

Hong Kong Quidditch Association Constitution

Enacted 10 March 2018

Article 1 Association

- a. The name of the organisation shall be Hong Kong Quidditch Association (“the Association”).
- b. The Association shall be a non-profit organisation registered under the Societies Ordinance (Cap. 151) of the Laws of Hong Kong.
- c. The official written language shall be English.
- d. The official working language shall be English and Cantonese in its oral form.

Article 2 Objectives

The Objectives of the Association shall be:

- governing the sport of Quidditch in Hong Kong;
- promoting the sport of Quidditch in Hong Kong;
- connecting Hong Kong Quidditch players from various backgrounds;
- uniting local Quidditch clubs and teams;
- representing Hong Kong in international events, including the IQA World Cup; and
- promoting gender equality in Hong Kong.

Article 3 Membership

Article 3(a) Eligibility

1. Individual Membership shall be open to all persons who are 16 years old or above.
2. Club Membership shall be open to all Quidditch clubs and teams based in Hong Kong with a:
 - minimum of 10 active members in good standing; or
 - special approval from the Executive Committee.
3. Membership is valid after the receipt of relevant application documents and the payment of the prescribed periodic fee, if any.
4. The Association shall reserve the right to refuse Membership to an applicant and to terminate membership of an existing Member, should such membership be deemed to be detrimental to the objectives and activities of the Association.

Article 3(b) Privileges and Obligations

1. All Members shall receive priority notification of selected events of the Association.

2. Club Members shall be eligible for participating in team tournaments organised by the Association.
3. All Members shall abide by the Constitution of the Association.

Article 4 Session

The Session of the Association shall commence on the first day of September and terminate on the last day of August two years from the commencing year.

Article 5 Authority

- a. The supreme authority of the Association shall rest with the directions of the General Meeting.
- b. When the General Meeting is not in session, the Executive Committee shall possess the authority of the Association.

Article 6 General Meetings

- a. The General Meeting shall be called by the President or upon the request of at least one-tenth of all Members. Notice shall be given seven (7) days before the Meeting.
- b. One-tenth of all Members shall form the quorum.
- c. Each Club Member may send one (1) Club Representative to the General Meeting.
- d. An Annual General Meeting shall be held within sixty (60) days after the commencement of each Session. The Executive Committee of the previous Session shall present an Annual Report in writing to the Annual General Meeting.
- e. Decisions shall be based on simple majority. Each Individual Member shall have one (1) vote. Each Club Member shall have ten (10) votes.

Article 7 Executive Committee

- a. The Executive Committee shall consist of:
 - one (1) President,
 - one (1) Vice-President,
 - one (1) Secretary,
 - one (1) Treasurer,
 - one (1) Sports Director,
 - one (1) Promotions Director, and
 - no more than two (2) General Secretaries.
- b. The Executive Committee shall be responsible for:
 - making decisions related to the public image of the Association;
and
 - carry out the Objectives of the Association.
- c. Duties
 - The President shall
 - chair all Executive Committee Meetings, and
 - represent the Association.
 - The Vice-President shall assist the President in his/her duties.
 - The Treasurer shall manage the finance of the Association.
- d. The President shall, after consulting the Vice-President, appoint his or her Executive Committee members.
- e. The Executive Committee may appoint Officer(s) accountable to the Executive Committee as deemed necessary.
- f. The Executive Committee may set up committees accountable to the Executive Committee as deemed necessary.
- g. The Executive Committee shall be the only office-bearers of the Association.

Article 8 Elections

Article 8(a) Biennial Election

- The purpose of the Biennial Election shall be to biennially elect the President and the Vice-President of the Executive Committee for the next Session.
- The Biennial Election shall be completed at least seven (7) days before the commencement of the next Session.

Article 8(b) By-Election

- In the event of a vacancy in the post(s) of the President and/or the Vice-President, a By-Election shall be held.

Article 8(c) Election Commission

- An Election Commission shall be established and appointed by the Executive Committee to conduct all business pertaining to the respective Biennial Election or By-Election.
- Members of the Election Commission shall not be eligible to stand for the election.

