



New Parent Orientation



Boy Scout Troop 870



What Do I Need To Do First?

- **Complete A Scout Application**

- Fill-in the Boy Scouts of America Youth application in your folder provided. If you need additional copies the application is also located on the troop website www.beavertontroop870.org under Documents, BSA, Scout Application.
- Don't forget to sign the application on the bottom right and review the Boy Scouts Of America Pamphlet, "How to protect your child from child abuse" online at <http://www.scouting.org/filestore/ypt/pdf/46-015.pdf>
- Turn in the completed application to David Hollingsworth or Michael Cook (Recruiting/Outreach Chairs) or your parent buddy.

- **Complete a medical form for your scout**

- The form consists of 3 parts. A, B & C and is provided in your folder. If you need additional forms they are located on the troop website at www.beavertontroop870.org, Documents, BSA, Medical Form.
- Part A & B turn in with the scout application.
- Part C (Physical) needed for outings longer than 3 days (such as Summer Camp)
 - Typically you can fax this to your provider if your scout has had a recent physical in the last year and they can send it back. These are good for a year from the date they are filled out by the Dr.
- Make a copy for yourself and provide a copy to Sherry Peetz (Transportation Chair) or your parent buddy.

- **Purchase Class A uniform**

- This is the official Boy Scout shirt worn at all meetings, and to and from when the scouts travel to any scout function.
- Make sure to get a large enough shirt to fit your scout for many years.
- Purchase at:

The National Scout Shop (2145 SW Naito Pkwy, Portland) 503-243-5022

<http://www.cpcbsa.org/information/scoutshop/locations.html>

LaHaie's Jackets (277 E Main Street, Hillsboro) 503-648-2341 <http://www.lahaies.com/>

(LaHaie's carries all uniform items such as the shirt, belt, hats etc however they do not carry the scout handbook.)

- **Purchase a Boy Scout Handbook at the Scout Shop**

- Provides complete advancement info and tracks completion

- **Troop 870's "Class A" uniform consists of:**

- Pants or shorts (Green or tan). No holes, saggy pants, or cutoffs.
 - You can purchase official boy scout pants at the Scout shop if you choose. Recommended pants to purchase there are the pants that have a belt built in and zip off into shorts.
- Boy Scout neckerchief (supplied by the Troop).
- Boy Scout belts, hats, and socks are NOT required and are available at the Scout shop if you want them.
- "Class B" uniform/T-Shirt (supplied by the Troop)

We also have a clothes closet that is brought to every parent meeting the first meeting of every month where your scout can have any items that fit if you want additional pants, shorts, sweaters, socks. It is good to have a few pair of pants and shorts and extra socks for outings as they get dirty and the scouts can be rough on them.

What Do I Need To Do First?

- **Scoutbook**
 - Scoutbook allows you to view your scouts progress, requirements to the next rank, nights of camping etc.
 - Also used for Troop communication and calendar
 - Once your scout's application is turned in you will be sent an invite to join Scoutbook.
 - While your waiting on your scout to be put into Scoutbook you can still view our calendar at www.beavertroop870.org under calendar.
 - Once in Scoutbook if you want to download the troop Calendar to your phone or PC:
 - Login to www.scoutbook.com. Go to My Dashboard – Events.
 - Click on “Upcoming events” in the black bar. Under the calendar on the left there's a green box with the words TROOP 870 Subscribe in dark red. Click Subscribe. You will see a URL code. Click it. Click open. It will import to your calendar.

What Do I Need To Do First?

- **Adults Joining Troop 870**
 - **Complete Youth Protection Training On-line:**
 - Must be completed by all adults that are involved in the troop yearly.
 - www.scouting.org. (takes 30 minutes) Also on our website www.beavertrontroop870.org, PARENTS
 - Print certificate and turn in to Matt Kayser Database Admin or parent buddy.
- There are many leadership rolls a parent can assist with in the troop. The committee will let parents know as positions in the committee become available and need to be filled. You can also be a helpful adult and sign up to run outings or help wherever help is needed as you can.
- The troop has committee meetings once a month the first Tuesday of every month and all parents are welcome to attend. Minutes after the meeting are published and sent to the troop as well.

