

Avon Township Supervisor's Report

Terry Wilke

Developing a Squaw Creek restoration Association

Met with CVI to develop a plan to replace certain outdated IT pieces like our server ect.

Met with union representatives about prevailing wage issues

Met with Lake DOT about drainage issues at the Township

Met with Lake County about Fort Hill Cemetery

Met with Supervisor's about Township issues primarily the cost of insurance and how we can possibly come together as a group to reduce costs

Met with county Planning to discuss certain zoning issues

Met with county DOT to discuss certain Road construction issues within Avon

Met with Grayslake Park Dist. and Round Lake Park Dist. to discuss Avon Township Youth Baseball

Met with Bob Kula about drainage issues at the Township

Working on reducing our liability costs

Working with Consumers Credit Counseling Service to attain consolidation loans for our constituents

Still looking for a Township vehicle

Working on community room remodel

Finished the ADA doors

Replaced one more old freezer in the pantry with a newer unit

Replaced four more of the old shelving units in the pantry with new ones

Tilled and prepared soil with amendments for Pantry Garden

Avon Township Assessor's Report

MAY 2018

1. With the nice weather finally here, we been out performing field visits on a daily basis.
2. We continue to sign up property owners for homestead and senior exemptions and veteran and disabled person. Again, the income cap has increased from \$55,000 to \$65,000.
3. I was informed by the County that we need to obtain our own email address and leave the County system. I worked with Supervisor Wilke to set up new email addresses on the Avontownship.us domain. We will need to migrate the saved emails and contacts from the County email to the new email and I have contacted an IT company to provide a quote, which came in at approximately \$700.
4. The County also informed me that we will need to establish our own cloud based site for the storage of our documents and forms currently stored on the County's hard drive site. I am working on obtaining a quote, which will require my office to have Office 365.
5. I attended Topics day in Springfield on April 25, and met with Representative Yingling and several Township Assessors to discuss assessing issues in Lake County. I, also, provided testimony before the House Revenue Committee on April 26th in regards to increasing the Homestead and Senior Exemption amounts in Lake County-a bill sponsored by Representative Yingling. I also provided testimony on the issues facing Lake County Assessors in assessing property and the restrictions imposed by the Lake County CCAO.
6. We have begun our annual verification of properties receiving a farm assessment. We verify that the property is still being used for farming or agricultural purposes and send our findings to the County, which then places a value on the farm land.
7. We are working to finish our assessments for 2018 and anticipate turning our figures in to the County by the first week of June.

AVON TOWNSHIP HIGHWAY DEPARTMENT

Bob Kula
Highway Commissioner

(847) 546-7480
E-Mail: Bob@avontownship.us

389 W. Main Street
Hainesville, IL 60073

HIGHWAY COMMISSIONER'S REPORT FOR MAY 14, 2018

1. The Highway Department has purchased and received a John Deere Z950M Commercial ZTrack Mower utilizing the buying power of Illinois Central Management Services State Bid Contract # 4018513. The Highway Department has made several purchases through CMS in the past as significant savings can be found.

This purchase brings our total number of zero turn mowers to three. An additional mower was necessary as the highway department's workload regarding mowing has increased with the addition of ATYB fields and the Fort Hill Cemetery located off Route 120 in Round Lake.
2. The highway department purchased a new utility trailer to facilitate the transportation of our new mower.
3. We have signed an online consignment with Obenauf Auction Service for the sale of our 2002 International 4900 Dump Truck and a 2004 Redi-Haul Flatbed Trailer.
4. The Highway Commissioner and employees attended the Annual Mosquito Larvacide Training on April 17th, 2018 and are now licensed for a period of 1 year to apply solid larvacide products in our storm basins and other static bodies of water in our jurisdiction.
5. I participated in a Touch a Truck event at the Round Lake Pleviak Elementary School in Lake Villa on April 26th, 2018.
6. We contracted to have several dead trees on Lake Ave. in Highland Lake. We are now in the process of grading the right of way. Upon completion, the Highland Lake Property Owners Association will be applying native grass and wild flower seed to the area at their expense.
7. Through the Lake County Municipal League bidding process we had curbs swept in the unincorporated areas of on April 26th, 2018. This will also be done again during the month of July and again sometime in the fall.
8. The Highway Department responded to two winter events on April 15th and 16th, 2018.
9. We have begun, on a weekly basis, mowing the Avon Township Youth Baseball fields, Fort Hill Cemetery, the Avon Township Center, and all our right of ways as needed.
10. We responded to 67 phone calls, 25 in person inquires, and 41 e-mails. See atch'd for particulars.