Article 8(d) Eligibility

- An Individual Member shall be eligible to run in an election, if he is nominated by two (2) other Individual Members or one (1) Club Member.

Article 8(e) Nomination

- The nomination period shall be at least seven (7) days.
- The nomination period shall be announced to all Members before the commencement of the period.
- Nomination shall only be made on forms, in paper or electronic form, provided for purpose.
- The Election Commission shall scrutinise every nomination paper and announce of the names of the candidates within two days after the end of the nomination period.

Article 8(f) Voting

- Election shall be by polling conducted on the Election Day.
- The Election Day shall be decided by the Election Commission and announced at least seven (7) days before the Election Day.
- Voting shall be by secret ballot.
- Each Individual Member shall have one (1) vote.
- Each Club Member shall have ten (10) votes.
- A polling shall be valid only if the number of Members who voted is at least one-third the number of Members.
- When there is only one (1) candidate for a post, such fact shall be communicated to the Members and an extra nomination period lasting five (5) days shall be opened. In the event that no further nominations are received during the extra nomination period, the only candidate is deemed elected.
- In the event of a tie, subsequent poll(s) shall be held between the candidates who have tied. The poll(s) shall be held on the same or a newly decided Election Day as deemed appropriate by the Election Commission.
- Complaints on an election shall be raised within two (2) days after the declaration of the election result. Any such complaint shall be signed by the complainant.

Article 8(g) Arrangement when no President is elected in the Biennial Election

- In the event that no President of the Executive Committee is elected in the Biennial Election, the current Executive Committee shall remain in office

after the current Session ends, until the earlier of (1) one month after the current Session and (2) the election of the President of the next Executive Committee in a By-Election.

Article 9 Executive Committee Meetings

- a. Executive Committee Meetings shall be called by the President of the Executive Committee, or upon a request of at least one-third of the Executive Committee members. Notice shall be given at least one (1) days prior to the meeting.
- b. The quorum of Executive Committee Meetings shall be the number of Executive Committee members, excluding the posts that are vacant, less one (1).
- c. An Executive Committee Meeting shall be held at least once a year.
- d. Decisions shall be by simple majority. Each Committee member shall have one (1) vote.

Article 10 Discipline

Article 10(a) Resignation

- An Executive Committee member may, at any time, resign as an Executive Committee member by submitting a written notice to the Executive Committee. The resignation shall take resignation seven (7) days after.
- Should the post of President become vacant, the Vice-President shall succeed as the Acting President until a new President is elected.

Article 10(b) Vote of No-confidence

- A Vote of No-confidence for infringement of the Constitution, negligence of duties or unbecoming conduct may be moved against any Executive Committee member position at a General Meeting.
- Such Vote of No-confidence shall be the only mechanism for the removal of an Executive Committee member from his position(s).

Article 11 Finance

- a. The source of the Association's finance shall come from membership fees, participation fees, profits generated from product sales, donations and sponsors.
- b. The income of the Association shall be used solely for fulfilling the Objectives of the Association.
- c. Any member of the Executive Committee may authorise expenditure on behalf of the Association to a limit of HK\$300. Expenditure in excess of this figure requires the prior approval of the Executive Committee. Receipts must be obtained from suppliers for each individual expenditure on behalf of the Association.
- d. The Treasurer shall maintain a comprehensive and structured record of proceeds and expenses at all times.
- e. The financial situation of the Association should be made transparent to the members.

Article 12 Dissolution

- a. The Association shall dissolve upon a unanimous resolution at an Executive Committee Meeting, along with subsequent approval of a nine-tenths majority at a General Meeting.
- b. In the event of Dissolution, all funds and properties of the Association shall be donated to Hong Kong Red Cross, a charitable organisation incorporated under the Hong Kong Red Cross Ordinance (Cap. 1129) of the Laws of Hong Kong.

Article 13 Constitution

- c. The interpretation of the constitution shall rest solely on a General Meeting, and shall be made upon the approval of a two-thirds majority on the General Meeting.
- d. Amendment of the constitution shall be made upon a motion passed by a two-thirds majority on a General Meeting. The amendment shall come to effect at least seven (7) days after the approval.