



ACADEMY OF MEDIA ARTS
 (A California Non-Profit Public Benefit Corporation)
BOARD OF DIRECTORS – Special Meeting
MINUTES

August 27, 2019 at 5:30pm

The meeting will be held at Academy of Media Arts, 2009 W. Martin Luther King Jr. Blvd, Los Angeles, CA 90062

Public members are welcome to attend and provide comments.

OPEN SESSION

1. **Call to Order** –Board Meeting was called to order at 5:30p.m.
2. **Roll Call - Present:** John White, Afeez Tijani, Lysa Liggins
Late: Jessica Hutechson at 5:53pm.
Call In: Chelsea Staebell
Also Present: Dana Hammond | Guests: Jonnelle Fletcher, Ena LaVan,
Guest Call In: Scott Warner, Janice Knapp

3. **Public Comments**
 COMMENTS ON AGENDA/NON-AGENDA ITEMS
 – None at this time.

4. **Action Items**
 - a. **Approval of Agenda**
Motion by:
Second by:
Final Vote: 3-0

| Board Members | Aye | Nay | Abstain | Absent |
|-------------------|-----|-----|---------|--------|
| Jessica Hutcheson | | | | X |
| Lysa Liggins | X | | | |
| Chelsea Staebell | | | | X |
| Afeez Tijani | X | | | |
| John White | X | | | |

- b. **Approval of Minutes from Special Meeting held on August 13, 2019**
Motion by: Afeez Tijani
Second by: Lysa Liggins
Final Vote: 3-0

| Board Members | Aye | Nay | Abstain | Absent |
|-------------------|-----|-----|---------|--------|
| Jessica Hutcheson | | | | X |
| Lysa Liggins | X | | | |
| Chelsea Staebell | | | | X |
| Afeez Tijani | X | | | |
| John White | X | | | |

- c. **Guests** – Scott Warner and Janice Knapp of ESMC

Overview of 2019-2020 Budget

- Review of Budget to Actuals
- Review of Check Register
- Compliance Calendar Review

AMA has spent about \$418,903 so far this year and about \$290,000 will be coming back to the school in reimbursements on a quarterly basis. We need approval on Q3 and Q4.

Scott and Janice will be supporting AMA with the 2019 – 2020 Financial Budget.

Janice will be working with Dana to revise the budget as soon as possible based on updated student numbers.

Board Members will have access to online portal called Charter Vision. This will allow AMA's board of directors to receive updates on all AMA financial reports.

d. Guest – Ena LaVan of CSMC

Compliance

- Charter Petition Governance Review
- Development of Local Control Accountability Plan (LCAP) & Federal Addendum 2019 - 2020

Ena LaVan LCAP presentation:

LCAP (Local Control Accountability Plan) – Addresses the needs of specific niche communities to provide a higher level of funding. The LCAP involves a lot of different stakeholders including parents, educators, local government etc ...

It is important that we engage stakeholders so the local community is engaged in a plan to help the school move forward.

LCFF (Local Control Funding Formula) – Provides specific funding and guidelines on how the funding should be used.

The LCAP needs to be approved by the board and then we must submit our LCAP to AMA's authorizer Los Angeles Unified School District.

School Site Council – Is a peer council that must approve all school funding and make sure we meet their requirements. The council must be voted in by their specific group of peers i.e. teachers vote for teachers. SSC Peer Elections will take place on 9/13/2019 and we will have the results on 9/16/2019.

The LCAP is very detailed and must include goals, expected measurable outcomes (metrics) actions and services. It must also include details on the specific programs provided to AMA's students and at what level. The local indicators include implementation of academic standards, stakeholder engagement plan, local climate survey, access to broad course of study and a detailed Calendar.

It is important that data is being sent to that board on a regular basis so that everyone is very well versed in what is going on with the school academically.

CEO Report –

As we track the success of the meal program with Fresh Start goes, we will make adjustments. During our last special Board Meeting, we approved the contract with Fresh Start. John White agreed that it was standard food vendor agreement.

Enrollment

We had a strong start with pre-enrollment but many potential families became discouraged by AMA not having a building until so late in the year. However, our goal is still to increase enrollment by "Norm" day. The AMA team is doing outreach daily to make sure that we are successful.

Innovation X Series

The school year is off to a great start. Our scholars have been extremely receptive and happy to be here. We have also been focused on our industry partnerships within our pathways. We created the AMA Innovation X series which features conversations with industry leaders from companies such as The Mills, The Boeing Company, RCH Studios etc.

Future Recruitment

We have already started the recruitment process for next year and have a healthy lead list of 8th graders. Additionally, we have been working with 25 Feeder Schools at the middle school level and plan to increase our relationships with more schools this year.

5. Adjournment - Meeting was adjourned at 6:29pm

Motion by: Afeez Tijani

Second by: Jessica Hutechson

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Academy of Media Arts during normal business hours at (310) 429-7126, as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Academy of Media Arts at (310) 429-7126