



ACADEMY OF MEDIA ARTS
 (A California Non-Profit Public Benefit Corporation)
BOARD OF DIRECTORS – Special Board Meeting Minutes

June 14, 2019 at 5:30 pm

The meeting will be held at Cross Campus, 840 Apollo Way, El Segundo, CA 90245 in Conference Room 2B. Public members are welcome to attend and provide comments. Conference call at 712 770-4010/ Pin 272340

OPEN SESSION

1. **Call to Order** – Meeting call to order at 5:41 p.m.
2. **Roll Call - Present:** Lysa Liggins, Jessica Hutcheson, John White
 (Afeez Tijani joined at 6:05 p.m. Chelsea Staebell joined at 6:29 a.m.) **Also present:** Dana Hammond,

3. **Public Comments**
 COMMENTS ON AGENDA/NON-AGENDA ITEMS – Any person wishing to speak to any item on the agenda including non-agenda items will be granted three minutes to make a presentation before the board begins its deliberations or takes action on the item.

NONE

John White explained a few housekeeping protocol of Academy of Media Arts board. John White encouraged the board to continue to adhere the board responsibility as a governing board.

Dana Hammond provided a summary of the Charter School Revolving loan. Dana mentioned the board approved that Academy of Media Arts applied for the loan during the month of February 2019.

Jessica Hutcheson had question regarding AMA not offering str and pers as its retirement plan. She wanted to ensure that AMA’s authorizer approved AMA 403 b retirement plan. Dana mentioned the 403 b plan was approved with AMA’s charter petition. Dana Hammond mentioned that his advisor advised that AMA should not enroll in Str and pers as a new school due to the high expense.

Dana Hammond highlighted the changes to AMA’s budget included: Paying a reduced facility expense from the anticipated lease expense previously express during AMA’s previous board meeting.

4. **Action Items**
 - a. **Approval of Academy of Media Arts Preliminary Budget Motion** by Jessica Hutcheson
Second by Lysa Liggins
Final Vote: Unanimously approved

Board Members	Aye	Nay	Abstain	Absent
Jessica Hutcheson	x			
Lysa Liggins	x			
Chelsea Staebell				x

Afeez Tijani	x			
John White	x			

- b. Approval of Charter School Revolving Loan Agreement –Motion by Afeez Tijani**
Second by Lysa Liggins
Final Vote: Unanimously voted

Board Members	Aye	Nay	Abstain	Absent
Dr. Jessica Hutcheson	x			
Dr. Lysa Liggins	x			
Chelsea Staebell	x			
Afeez Tijani	x			
Dr. John White	x			

- c. Approval of Governing Board Resolution for the Charter School Revolving Loan –Motion by Afeez Tijani**
Second by Chelsea Staebell
Final Vote: Unanimously

Board Members	Aye	Nay	Abstain	Absent
Dr. Jessica Hutcheson	x			
Dr. Lysa Liggins	x			
Chelsea Staebell	x			
Afeez Tijani	x			
Dr. John White	x			

- 5. Adjournment Meeting adjourned 6:45 p.m.**
Motion by John White
Second by
Final Vote:

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Academy of Media Arts during normal business hours at (310) 429-7126, as far in advance as possible, but no later than 24 hours before the meeting.