Troop Website

(www.beavertontroop870.org)

DOCUMENTS

Troop Troop Handbook Scout Leader Position Guide Board Of Review Guide Board of Review Training	BSA Medical Form Scout Application Adult Application Guide To Safe Scouting
Activity Boy Scout 10 Essentials Car Camping Checklist Backpacking Checklist Patrol Outing Planning Aid Grubmaster Guide Activity Leader Checklist	Eagle Rank Eagle Project Checklist Eagle Project Planning Guide Eagle Project Workbook Eagle Rank Application

What Are The Troop Dues?

- Scouts
 - \$15 Scout registration fee is due in October
 - Waived for first year Scouts
 - This fee is paid to BSA as part of the recharter process
 - Troop pays for annual Boy's Life subscription (\$12)
 - \$24 Troop Dues are due in March
 - Waived for first year Scouts
 - Dues are used first to purchase/refurbish Troop equipment
- Adults Leaders
 - \$15 Adult registration fee is due in October
 - This fee is paid to BSA as part of the recharter process

What Equipment Does My Scout Need?

Car Camping Trip

- Sleeping bag - Recommend 0 degree, synthetic fill, 3-4 lb, mummy shaped bag
- Sleeping pad –Recommend self inflating one at Costco
- 2 -3 person tent & Tarp
- Boy Scout 10 Essentials * See next page
- Mess Kit: buy a plastic one at Fred Meyer the metal one's tend to get really hot
- Spoon, fork, knife or all in utensil kit
- Small camping pillow that folds in a bag

Backpacking Trip

- Car camping items +
- Backpack - Recommend 50-65 liter backpack with water bladder. Costco has the best ones for this
 - Stove & cooking gear –Recommend Isobutane-Propane canister stove

What Are The Boy Scout 10 Essentials?

- These items should be brought on every camping trip
- You can also find the list on the troop website under Documents, Activity **Boy Scout 10 Essentials**.
- Pocket Knife
- First Aid Kit
- Extra Clothing
- Rain Gear
- Water Bottle
- Headlamp
- Trail Food
- Fire Starter- Waterproof Matches
- Sun Screen & Bug Repellent
- Map & Compass

Where can I purchase the equipment?

- I would wait to purchase GEAR until after the new parent orientation where we will have favorite gear for car camping and backpacking brought in and demonstrated to look at and touch.

Boy Scout Program

What Are The Differences Between Cub Scouts and Boy Scouts?

Area	Cub Scouts	Boy Scouts
Activities	Low Adventure	High & Low Adventure
Leadership	Adult Led	Boy Led
Rank Advancement	Everyone at the same time	At each Scout's own pace
Unit/Sub Unit	Pack / Den	Troop / Patrol
Leader	Cubmaster	Senior Patrol Leader (a Scout) with Adult support
Meetings	Meet as Den weekly. Meet as a Pack monthly.	Meet as a Troop weekly with Patrol breakouts as needed.
Ranks	Tiger, Wolf, Bear, Webelos I, Webelos II	Scout, Tenderfoot, Second Class, First Class, Star, Life, Eagle

What Does It Mean To Be Boy Led?

