

**AVON TOWNSHIP MINUTES  
MONTHLY BOARD MEETING  
433 E. Washington Street, Round Lake Park, IL 60073  
December 14, 2015  
7:00 p.m. (immediately following Truth in Taxation Hearing)**

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

Trustee DeLaMar – present	Trustee McNeill – present	Trustee Larson – arrived at 7:15
Trustee deGroh – present	Supervisor Rusch – present	<u>Quorum Met</u>

Also in attendance Clerk Kearby, Attorney Dietz and Operation Officer Dave McArtin. Trustee Larson arrived at 7:15 p.m.

**4. Approval of Minutes**

Motion was made by Trustee deGroh and seconded by Trustee DeLaMar to approve the November 16, 2015 minutes.

Trustee DeLaMar – aye	Trustee McNeill – aye	Trustee Larson – absent
Trustee deGroh – aye	Supervisor Rusch – aye	<u>Motion Carries</u>

**5. Public Participation on agenda items only.**

No public participation

**6. Reports:**

- a. Supervisor Rusch presented a written report for the Board. Included were balances, general activities and meetings attended.
- b. Highway Commissioner Kula presented a written report that was read by Supervisor Rusch noting activities and projects accomplished for the past month.
- c. Assessor Ditton presented a written report that was read by Supervisor Rusch.
- d. Clerk Kearby submitted a written report for the Trustees noting that Avon Township was in compliance for posting the hearing and levy meetings.
- e. Trustee Reports from Trustee DeLaMar noted she was unable to attend the last Food Pantry meeting. Trustee McNeill reminded the Trustees of the January 6 TOI Lake County meeting. Meetings will be held on April 6, July 6 and October 5 for 2016. Places will be determined.

**7. Discussion and action on Transfer of Funds.**

- a. Resolution: 2015-12-14 T

Motion was made by Trustee McNeill and seconded by Trustee Larson to approve Transfer 2015-12-14T.

Trustee Larson – aye	Trustee deGroh – aye	Trustee DeLaMar – aye
Trustee McNeill – aye	Supervisor Rusch – aye	<u>Motion Carries</u>

**8. Discussion and action on the 2014 Tax Levy Ordinance**

a. Ordinance: 2015-12-14T

Motion was made by Trustee Larson and seconded by Trustee McNeill to approve Levy Ordinance 2015-12-14T.

Trustee deGroh – abstain	Trustee DeLaMar – aye	Trustee McNeill – aye
Trustee Larson – aye	Supervisor Rusch – aye	<u>Motion Carries</u>

Supervisor Rusch wanted it noted in the minutes that her vote has reservations and she wishes we did not have to do this.

b. Ordinance: 2015-12-14HWY

Motion was made by Trustee DeLaMar and seconded by Trustee Larson to approve Levy Ordinance 2015-12-14HWY.

Trustee McNeill – aye	Trustee Larson – aye	Trustee deGroh – aye
Trustee DeLaMar – aye	Supervisor Rusch – aye	Motion Carries

**9. Discussion and Action on possible Amended Budget Hearing**

Discussion was held on the current finances and the possible short falls if we do not take action and transfer funds. The pending insurance bill could be received any day and action needed to make sure there was money to pay the bill. Trustee McNeill noted to pull from the reserves. There was a tentative meeting scheduled for Dec. 28<sup>th</sup> with a hearing on January 27<sup>th</sup>. Supervisor Rusch would let the Board know if it would need to be called. Trustee Larson is recommending increasing our Contingencies by \$100,000.

**10. Presentation of Bills:**

a. Pre-paid Bills

Motion was made by Trustee deGroh and seconded by Trustee DeLaMar to approve the Pre-Paid Bills.

Trustee DeLaMar – aye	Trustee McNeill – aye	Trustee Larson – absent
Trustee deGroh – aye	Supervisor Rusch – aye	<u>Motion Carries</u>

b. Outstanding Bills

Motion was made by Trustee Larson and seconded by Trustee deGroh to approve the Outstanding Bills.

Trustee deGroh – aye	Trustee DeLaMar – aye	Trustee McNeill – aye
Trustee Larson – aye	Supervisor Rusch – aye	<u>Motion Carries</u>

**11. Old Business - None**

**12. New Business**

a. Supervisor Rusch wants to address the bill payment policy. She noted that there are regular bills for maintenance such as insurance and Peach Tree. We can pay these bills without holding a meeting.

b. Travel Policy must address the travel reimbursement to or from the office not your home.

**13. Possible Action on lawsuit. No Action**

**14. Public Participation**

A. Dave McArtin noted the need for a finance meeting. Discussion was held on how we proceed. It was noted on how we communicate with the Assessor about the development of a budget given our levy, mandatory expenditures. Trustee DeLaMar wants it noted the Assessor or a representative was not present for the Levy hearing. Information will be sent to the Assessor on submitting his budget.

Clerk Kearby asked if we were calling a Budget Committee meeting. Chair McArtin will be calling a Budget Committee Meeting. Trustee Larson recommending increasing our contingencies by \$100,000.

Trustee McNeill commended Dave McArtin and Supervisor Rusch for the Hearing presentation and documentation.

**15. Adjournment.**

Motion was made by Trustee Larson and seconded by Trustee deGroh to adjourn the meeting at 8:10 p.m.

All in favor say aye. Opposed? Motion carries by acclamation.

*Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.*