

SAMPLE SATISFACTORY ACADEMIC PROGRESS REPORT

**NACCAS SCHOOL OF BEAUTY
SATISFACTORY ACADEMIC PROGRESS EVALUATION FORM**

Student Name **Date**

Start Date **Evaluation Period**

Scheduled Hours		Cumulative Attendance %	
Actual Hours		Cumulative Academic Grade	

Student is making satisfactory academic progress?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Notice of Warning/Probation provided to student?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A
Reason for Warning/Probation:	<input type="checkbox"/> ATTENDANCE	<input type="checkbox"/> ACADEMICS	<input type="checkbox"/> N/A

Warning

You have until the next evaluation period to bring up your grades and/or attendance up to minimum requirements.

Probation

If the student has still not met progress requirements at the end of the warning period, the student will be considered not making satisfactory academic progress. In order for the student to be placed on probation and continue to receive federal financial aid, the student **MUST APPEAL** the satisfactory academic progress decision within the next 10 days and prevail upon appeal. You have until the next evaluation period to bring your grades and/or attendance up to minimum requirements, or up to the requirements set forth in an agreed upon academic plan. If satisfactory performance is not achieved by the end of the probationary period according to satisfactory academic progress requirements or your academic plan, your financial aid will be interrupted and you will be responsible for payment of all tuition balances. You will then be required to bring your grades and/or attendance up to satisfactory levels in order to have financial aid reinstated.

Additional Comments:

Student Signature **Date**

Accepted by School Official **Date**