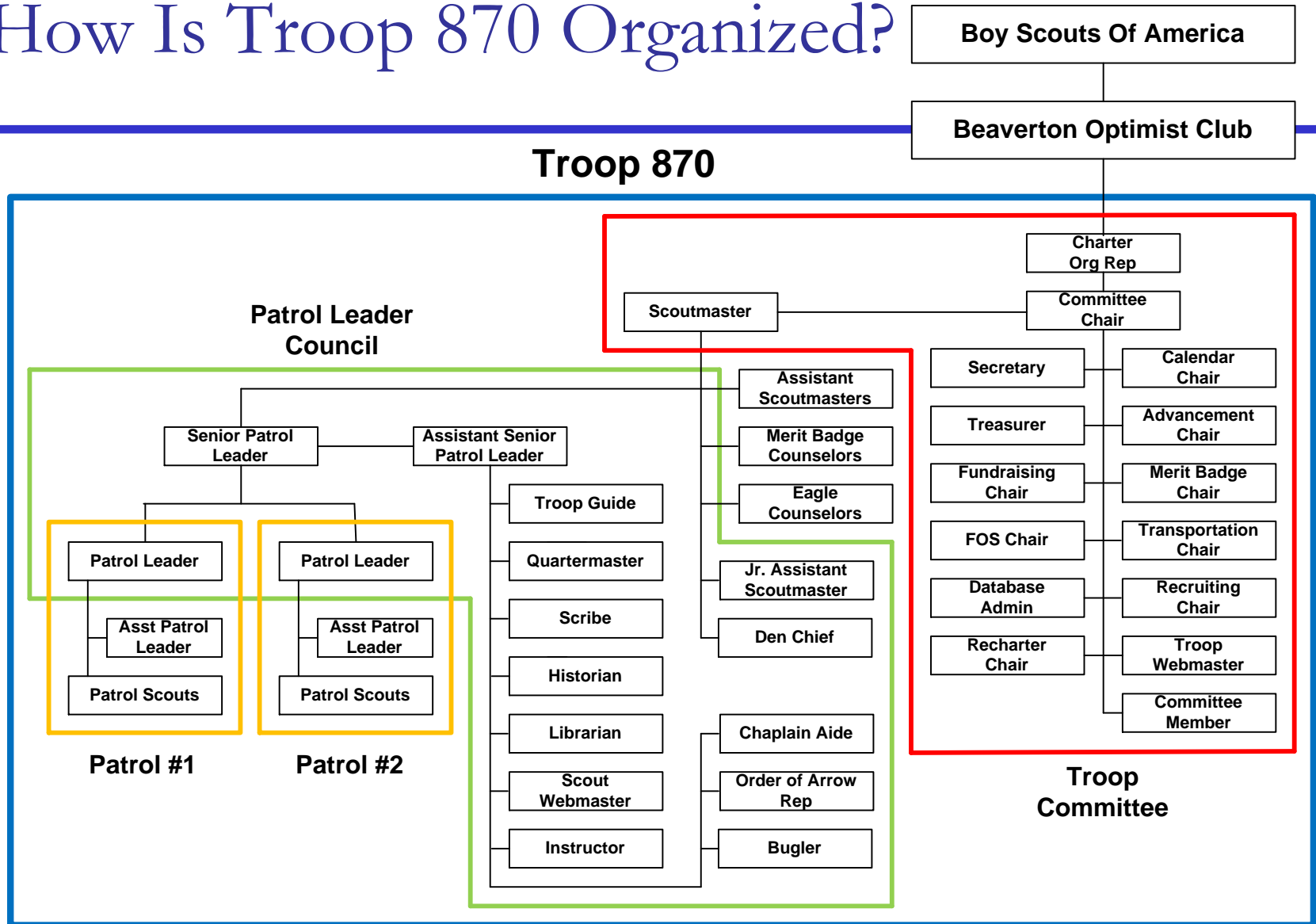
- The Scouts lead themselves including:
 - Electing their own leaders
 - Planning and running the Troop Meetings
 - Selecting which outings they are interested in both as a Troop and individually
 - Leading themselves during the outings
 - Setting their own individual advancement pace

What Is The Patrol Method?

- The Scouts are divided into smaller groups called patrols
 - Each patrol consists of similarly aged Scouts
 - Each patrol elects its own Patrol Leader and Assistant Patrol Leader
- A new patrol is formed with your scout once they cross over
 - Initially led by an assigned Troop Guide (senior Scout)
 - At Summer Camp, the Patrol will finalize their name and elect a Patrol Leader for their patrol
- Patrols activities include:
 - Breakout sessions at Troop Meetings
 - Operate as a patrol at larger Troop events such as Summer Camp
 - Organize their own patrol-specific events
- Outing-specific patrols are formed for smaller Troop outings

Troop Organization

How Is Troop 870 Organized?



