



**ACADEMY OF MEDIA ARTS**  
(A California Non-Profit Public Benefit Corporation)  
**BOARD OF DIRECTORS – Special Board meeting**  
**MINUTES**

**June 23, 2020 5:30 p.m.- 6:30 p.m.**

The meeting will be held at Academy of Media Arts, 2009 W. Martin Luther King Jr. Blvd, Los Angeles, CA 90062

Public members are welcome to attend and provide comments.

---

**OPEN SESSION**

1. **Call to Order –**
2. **Roll Call - Present:**

Jenny Vinopal  
John White  
Dana Hammond  
Afeez Tijani  
Chelsea Staebell

Financials - Walter Wallace provided information on EPA funds has not been sent \$5,800 plus \$17,000 next year coming in. Restriction is no spending on salary and operations. Education Protection funds require hearing on how the money to be spent and then hold a motion for the coming year.

Virtual Summer School - Dr. Gaines provided an overview of AMA Virtual Summer School roll out plan. Dr. Gaines described the structure of instruction timeline, schedules and supporting technology for families and students who need summer school. There are 13 scholars attending general education summer school. Current Algebra 7 scholars, Biology 9 scholars, English - 7 scholars, Music - 5. Only 3 scholars have been identified to participate in all summer school courses.

John White asked the board if they had any questions regarding AMA's oversight visit on 03.05.20. AMA board members acknowledged the challenges of acquiring AMA's private facility two months prior to opening on August 19, 2019 may have caused some challenges within other areas of operating the school. The board mentioned it would support Dana Hammond with some of operational pieces to ensure AMA strengthens the gaps indicated within the operational / management section of the oversight visit report. Afeez agreed to continue to support with HR resources. Dana Hammond and Afeez began reviewing AMA SOP procedures. Walter Wallace expressed considering the reduction in staffing to accommodate AMA's budget, AMA managed its cash flow extremely well. John White acknowledged most start up school experience challenges it learns from and AMA board is committed to being a working board to ensure AMA continues to develop as it yearly grows its staffing and scholars population.

**3. Public Comments:**

None

**4. Action Items:**

- Approval to extend time for board to review New Draft Academy of Media Art Policy and Procedures until June 25th (5:00 p.m. -6:00 p.m.)
- Add note: protocol change - give board time to review 2nd draft of policy and procedure before approval.
- Motion by: Afeez Tijani  
Second by: Chelsea Staebell  
Final Vote: Board unanimously approved

| Board Members    | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jenny Vinopal    | X   |     |         |        |
| Chelsea Staebell | X   |     |         |        |
| Afeez Tijani     | X   |     |         |        |
| John White       | X   |     |         |        |

**5. Action Items:**

- Approval of Academy of Media Board Minutes June 9, 2020
- Motion by Chelsea Staebell  
Second by Afeez Tijani  
Final Vote: Board unanimously approved

| Board Members    | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jenny Vinopal    | X   |     |         |        |
| Chelsea Staebell | X   |     |         |        |
| Afeez Tijani     | X   |     |         |        |
| John White       | X   |     |         |        |

**6. Action Items:**

- Approval of Carry EPA fund to next year to spend on teachers development and training for Buck Institute Project Based Learning curriculum.
- Motion by - Chelsea  
Second by - Afeez Tijani  
Final Vote: Board unanimously approved

| Board Members    | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jenny            | X   |     |         |        |
| Chelsea Staebell | X   |     |         |        |
| Afeez Tijani     | X   |     |         |        |
| John White       | X   |     |         |        |

**7. Action Items:**

- Approval of Academy of Media COVID-19 Operation Report
- Motion by Chelsea Staebell  
Second by Afeez Tijana

**Final Vote:** Board unanimously approved

| <b>Board Members</b>    | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------|------------|------------|----------------|---------------|
| <b>Jenny Vinopal</b>    | <b>X</b>   |            |                |               |
| <b>Chelsea Staebell</b> | <b>X</b>   |            |                |               |
| <b>Afeez Tijani</b>     | <b>X</b>   |            |                |               |
| <b>John White</b>       | <b>X</b>   |            |                |               |

**8. Action Items:**

- **Approval of Revised April, May, Financial Report**
- **Motion by**  
**Second by**  
**Final Vote:** Board unanimously approved

| <b>Board Members</b>    | <b>Aye</b> | <b>Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|-------------------------|------------|------------|----------------|---------------|
| <b>Jenny Vinopal</b>    | <b>X</b>   |            |                |               |
| <b>Chelsea Staebell</b> | <b>X</b>   |            |                |               |
| <b>Afeez Tijani</b>     | <b>X</b>   |            |                |               |
| <b>John White</b>       | <b>X</b>   |            |                |               |

**9. Adjournment-** 7:14 p.m.

**Motion by:** Chelsea

**Second by** Afeez

**Final Vote:** Unanimous