

KEY CLUB®

2018 Georgia District Key Club Convention Information for Candidates Seeking Executive & International Office

As a candidate seeking a Georgia District executive office (Governor, Secretary-Treasurer, or Bulletin Editor) or a candidate seeking endorsement for Key Club International office (Trustee, Vice President, or President), you are expected to attend several meetings, sessions and events at the District Convention beyond those required for all general members. Please plan to arrive **15 minutes early** for the following events and remember to dress appropriately.

If you have any questions throughout the convention, please contact District Administrator Brad Malone (brad.malone@gakeyclub.org).

Friday, February 23, 2018

Time	Event	Location	Dress
4 p.m.	Credentials Meeting	Convention Board Room	Casual

Credentials Meeting: Mandatory for all candidates. At this meeting, you will have the opportunity to ask questions about the elections process and receive approval for campaign materials. Please bring all applicable receipts and paperwork.

Saturday, February 24, 2018

Time	Event	Location	Format	Dress
10:00 a.m.	Divisional Caucusing	Refer to Caucus Schedule	2-minute speech + 3 minutes for questions	Business
11:00 a.m.	Nominating Conference	306	Gov: 3-minute speech Others: 1-minute speech	Business
9:30 p.m.	House of Delegates	306	Gov: 3-minute speech Others: 1-minute speech	Business

Divisional Caucusing: During divisional caucusing, each candidate will have the opportunity to address and answer questions from Key Club members from the Georgia District's 15 divisions. Each candidate will caucus in four total caucus rooms. You will be given up to five (5) minutes in each room: a maximum of two (2) minutes for a speech and a maximum of three (3) minutes to answer members' questions. You will be provided a personalized schedule prior to caucusing, so you will know which room to be in at specific times. No ballots will be cast during caucuses.

Nominating Conference: A nominating conference will be held if there are more than two candidates for any executive officer position, or if there are multiple candidates seeking endorsement for Key Club International offices.* During the nominating conference, candidates for the office of governor (if there are more than two) will be given three minutes for speeches; candidates for the offices of Secretary-Treasurer and Bulletin Editor (if there are more than two for each respective office) and candidates seeking endorsement for International office (if needed) will be given one minute for speeches.

No questions will be asked at the nominating conference. During the conference, two delegates from each division will vote to narrow the field of candidates, according to the Georgia District Key Club Bylaws.

House of Delegates: Candidates who remain in the election beyond nominating conference will address the House of Delegates for final consideration. All Georgia District Key Clubs may select no more than two members to represent them at the House of Delegates, and current District Board members may serve as super-delegates.

Governor candidates will be given up to three minutes for speeches, and all other candidates will be given up to one minute. No questions will be asked by the members at the House of Delegates. During the House of Delegates, delegates will cast their final ballots, electing the 2018-19 Georgia District Key Club executive officers and choosing whether or not to endorse candidates for Key Club International office.

Sunday, February 25, 2018

Time	Event	Location	Dress Code
11:30 a.m.	2018-19 District Board Meeting	309	Business Casual

2018-19 District Board Meeting: Election results will be announced at Sunday morning's Farewell Brunch. Elected board members are expected to attend the new board orientation to learn about important dates and expectations for the 2018-19 service year.

* Article XVII. Section 4 of the Key Club International Bylaws: A district shall endorse no more than one candidate for the office of president or vice president and two candidates for the office of trustee.