What Does The Scoutmaster Do?

- Train and support the Scout leaders.
- Conduct the Scoutmaster Conferences.
- Oversee the Troop Elections.
- Organize the Troop Leadership Training.
- Organize the Assistant Scoutmasters.
- Train the Eagle Counselors.
- Ensure the Scouts get the support they need to be successful.

What Do The Assistant Scoutmasters Do?

- Assist the Scout leaders and Scoutmaster in leading the Troop.
- Support the Patrol Leaders and Troop Guides in leading the patrols.
- Organize and lead troop outings and skill instruction sessions.
- Conduct the Trail-To-First-Class summer camp sessions.
- Assist with Troop Leadership Training.
- Sign-off completion of Scout rank requirements.
- Provide the Scouts the support they need to be successful.

What Do The Scout Leaders Do?

- Conduct the Patrol Leader Council (PLC) Meetings
 - Consists of all Scout Leaders
 - Meet the first Monday of each Month (no Troop Meeting that day)
 - Set the Troop calendar in coordination with the adults
 - Plan the Troop Meetings
- Conduct the Troop Meetings
- Lead the Scouts on outings with adult support
- Perform position-specific duties
 - Lead the Troop and patrols
 - Maintain Troop equipment & library
 - Assist new patrols and Webelos Dens

What Are The Scout Leader Positions?

Position	Role	Selection
Senior Patrol Leader	Overall Scout Leader. Leads PLC and Troop Meetings.	Elected by Troop
Assistant Senior Patrol Leader	Helps Senior Patrol Leader lead Troop	Appointed by SPL
Patrol Leader	Leads patrol	Elected by Patrol
Assistant Patrol Leader	Helps Patrol Leader lead patrol	Appointed by PL
Troop Guide	Supports new Webelos crossover patrol	Appointed by SM
Quartermaster	Maintains Troop equipment	Elected by Troop
Scribe	Records PLC Meeting minutes and Troop Meeting attendance	Elected by Troop
Historian	Posts activity photos to Troop website	Elected by Troop
Librarian	Maintains Troop library of Merit Badge books	Elected by Troop
Scout Webmaster	Helps maintain Troop website	Appointed by SM
Instructor	Provides skill instruction	Appointed by SM
Chaplain Aide	Lead Troop in prayer at activities	Elected by Troop
Order Of Arrow Rep	Troop's Order Of Arrow representative	Elected by Troop
Bugler	Plays bugle at troop outings	Appointed by SM
Junior Assistant Scoutmaster	Assists Scoutmaster	Appointed by SM
Den Chief	Support a Webelos Den	Appointed by SM

See the [Troop 870 Position Guide](#) on the Troop Website for more details.

How Do Troop Elections Work?

- Troop Elections are held every six months (Sept, March)
- Scouts investigate positions of interest before elections
 - Review the **Troop 870 Position Guide** on the Troop Website for position description, qualifications and requirements
 - Talk to the current position holder and the Scoutmaster to learn more about the position
- On election night:
 - Scouts speak about their interest in a position, their qualifications and what they will do if elected.
 - Scouts then vote for the position via paper ballot
 - Scouts can run for multiple positions during the elections

What Is Troop Leadership Training (TLT)?

- Troop Leadership Training (TLT) helps the newly elected Scouts to be successful leaders
 - Provides general leadership training (communication skills, etc.)
 - Enables the team to get to know each other in a fun atmosphere
 - Provides position-specific training
 - Reviews the next six months of Troop Meetings and activities
- TLT is typically a weekend campout held about three to four weeks after the Troop Elections
- All new Scout Leaders are expected to attend

What Are The Adult Leader Positions?

