



**Zorra Caledonian Society  
Director's Meeting – Nov 20, 2017  
MINUTES  
7:00 pm @ Embro Legion**

“The Zorra Caledonian Society is a volunteer community organization formed in 1937 to recognize the Scottish heritage of the Village of Embro and the Township of Zorra”

**Welcome**

**Directors in Attendance**- Jim Walton, Laura Green, Peter Fleming, Jim Knudsen, Alan Norman, Jim Grieve, Ron Marshall, Kevin Fraser, Jen Moodie, Steve MacDonald, Helen Dowd

**Roll Call** – “Who are your guests for the 81<sup>st</sup> St. Andrew’s Night Banquet?”

It was noted that most guests were friends and family.

**Approval of the Agenda**

Approved, M/S Carried

**Approval of the Minutes from the Previous Meeting – Oct 16, 2017**

Amend the minutes so it is clear that the ZCS has agreed to pay for the cost of the hall rental on Thursday, Nov 23, 2017 so WE can set up. In addition, we agreed to pay the \$ 100 fee to have staff tear it down on Friday November 24<sup>th</sup>. Accepted with the amendment M/S/Carried

**Treasurer’s Report**

A few deposits for the SANB. We hope to break even with the event.

**Old Business**

**Unfinished business from 2017**

**Update on Outstanding Records/Business being held by Previous Secretary (Kevin)**

- Still no contact with Warren McKay. Kevin Fraser has visited but could not get in touch with him.
- Suggestion was made that Kaitlin McKay be approached. We need the minute books from the past 15 years is the issue!

**Update on the Collection of Our History/Records “All Call” notice (Steve)**

- Rollie and Dianne only have a record, like a huge album disc, with old records on it.
- Suggest that we have a viewing party at Steve MacDonald’s to sort through the records.



### **Update on St. Andrew's Night Banquet (Helen/Jim/Peter (budget)**

- We have hired Armor Pro to provide the projector, projectors stands and screens for SANB. They will be setting them up on Thursday morning. As well they will live stream the dancing and the piping so people can see it. Maybe clips of the video could be put up on our web site!
- Since the AV equipment will in the hall Thursday, we will pay for renting it as we do not need any liability issues.

### **Update on Corporate Visa Card (Peter)**

- Credit card was approved. We had to give a portion of our GICs to cover the maximum limit on the credit card which is \$1500.00

### **Past presidents' medals (Ron)**

- Ron Marshall went to see Ron Totten and presented him with this medal. He was in good health. Ken Ulch will be presented his at SANB. There are 4 outstanding medals to be handed out at a further date. Perhaps it is time to simply drop them off at their homes if they cannot attend the 2018 AGM Feb 26<sup>th</sup>.

### **For the History books**

- We need all presidents from the 75-80 years to submit their records. Steve has his years in as does Helen.

### **New Business**

- **ZCS Coordinator Draft Job Description**
- As directed by the Board, the president created the job description using her personal experience and some online resources for input. Everyone feels like the work seems manageable and we could start this list and perhaps add to it as needed.
- A question was asked about who supervises this position? The new hire would report to the president with work directed by the board. The position would be under an annual contract subject to performance appraisals/yearly review. It was pointed out that rather than 5 hours/week the annual allotment should be shown in the posting.
- We will advertise the job in the Village Voice and in our ZCS Newsletter. The deadline for application and CV is December 31<sup>st</sup>.
- Helen will tweak with the suggestions presented.
- M/S Carried



- **Donation to Thistle Theatre for their accessibility project**
  - o Recommend the ZCS donate \$ 1,000 (Platinum level)
  - o Peter Fleming declared a conflict of interest and abstained from commenting or voting on the matter.
  - o M/S Carried
- **2018 EHG Website Update**
  - o Dave Knox wants direction before he starts to re-design it. We agreed to focus on the Games as that is what vs. the Society. We are going to continue to allow Dave to run with this as he has good ideas. Helen mentioned he has been using our website to show his students when teaching classes at Fanshawe College this Fall.
- **2018 Ontario Volunteer Service Award Nominations** (due in January 25, 2018)
  - o Jennifer will be circulating a form for everyone to fill out via Google Forms. We will add the question “have you already received the award?”
- **2018 AGM – time to start planning...**
  - o Will be the 4<sup>th</sup> Monday of February 26<sup>th</sup> (due to Family Day the third Monday)
  - o Kevin has booked the Legion.
  - o Jim and Peter will review the Constitution for the January meeting.
  - o Helen will prepare the power point.
  - o 5:30 pm Doors Open/ Meal 6:00 pm/ AGM at 7:00 pm.
  - o Janice Mitchell is having to put up prices due to Bill 148
  - o Tickets will be \$ 20/each.
  - o **M/S Carried**

**Deferred from last meeting:**

**Medals**

- a new generic (across all departments) medal design is being proposed that states Embro Highland Games and has Angus the piper.

**Next Board Meeting January 15, 2018**

- recommend the “Pitch Pages” be presented at 8 pm@ General Meeting
- Pitch pages will be sent out for everyone to review and complete after the COP tour.

**Adjournment: 7:57 pm**

***M and Carried***