

McKenzie PTA Executive Board Meeting Agenda and Minutes
September 11, 2020

- Welcome – Maggie O'Brien – 5 minutes
 - Call to Order/Purpose of Meeting/Agenda Review

- Introductions
 - Maggie O'Brien - President
 - Shauna Smith – President Elect
 - Gretchen Cappillo – Treasurer Elect
 - Leslie Hinchcliffe – Room Parent Elect
 - Christi Harrison – Treasurer
 - Seth Reinick – Community Builder
 - Suzanne Gayle – Parliamentarian
 - Ryan Olson – Community Builder Elect
 - Kate Schmitt – Ignite Elect
 - CJ Leahy – VP Communications
 - Robyn Schaefer – VP Communications Elect
 - Brandy Todd – VP Room Parent
 - Jane Tomlinson – Webmaster
 - Megan Virtanen – Fundraising Elect
 - Mary Fratini – Fundraising VP
 - Kelly Higgins – Enrichment VP
 - Dana Nasiakos – Principal

- Mission from National PTA read, and Maggie's goal for the year – build a sense of community this year and work to help support our teachers.

- Committee Review
 - a. Action: Touch base with parents you are the liaison for.
 - b. Events have been canceled up through December at this point. Will revisit the beginning of December to look beyond then.

- Calendar
 - a. Ice Cream Social/Fall Frenzy on 9/20. Working on deciding if we can hold something. Will be in and out for budget
 - b. Environmental Awareness Week
 - c. Walk/Bike to School Week
 - d. Book Fair will be virtual
 - e. Picture Day – October 13

- General Board Meetings will be held three times per year
 - a. Should the Highcrest intro presentation be held outside the General Board Meeting. To be discussed; should be discussed village wide. Can look into having that meeting recorded as well.
 - b. Meetings proposed to be in January and April
 - c. Maggie proposed the motion, all approved it.

Budget Review – Christi – see attached

- DI – money will not go through the PTA

- Junior Great Books – Courtney Radde is thinking through if it's possible

- Parent Party – TBD
- Variety Show – Will be a movie, but will not sell tickets,
- Income: \$82, 000, goal to have expenses match that
- Dinners and meals for teachers are kept in
- Ignite goals
 - a. Collaborating with all elementary schools and aligning around enrichment (Dana)
 - b. Virtual through end of December if it's an option
- Suggestion -Have a small committee to discuss the details of what to cut and keep and present at the next board meeting, especially around Ignite.
- Action: Fill out conflict of interest and whistle blower form sent from Christi

Committee Updates

Enrichment

- Action: Set up a separate meeting to clarify the role of Ignite this year with Dana, Fundraising team to join.

Room Parents

- Room parent spots are filled
- Will send out orientation information

Community Building

- Ice Cream Social – looking for new dates possibly 9/26, will advertise it
- Sharing Committee – Erich Kerr is working with them
- Remote Family connection – working on a plan

Communications

- Monitor form fill out by Wed night if you want something in
- PTA Email blast will be sent

Webmaster

- Be sure to add information to the website, let's leverage this tool