

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE CITY OF MONROE, LOUISIANA, HELD
ON THURSDAY, AUGUST 11, 2016

The Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana, met in Regular Session at 2:00 P.M. on Thursday, August 11, 2016 at the office of the Housing Authority of the City of Monroe, Louisiana located at 300 Harrison Street, Monroe, Louisiana 71201 for the following purposes:

Those present and absent were as follows:

Present: Chairman Joe Farr, Vice-Chairman Hal Hinchliffe, and Commissioners William Smart and Patricia Gix

Absent: Commissioner Rick Miller

Also present were: Frank L. Wilcox, Monroe Housing Authority Executive Director, Bobby Simmons, Deputy Director, Janet Sanderford, Administrative Director, Sue Wheeler, Executive Staff Officer, Jim Rountree, Attorney and Sgt. Tucker, Monroe Police Department.

NOTICE OF REGULAR MEETING

TO: Mr. Joe Farr, Chairman
Mr. Hal Hinchliffe, Vice Chairman
Dr. Henry Bonner, Jr., Chairman Emeritus
Ms. Mr. William Smart, Commissioner
Mr. Rick Miller, Commissioner
Ms. Patricia Gix, Commissioner
Mr. James A. Rountree, Attorney

You are hereby notified that the Board of Commissioners of the Housing Authority of the City of Monroe is called to meet in Regular Session at 2:00 P.M. on Thursday, August 11, 2016 at the office of the Housing Authority of the City of Monroe, located at 300 Harrison Street, Monroe, Louisiana 71201 for the following purposes:

1. Approve Minutes of Previous Meeting
2. Review HUD Inspection Scores
3. Report on Flood Damage Abatement
4. Presentation of Management and Financial Reports
5. Any other business that may come before the Board

JOE FARR, CHAIRMAN

Dated this August 1, 2016

Chairman Joe Farr called the meeting to order and Mr. Bobby Simmons was asked to open the meeting with a prayer.

Chairman Joe Farr asked the Board asked for any comments regarding the July 7 meeting. There were none and Commissioner William Smart introduced a motion that the Minutes of the previous meeting be approved. Vice Chairman Hal Hinchliffe seconded the motion and it carried unanimously.

At this time, Chairman Farr asked Sgt. Tucker to provide a report on Crime Statistics so that he could leave the meeting and return to work. Sgt. Tucker reviewed the Report with the Board. He stated that Crime had jumped up in June, but that July looked better. He said that with school starting up again, there should still be somewhat of a decline. The Board thanked Sgt. Tucker and expressed gratitude for the good work that the MPD does for this area. Sgt. Tucker then left the meeting.

Chairman Joe Farr then asked Frank L. Wilcox, Executive Director of the Monroe Housing Authority to provide the Director's Reports. Mr. Wilcox reported on the status of ongoing Real Estate Assessment Certification inspections. He provided the Board with a report on the scores received. The Board congratulated the Staff on a job well done.

Mr. Wilcox then gave a report on the flood abatement and there were no questions.

Chairman Joe Farr then asked Bobby Simmons to provide Management Reports. Mr. Simmons discussed the Vacancy Detail and Rent Roll Analysis Reports. There were no questions and this concluded Mr. Simmons reports.

Due to the absence of Ms. Cheryl Farmer, Director of Operations, Frank Wilcox provided reporting for Ms. Farmer. His first item of business was a review of the Construction Report. He then reviewed the Planning and Development Report. This report led to the discussion of the donation of certain property to South Pointe IV Development. Mr. Wilcox said that the City of Monroe is going to appropriate up to \$90,000 for the construction of one Affordable Home for South Pointe IV. He stated that the Housing Authority has a lot that would be good for this and that funds are available to apply toward this construction. The Resolution prepared to authorize this was reviewed and Commissioner William Smart introduced the Resolution as follows:

