

GENERAL BOARD MEETING AGENDA AND MINUTES

January 15, 2019 8:45am - McKenzie Cafeteria

Attendees: MaryAnne O'Keefe, Lauren Ceizal (faculty) Casey Brown, Jamie Dennis, Amy Falkowski, Alli Frazier, Nathan Harada, Laura, Keslowsky, Heather Metz, Shauna Smith, Vivian Underwood, Laura Werling, General Public – Elizabeth Hart, McKenzie Parent TBD

- I. Welcome – MaryAnne O'Keefe, President
 - Call to Order/Purpose of Meeting/Agenda Review
 - Approval of November 2018 General Board Meeting Minutes approved electronically 1/17/19
 - Approval of December 2018 General Board Meeting Minutes - TBD
- II. Faculty Report (Lauren Ceizal) – see attached
- III. Principal Report, Rachel Filippi (absent) – MaryAnne O'Keefe Discussed:
 - Kindergarten Registration and Lottery – occurring now
 - Kindergarten Enrichment update – construction to begin with Central and Harper Elementary Schools. McKenzie targeted to be third on list.
- IV. Executive Board Member Reports and Updates
 - President, MaryAnne O'Keefe
 - Intro to Elizabeth Hart for Mindfulness Program Update
 - Four-week program. First 2 weeks to include parents only and will be held at Full Bloomed Lotus beginning 2/4/19. Second 2 weeks to include children and be held at McKenzie.
 - Limited to 25 families with signup beginning 1/23/19 at 9p – first come first serve.
 - Treasurer Elect, Vivian Underwood
 - November and December 2018 Financial Reports (see attached)
 - Secretary Elect, Alli Frazier
 - Nominating Committee Update – names due to Elizabeth Candido by 1/18/19 with meetings to begin as soon as possible.
 - President Elect, Amy Falkowski
 - Chair Recruitment 2019-2020 – email sent to existing chairs 1/17/19.
 - Discussion to create Think Tank to objectively evaluate our roles and the 70 plus committee chairs that we have at McKenzie
 - Communications VP, Courtney Radde (absent)
 - iGNITE VP, Laura Werling
 - iGNITE has raised approx. \$26K of the \$33K sought, 80 percent of the goal. \$15K of the \$26K has been spent so far this year so we have approximately \$11K to spend on iGNITE programming out of that money. Laura and Nathan will be sending out communications for one last push for those families who have not contributed \$125 per student or some amount.
 - Fundraising VP, Jamie Dennis
 - Survey for Parent Party sent and feedback of 30+ responses compiled. Next up picking dates and location.
 - Room Parents VP, Casey Brown
 - Staff Lounge converted to reusable mugs.

- Staff Gifts greatly appreciated. Will continue to include traveling staff (5 people in 2018) on McKenzie's roster for gifts.
 - Community Building VP Elect, Heather Metz
 - Open Gym Nights 1/14, 1/28, 2/11, 2/25. First night very well attended.
 - DI Teams will host competition at WJHS on 2/9.
 - Fourth Grade Ads for Variety Show Program due 1/31.
 - Girls on the Run Spring 5k dates TBD.
- VI. New Business/Next Steps/Other
- **General Board Meeting, February 12, 2019 (State of the School presentation by Rachel Filippi), 8:45am, Cafeteria**
 - General Public discussion – McKenzie Parent TBD with child who has special needs shared her perspective of Fall Frenzy and requested an explanation on the distribution of funds for the two year old Staff Appreciation Fund.
- VII. Adjournment