



## BC FOSTER PARENTS ASSOCIATION

Suite 208 - 20641 Logan Avenue, Langley, BC V3A 73R

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### Dear Third Party Fundraiser,

When you become a fundraising partner with the BC Federation of Foster Parent Associations you will help us support foster parents and children throughout British Columbia.

Whether it is an employee barbecue, a lemonade stand or collecting donations in lieu of birthday gifts, your event will help us raise valuable funds and create more awareness of our services.

If you are interested in hosting a fundraising event, please contact us or send us the completed Third Party Event Registration Form by email or mail.

We are happy to support you to the best of our ability. Please contact us with any questions or for informational materials to share with your community.

### Fundraising Ideas

- Sales, Fairs, Auctions
- Silent Auction
- Plant or Bake Sale
- Dog or Car Wash
- Lemonade Stand
- Craft Fair

### Community Events

- Block Party
- BBQ
- Birthday Party
- Yard or Garage Sale
- Dinner Party

### Sports Events

- Sports Tournament
- Hockey Pool
- Run/Walk or Marathon

### Corporate Events

- Staff Lunch/Barbecue
- Employee/Employer Matching Program
- Loose Change Jar Auction

### School Events

- Bottle Drive
- Lunch Hour Competition
- School Dance
- Bake Sale
- Auction

# Third Party Event Registration Form

## Third Party Event Guidelines

The BC Foster Parent Association appreciates your support for the work we do to help foster families throughout British Columbia.

The terms and conditions for hosting a Third Party Event are outlined below. Please read them, then complete this application form and return it to us by mail or email before your event.

### Terms and Conditions:

1. Please sign and return the agreement form before organizing or marketing your event.
2. Every Third Party Event must be approved by BCFPA's Fund Development Coordinator.
3. Any promotional materials must be approved by our office. If needed, please contact us to request our official logo and messaging.
4. The Third Party Event must not be held for the purpose of obtaining business contacts for the third party's benefit.
5. If we feel that our reputation may be compromised, or for any other reason, we reserve the right to cancel our agreement.
6. If you are a corporation or a local business, your Third Party Event requires appropriate insurance. If you are local community group or an individual hosting a fundraiser through a neighbourhood event, this may not be applicable.

### General Information:

Name of Group/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

### Event Information:

Name of Event: \_\_\_\_\_

Date(s): \_\_\_\_\_ Time(s): \_\_\_\_\_

Event Location: \_\_\_\_\_

Brief Description of Event: \_\_\_\_\_

Expected # of Attendees: \_\_\_\_\_ Revenue Goal (\$): \_\_\_\_\_

### What proceeds will be given to BCFPA?

All proceeds (no expense deductions)

Net proceeds

Partial proceeds (portion of each ticket sold)

% of Proceeds (what %? \_\_\_\_\_)

### Will other charities be benefiting from this event?

Yes  No

### What kind of support do you require from the BC Foster Parent Association?

Speaker at event

Staff representation

Display

Informational materials

Event promotion

Other (Please explain)

\_\_\_\_\_

I hereby acknowledge that I have read and understand the Terms and Conditions of BC Foster Parents Association Third Party Events and will adhere to them as outlined in this document.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_