**A RESOLUTION AUTHORIZING
THE MONROE HOUSING AUTHORITY TO DONATE CERTAIN PROPERTY
TO THE SOUTH POINTE CHODO (ROBINSON PLACE II)**

BE IT RESOLVED that the Housing Authority of the City of Monroe, Louisiana that the Housing Authority of the City of Monroe is hereby authorized to donate the following property to South Pointe CHODO (Robinson Place II):

Lot#23 of Robinson Place Subdivision, situated in the SE ¼, Section 19, T-17-N, R4-E, Monroe, Ouachita Parish, LA as per plat in Plat Book 12, page 131 of the records of Ouachita Parish, Louisiana

BE IT FURTHER RESOLVED that the Housing Authority authorizes a transfer for up to \$90,000 from Facilities trust for the construction of one Affordable Home for South Pointe CHODO (Robinson Place II).

NOW, THEREFORE, BE IT RESOLVED that this property will be used for the construction of a Single Family Affordable house funded with funds from the City of Monroe's CDBG HOME Funds and Monroe Housing Facilities Corporation.

The above Resolution was seconded by Vice Chairman Hal Hinchliffe and recorded the following vote:

AYES: Chairman Joe Farr, Vice Chairman Hal Hinchliffe and Commissioners William Smart and Patricia Gix.

NAYS: None.

Mr. Wilcox then reviewed Ms. Farmer's Employees Report and concluded the Director of Operations Reports. There were no questions and Chairman Joe Farr moved to the next item on the Agenda.

Chairman Farr then asked Ms. Sanderford to provide current monthly Financial Reports for Public Housing and for the Section 8 Housing Voucher Program. Ms. Sanderford reviewed all reports with the Board members present. There were no questions. Per standard practice, Ms. Sanderford asked the Members to take the reports with them and study them more closely and to contact her if they had questions.

Chairman Joe Farr asked if there were any other business to come before the Board.

At this time, Frank L. Wilcox, Executive Director provided the Board Members information regarding Ace Filhoil, an employee that has been out on Workers Compensation. He stated that Mr. Filhoil currently suffers from illnesses unrelated to his original Workers Compensation Claim. He asked for permission to offer a settlement to Mr. Filhoil to close the Workers compensation Claim. Mr. James A. Rountree, Attorney, assured the Board that this is entirely permissible by law. Commissioner Pat Gix introduced the following Resolution:

A RESOLUTION AUTHORIZING FRANK L. WILCOX,
EXECUTIVE DIRECTOR, TO OFFER ACE FILHOIL A
SETTLEMENT TO CLOSE WORKERS COMPENSATION CLAIM

BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana that Frank L. Wilcox, be and he is hereby authorized, on behalf of the Housing Authority of the City of Monroe, Louisiana to offer Mr. Ace Filhoil a settlement for termination of his employment with Monroe Housing Authority in the amount of \$12,113.54.

The above Resolution was seconded by Commissioner William Smart and recorded the following vote:

AYES: Chairman Joe Farr, Vice Chairman Hal Hinchliffe and Commissioners William Smart and Patricia Gix.

NAYS: None.

Chairman Farr again asked if there were any other business to come before the Board. There being none, the meeting was adjourned.

JOE FARR, CHAIRMAN

FRANK L. WILCOX, SECRETARY

CERTIFICATE

Frank L. Wilcox, the duly appointed, qualified and acting Secretary of the Housing Authority of the City of Monroe, Louisiana, do hereby certify that the attached extract from the Regular Meeting of the Board of Commissioners of said Authority held on Thursday, August 11, 2016 is a true and correct copy of the Original Minutes of said Meeting on file and of record insofar as said attached extract, and I do further certify that each such Resolution appearing in said attached extract is a true and correct copy of Same Resolution adopted at said meeting on file and of record.

IN TESTIMONY WHEREOF, I have set my hand and the seal of said Authority this 11th day of August, 2016.

FRANK L. WILCOX, SECRETARY

(SEAL)