**AVON TOWNSHIP HIGHWAY DEPARTMENT TRACKING
FOR THE PERIOD APRIL 2018**

TYPE	CALLS	IN PERSON INQUIRES	EMAIL
CONSTRUCTION			
ROADS	2		
PROPERTY/RESIDENT	6	2	2
TRASH/SPRING CLEAN	3		2
TRAFFIC			
SIGNS	4	7	3
PUBLIC WORKS	2	4	3
WEATHER RELATED			4
HOMEOWNER ASSOC			
PERMITS	6	3	5
DRAINAGE			
SALT			4
UTILITY RELATED			
MAILBOX			
WOOD CHIPPER/TREE	10	7	2
CONTRACTOR	3		2
MEETINGS/CONF/TNG		2	3
LAKE COUNTY	4		
TRANSPORTATION	23		
OTHER	4		11
TOTAL	67	25	41

VAN TRIPS FOR THE MONTH OF APRIL 2018

WITHIN TOWNSHIP LIMITS	OUTSIDE TOWNSHIP LIMITS
REG/LIFT: 18/0	REG/LIFT: 12/0

Avon Township
May 2018 Clerk Report

The following items will be discussed at the May 14, 2018 Meeting:

1. Attached the FOIA report. We have three new FOIAs and no new application for Community Service.
2. Introduction of the Deputy Clerk.

Avon Township FOIA Report
2017

F20011869	1/22/2018	1/29/2018	2/2/2018	yes
F24011870	1/28/2018	2/2/2018	2/8/2018	yes
F021871	2/8/2018	2/16/2018	2/12/2018	no
F08021872	2/8/2018	2/16/2018	3/3/2018	yes
F12021873	2/12/2018	2/19/2018	2/26/2018	no
F15021874	2/15/2018	2/23/2018	2/22/2018	no
F06021875	2/6/2018	2/13/2018	2/8/2018	no
F26021876	2/26/2018	3/2/2018	3/15/2018	no
F16031877	3/16/2018	3/23/2018	3/23/2018	no
F16041878	4/16/2018	4/25/2018	4/26/2018	no
F22941879	4/22/2018	4/30/2018	4/27/2018	no

AVON TOWNSHIP ORDINANCE 5-14-2018 FHC

**AN ORDINANCE OF AVON TOWNSHIP, LAKE COUNTY, ILLINOIS, APPROVING AND ACCEPTING
THE CONVEYNACE OF A PARCEL OF PROPERTY IN "FORT HILL CEMETERY"
FROM LAKE COUNTY TO AVON TOWNSHIP**

WHEREAS, Lake County is the title owner of a parcel of land in the Fort Hill Cemetery with property index number 06-31-200-034 (hereinafter "Parcel 34"); and

WHEREAS, pursuant to Section 130-5 of the Illinois Township Code, 60 ILCS 1/130-5, a township may establish and maintain cemeteries, may acquire lands for cemeteries, and may enter upon abandoned cemeteries and clear the grounds and make them orderly; and

WHEREAS, Section 1 of the Conveyance of Burial Places to County Act, 765 ILCS 805/1 provides that any person may dedicate, by deed duly executed and recorded, any lot of land to a county for the use of any society, association or neighborhood to serve as a burial place; and

WHEREAS, Parcel 34 was conveyed to the County for such purposes in 1847 but is no longer being maintained by the Fort Hill Cemetery Association; and

WHEREAS, the Fort Hill Cemetery Association appears to no longer be in existence; and

WHEREAS, the TOWNSHIP is willing to receive parcel 34 for its continued use as a cemetery; and

WHEREAS, the COUNTY desires to convey Parcel 34 to the TOWNSHIP for its continued use as a cemetery; and

WHEREAS, pursuant to the Local Government Property Transfer Act, 50 ILCS 605/0.01, et seq. ("*Transfer Act*"), "municipalities", including the COUNTY and the TOWNSHIP, may transfer or receive all their right, title and interest in real estate to or from other municipalities; and

WHEREAS, pursuant to the Transfer Act, the TOWNSHIP must pass an ordinance to request the COUNTY to transfer the Cemetery to the TOWNSHIP and the COUNTY must pass a resolution to make the transfer;

NOW, THEREFORE BE IT ORDAINED BY THE SUPERVISOR AND TRUSTEES OF AVON TOWNSHIP:

Section 1. The foregoing recitals are hereby incorporated by reference herein as findings of Avon Township.