Position	Role
Charter Org Rep	Troop sponsor representative
Scoutmaster	Guides and supports the Scouts
Assistant Scoutmasters	Support the Scouts and Scoutmaster
Merit Badge Counselors	Supports the earning of Merit Badges
Eagle Counselors	Supports the earning of Eagle Rank
Committee Chair	Organizes Troop Committee
Secretary	Records Troop Committee meeting minutes
Treasurer	Handles Troop finances
Fundraising Chair	Overseas Troop fundraising
FOS Chair	Handles Friends Of Scouting campaign
Database Admin	Manages Troopmaster database
Recharter Chair	Handles yearly Troop recharter
Calendar Chair	Maintains Troop calendar
Advancement Chair	Helps drive and record Scout advancement
Merit Badge Chair	Organizes Merit Badge Counselors
Transportation Chair	Obtains trip permits and organizes medical forms
Recruiting Chair	Handles Scout recruiting
Troop Webmaster	Maintains Troop Website

Use Troop Website
Contact Us page to
contact

What Does The Troop Committee Do?

- **Maintains the Troop infrastructure which supports the Scouts**
 - Approves the Troop calendar
 - Manages the Troop funds
 - Maintains the Troop equipment
 - Track advancement
 - Perform other position-specific duties
- **Meets the first Tuesday of each month**
 - See the Troop Calendar for the location
 - All adults are welcome to attend!

Who is your Troop 870 Committee?

Position	Current	New Person	Email
Committee Chair	Jennifer Venable		jenniferv@johnlscott.com
Secretary	Jennifer Venable		jenniferv@johnlscott.com
Treasurer	Dinah Granning		Mrsduckk90@aol.com
Fundraising Chair	Sherry Peetz		sherry.a.peetz@tektronix.com
FOS Chair	Todd Thompson		toddthompson@gmail.com
Database Administrator	Matt Kayser		mattyb41@yahoo.com
Recharter Chair	Matt Kayser		mattyb41@yahoo.com
Calendar Chair	Todd Thompson		toddthompson@gmail.com
Advancement Chair	Neal Tollisen		woodwindbusiness@frontier.com ; neal.tollisen@cdk.com
Merit Badge Chair	Misty Cassidy	Michelle James-will be starting	Misty: the_cassidys@frontier.com
Transportation Chair	Sherry Peetz		sherry.a.peetz@tektronix.com
Recruiting Chair	Michael Cook		michael.cook@gmail.com
Assistant Recruiting Chair	David Hollingsworth		deh@fastanimals.com
Troop Webmaster	Mark Nielson		speedie49@gmail.com
Scoutmaster	Tony Babin		tbabin@frontier.com
Committee Member	Jennifer Fitzgerald		jennfitzgerald1984@gmail.com
Committee Member-Butte Creek	Lorraine Rowlette		marowlette@aol.com
Committee Member	Brian Hassett		brianhassett71@gmail.com
SM & ASM	Current	Patrol	
Scoutmaster	Tony Babin	All	tbabin@frontier.com
Assistant Scoutmaster	J Galloway		jlgalloway99@gmail.com
Assistant Scoutmaster	Neal Tollisen	Moose Lightning	Neal.Tollisen@cdk.com ; woodwindbusiness@frontier.com
Assistant Scoutmaster	Todd Thompson	Punishers	toddthompson@gmail.com
Assistant Scoutmaster	Brian Muhly		bmuhly@gmail.com
Assistant Scoutmaster	Mark Nielson		speedie49@gmail.com
Charter Org Rep	Bob Arneson		boba1bsjc@aol.com
Leader Assistance	Regis Korbe		regik@comcast.net

Rank Advancement

What Are The Boy Scout Ranks?

- Scout Rank
 - Introduction to Boy Scouts. Can be achieved very quickly.
- Tenderfoot, Second Class, First Class
 - Focused on outdoor skills
 - **Achieving the First Class rank is an important achievement**
 - Means the Scout has demonstrated the skills needed to be successful in the outdoors
 - Qualifies the Scout (along with being 14 years old) to participate in High Adventure activities
- Star, Life, Eagle
 - Focused on leadership development
 - Requires serving as a Troop Leader, participating in service projects and earning merit badges
 - The Eagle rank requires completion of an Eagle Project.
 - Must be completed before turning 18.

How Does A Scout Get A Requirement Signed-Off?

