Counter measure plan (if required; gasoline storage tanks with capacity exceeding 1,320 gallons)				
Regularly inspect/repair fuel transfer equipment				
Prohibits the use of detergents and emulsifiers on fuel spills				
Provides fuel attendant training for employees regarding proper fueling procedures.				
	Additional			
	Points	Meets		
Provides Fuel Attendant Manual for employees	10			
Provides Boater/Employee Education for:				
appropriate engine maintenance	10			
appropriate use of oil absorbent materials	10			
appropriate bilge pumping	10			
Total Additional Points	40			

Wastewater

	Mandatory		N/A	Comment
	Meets	In Progress		
Enforces existing local, state, and federal regulations pertaining to wastewater systems and the illegal discharge of boat sewage in writing.				
Inspects and maintains the pump-out regularly.				
Prohibits dumping of waste into water.				
Requires all boats with wastewater storage capacity to disable Y valves if applicable.				
	Additional			
	Points	Meets		
Provides mobile pump-out service.	20			
Posts and makes available local pump-out locations.	20			
Requires manifest for pump-out of storage facilities.	30			
Provides boater education on proper wastewater disposal.	10			
Installs adequate signage at pump-out location (i.e. pump-out symbol, hours of operation, and contact information)	10			
Total Additional Points	90			

Solid Waste

	Mandatory		N/A	Comment
	Meets	In Progress		
Disposes of Solid Waste in accordance with all local, state, and federal laws and regulations.				
Places trashcans and dumpsters in convenient locations.				
Keeps litter picked up on a daily basis.				
Covers trashcans and dumpsters and keeps plugged.				
Conducts periodic inspections of trash storage areas.				
	Additional			
	Points	Meets		
Provides recycling containers	20			
Provides recycling for batteries	20			
Provides recycling for fishing line	20			
Provides trash bags to boaters	20			
Provides education to boaters on proper disposal of garbage, recyclables, and other wastes.	10			
Provide education to boaters on the proper disposal of batteries.	10			
Total Additional Points	100			

Fish Waste

	Mandatory		N/A	Comment
	Meets	In Progress		
Provides education to boaters on importance of "No Bait Dumping"				
	Additional			
	Points	Meets		
Provides designated fish cleaning station.	20			
Educate boaters regarding the importance of proper fish cleaning practices	10			
Total Additional Points	30			

Stormwater Runoff

	Mandatory		N/A	Comment
	Meets	In Progress		
Prohibits vehicle and vessel washing in parking areas.				
	Additional			
	Points	Meets		
Reduces stormwater runoff by implementation of BMP's such as rain gardens or, vegetative buffers.	30			
Facility has tried to maximize permeable surfaces for stormwater runoff reduction.	30			
Facility does not use fertilizers or herbicides.	30			
Facility does not use pesticides.	10			
For areas that fertilizers are applied, facility has soil tested to properly assess the fertilization needs.	30			
Attend a local stormwater educational training seminar put on by <ul style="list-style-type: none"> - University of Arkansas Cooperative Extension - Beaver LakeSmart or - Another local group or agency OR Complete an online stormwater educational course and provide a certificate of completion	20			
Total Additional Points	150			

Environmental/Conservation Programs				
	Mandatory		N/A	Comment
	Meets	In Progress		
Participates in a minimum of one trash clean up event annually.				
Posts Invasive Species (zebra mussels) signage at all boat launch areas.				
Has a procedure in place to reduce the spread of zebra mussels from boats entering and leaving the lake.				
	Additional			
	Points	Meets		
Provides educational information related to the efforts of the Clean Marina program in marina publications.	20			
Makes available annual water quality information.	20			
Participates in Secchi Day on Beaver Lake.	30			
Makes available information on local water quality groups and their efforts.	30			
Total Additional Points	100			