Section 2. The transfer of Parcel 34 from Lake County to Avon Township is approved and Avon Township by this ordinance requests that Lake County transfer Parcel 34 to it, and the Avon Township Supervisor and Clerk are hereby authorized to execute, attest to and record, or cause to be executed, attested to and recorded, all documents necessary for Lake County to convey Parcel 34 to Avon Township, and to take any and all other actions necessary to complete such conveyance.

Section 3. Upon receipt of the quitclaim deed to Parcel 34, Avon Township shall thereafter own and maintain Parcel 34 as a public cemetery. Avon Township may sell burial plots to Parcel 34 to the public at market rates. The grounds to Parcel 34 shall remain open and accessible to the public always. Avon Township may establish rules and regulations governing to the public's access to Parcel 34 and Avon Township's conveyance of burial plots consistent with its powers under Illinois law.

PASSED this ___th day of May 2018.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Michele Bauman	___	___	___
Pat Duby	___	___	___
Paul Law	___	___	___
Stephen Vaughn	___	___	___
Terry Wilke	___	___	___

APPROVED:

Supervisor, Avon Township

ATTEST:

Town Clerk, Avon Township

AVON CARES FOOD PANTRY

MONTHLY REPORT

As of May 2nd we have a balance of 10,256.61 in the Food Pantries bank account.

Gift Cards - \$50 Costco \$25 Home Depot \$10 Target
\$2,315 Meijers \$? Kohls \$? Starbucks

Monetary donations as well as food donations have been coming in. Donors receive a donation receipt and we send out yearly recognition letters to them.

For the month of April our serving numbers are

Number of Households Served – 557

Number of People Served - 2,126

Number of Households with
children under the age of 18 – 317

Number of those children served – 797

Through NIFB, Mariano's, Jewel and Drop Pickups, we received over 31,000 pounds of food.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF LAKE AND AVON TOWNSHIP**

This Intergovernmental Agreement is made and entered into this _____ day of _____ 2018, by and between the County of Lake, a body politic and corporate, (hereinafter "COUNTY") and Avon Township (hereinafter "TOWNSHIP"), a local governmental unit.

RECITALS

WHEREAS, the COUNTY and the TOWNSHIP are public agencies within the meaning of the Illinois Intergovernmental Cooperation Act, as specified at 5 ILCS 220/1, *et seq.*, and are authorized by Article 7, Section 10 of the Constitution of the State of Illinois to cooperate for public purposes; and

WHEREAS, what is known as the "Fort Hill Cemetery" consists of three parcels, identified by property index numbers ("PINS"); and

WHEREAS, the title owners of the three parcels are the Fort Hill Cemetery Association (PIN 06-31-200-016) (hereinafter referred to as "Parcel 16"), the COUNTY (PIN 06-31-200-034) (hereinafter "Parcel 34"), and the "Catholic Bishop of Chicago" (PIN 06-31-200-035) (hereinafter "parcel 35"); and

WHEREAS, there is no record indicating that the Fort Hill Cemetery Association is still in existence; and

WHEREAS, Parcel 16 has been abandoned and is currently being maintained by local volunteers; and

WHEREAS, pursuant to Section 130-5 of the Illinois Township Code, 60 ILCS 1/130-5, a township may establish and maintain cemeteries, may acquire lands for cemeteries, and may enter upon abandoned cemeteries and clear the grounds and make them orderly; and

WHEREAS, Section 1 of the Conveyance of Burial Places to County Act, 765 ILCS 805/1 provides that any person may dedicate, by deed duly executed and recorded, any lot of land to a county for the use of any society, association or neighborhood to serve as a burial place; and

WHEREAS, Parcel 34 was conveyed to the County for such purposes in 1847 but is no longer being maintained by the Fort Hill Cemetery Association; and

WHEREAS, since the Fort Hill Cemetery Association appears to no longer be in existence; and

