

McKenzie PTA
GENERAL BOARD MEETING MINUTES
October 8, 2019, 9:45 am - School Cafeteria

Attendees: Kristen Bowie, Kim Carter, Melissa Fenwick, Mary Fratini, Alli Frazier, Nathan Harada, Kelly Higgins, CJ Leahy, Heather Metz, Dana Nasiakos, Seth Reinick, Shauna Smith, Megan Van Buiten, Megan Virtanen

Welcome – Shauna Smith, Communications

- Call to Order
- Purpose of Meeting/Agenda Review/Updates

Faculty Report – Kim Carter – notes attached

Principal Report – Dana Nasiakos

- Thanks to Aimee Hartigan for Bulletin Boards.
- Through Fall Benchmarking – assessment push.
- Safety drills are underway.
- Lanyards MUST be worn by all volunteers to be on school grounds inside and out.
- October 14th – professional development day for teachers district wide.
- Halloween – appropriate costumes, parade to occur at 9a.
- Conference sign up link to be sent shortly.
- Flex Seating Committee – grade levels are putting together video snippets.

Kristen Bowie, McKenzie Civics & Safety

- Liaison to Fire & Police Departments, Administrators, buses and fellow schools.
- Call for volunteer for next year.
- Friendly reminder to keep carpool line moving.
- Need to share school events with departments.
- Police Department – new app “Smart911” – register and it provides GPS to where you are.
- Signs need to be updated to reflect Friday early dismissal times.

Executive Board Member Reports and Updates

Treasurer – Megan Virtanen/Christ Harrison – 15 minutes

- September Financial Report - attached
- iGNITE update: financial/reporting – 90% to goal

iGNITE –Nathan Harada/Kelly Higgins – 10 minutes

- iGNITE topics updates – K-4th events beginning and scheduled.
- Enrichment coordinator filled for 1st grade, still searching for 4th grade.
- Will run AtoZ report for targeted message for next fundraising push.
- Shed to be purchased shortly for gardens.

Communications –Shauna Smith/CJ Leahy – 10 min

- Committee Chair List needs to be updated on website.
- Communications updates going out in timely manner.
- Regular posts on Facebooks as reminders.

Fundraising –Megan Van Buiten/Mary Fratini – 15 minutes

- iGNITE, Parent Party, Sign up parties, Read-A-Thon, Fall Frenzy
- Big drivers for fundraising are Parent Party and Sign Up Parties.

- Discussion of faculty parties: suggestions based off 2017 options - be a weather person for principal, board game bonanza, breakfast and fun with teachers, clay arts with the art teacher. Dana to check with faculty to confirm.
- Read-A-Thon – Targeted for November 17-30, 2019 – possibility to move to later date.
- Fall Frenzy this Friday, October 11, 2019.

Room Parents –Melissa Fenwick/Brandy Todd – 10 minutes

- Teacher/Staff gift final push – due Nov 18th
- Lounge was stocked for Teachers.
- Fall Conference Dinner – dinner first night, suggestion to provide snacks for day two.
- Staff appreciation committee and planning meeting – to be scheduled

Community Building –Heather Metz/ Seth Reinick – 5 minutes

- Book Fair – October 22-25th - Discussion of doing Food Truck on night of Oct 23rd during fair.
- Sharing Committee - share the warmth, share the feast, share the joy to occur November.
- School Play – Nov 21st at 5:15p and 7:30p.

Next General Board Meeting November 12, 2019