WHEREAS, the TOWNSHIP is willing to receive parcel 34 for its continued use as a cemetery; and

WHEREAS, the COUNTY desires to convey Parcel 34 to the TOWNSHIP for its continued use as a cemetery as provided herein; and

WHEREAS, pursuant to the Local Government Property Transfer Act, 50 ILCS 605/0.01, *et seq.* ("*Transfer Act*"), "municipalities", including the COUNTY and the TOWNSHIP, may transfer or receive all their right, title and interest in real estate to or from other municipalities; and

WHEREAS, pursuant to the Transfer Act, the TOWNSHIP must pass an ordinance to request the COUNTY to transfer the Cemetery to the TOWNSHIP and the COUNTY must pass a resolution to make the transfer;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein the COUNTY and the TOWNSHIP agree as follows:

1. Conveyance of Parcel 34 from the COUNTY to the TOWNSHIP.

- A. The TOWNSHIP will request by Ordinance that the COUNTY convey by quitclaim deed Parcel 34 to the TOWNSHIP.
- B. Upon receipt of a certified copy of the TOWNSHIP ordinance, the COUNTY shall approve by resolution the conveyance by quitclaim deed of Parcel 34 to the TOWNSHIP, to be used thereafter for cemetery purposes.
- C. Prior to issuing the quitclaim deed to the TOWNSHIP, the COUNTY shall clear and make orderly the grounds of Parcels 34 in a manner acceptable to the TOWNSHIP.
- D. After the COUNTY has cleared and made orderly the grounds of PARCEL 34, the COUNTY shall notify the TOWNSHIP as herein provided and the TOWNSHIP shall have 30 days to inspect Parcel 34.
- E. If the TOWNSHIP concurs that the grounds have been properly cleared and made orderly, the COUNTY shall deliver and the TOWNSHIP shall accept a quitclaim deed conveying Parcel 34 to the TOWNSHIP.

2. TOWNSHIP care and maintenance of Parcel 34 for Cemetery purposes.

- A. Upon receipt of the quitclaim deed to Parcel 34, the TOWNSHIP shall thereafter own and maintain Parcel 34 as a public cemetery.
- B. The TOWNSHIP may sell burial plots to Parcel 34 to the public at market rates.
- C. The grounds to Parcel 34 shall remain open and accessible to the public always.
- D. The TOWNSHIP may establish rules and regulations governing to the public's access to Parcel 34 and the TOWNSHIP's conveyance of burial plots consistent with its powers under Illinois law.

3. General Provisions.

- A. The laws of the State of Illinois shall govern this Agreement. Venue for the resolution of any disputes or the enforcement of any rights pursuant to this agreement shall be in the 19th Judicial Circuit Court of Lake County, Illinois.
- B. The invalidity or enforceability of any of the provisions of this Agreement shall not affect the validity or enforceability of the remainder of this Agreement.
- C. In the event a dispute between the COUNTY and the TOWNSHIP arises under this agreement, each party shall be responsible for its own attorney fees and court costs.
- D. This Agreement represents the entire agreement between the COUNTY and the TOWNSHIP and supersedes all prior negotiations, representations or agreements, either written or oral.
- E. All notices, approvals or other communications that either party desires or is required to give to the other party under the terms of this Agreement shall be in writing and shall be considered to be properly given (i) if delivered by messenger, (ii) if mailed in the United States via certified or registered mail, postage prepaid, return receipt requested, (iii) if telefaxed, telegraphed or tele copied during normal business hours; (iv) if delivered by reputable express carrier, prepaid, the next business day after delivery to such carrier; or by electronic mail with a return confirmation that the electronic message was received by the user during normal business hours, addressed to such party as follows below. Either party may at any time give notice in writing to the other party of a change of name, address, or telephone or facsimile number. Notice shall be given to the parties as follows:

COUNTY: County of Lake

Attn: County Administrator
18 N. County Street
9th Floor
Waukegan, IL 60085

TOWNSHIP: Avon Township
Attn: Township Supervisor

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first indicated above by their duly authorized representatives.

COUNTY OF LAKE

By: _____
Aaron Lawlor
Chairman, Lake County Board

ATTEST:

Carla Wyckoff
Lake County Clerk

AVON TOWNSHIP

By: *TLWD*

ATTEST:

Avon Township Clerk