- The requirements for each rank are fully described in the Scout Handbook
- Scout requirements are covered:
 - At Troop Meetings, Summer Camp and other outings
 - On a Scout's own initiative. Ask senior Scout or ASM/SM for help.
- To get a requirement signed off:
 - **Scout approaches a senior Scout (Star rank or higher) or ASM/SM. Parents cannot sign-off requirements.**
 - Demonstrates they have the knowledge to meet the requirement
 - If they meet the requirement, the requirement will be initialed and dated in the book
 - If they don't, the person will explain what they need to do to meet the requirement
- If the sign-off process with a Scout doesn't work, please let an SM/ASM know
 - Sometimes the senior Scouts need a refresher course in signing off requirements

How Does A Scout Earn A Merit Badge?

- Merit Badges can be earned by:
 - Taking Merit Badge classes at Summer Camp
 - Scouts can comfortably earn 3 or more Merit Badges at Summer Camp
 - Taking district Merit Badge classes
 - Advancement Chair sends out periodic notices of upcoming classes
 - Working with a Merit Badge Counselor on a specific Merit Badge
 - The Troop MBCs are listed on the Troop Website
 - **A parent can be a MBC for their son for up to five non-Eagle required Merit Badges**
- To work with a Merit Badge Counselor (MBC):
 - Follow the **Merit Badge Checklist** on the Troop Website
 - Merit Badge Chair can help find a MBC for your son
- For more information on a particular Merit Badge:
 - Check out the Merit Badge book from the **Troop Library** or buy it from the Scout Shop
 - Go to www.meritbadge.org for more information

What is a Scoutmaster Conference and Board Of Review?

- Scoutmaster Conference
 - Arranged by Scout with Scoutmaster ahead of time
 - Scoutmaster discusses with Scout:
 - What the Scout has done and learned as part of the rank
 - The Scout's perspective on their Patrol, the Troop and Scouting in general
 - The Scout's goals for future rank advancement and participation in the Troop
- Board of Review
 - Arranged by Advancement Chair with three Troop 870 adults ahead of time
 - **Adult cannot be a parent, Scoutmaster or Assistant Scoutmaster.**
 - Covers the same topics as the Scoutmaster Conference
 - A Board of Review is NOT a retest of the requirements
 - Scouts are encouraged, but not required to demonstrate what they learned
 - See the **Board Of Review Guide** on the Troop Website for more information

What Is A Court Of Honor?

- The Court Of Honor is a special Troop event where:
 - Scouts are recognized for advancing rank, earning Merit Badges, serving in a leadership position and other achievements
 - Adults are recognized for their contribution
 - A dessert potluck is served
- Court Of Honors are held in Sept and March at Mountain View Middle School
- **Please bring your families!**

Finances

How Do Scout Accounts Work?

- A Scout Account is the equivalent of a bank account
- Money earned from fundraisers is put in the Scout Account
- The Scout Account can be used for:
 - Yearly dues
 - Automatically deducted
 - Activity fees
 - Automatically deducted
 - Buying Scout equipment
 - Provide a receipt to Treasurer for reimbursement
- Due to non-profit rules, Scout Accounts cannot be cashed out
- Contact Treasurer for current Scout Account balance

What Fundraising Opportunities Are There?

- The Tree Crunch is the main Troop fundraiser
 - Create door flyers in November
 - Distribute to local neighborhoods in December
 - Pick-up trees in January
 - ~75% of profit goes to Scouts on the basis of hours worked
- Wreath Sales
 - Begin in Oct, End in Nov
 - 80% of profit goes to Scouts
 - Plant Sales
 - Being in Feb, end in March
 - 80% of profit goes to Scouts

What Is Friends Of Scouting (FOS)?

- The Friends Of Scouting campaign supports our local council
- We ask everyone to give to their level of ability and interest
 - Family and friend donations count towards your donation
 - \$175 donations receive FOS patch
- Troop goal is to have an average donation of \$100 per family
 - We receive free off-season use of Scout properties and free rank patches for meeting this goal
 - We have consistently achieved this goal.
- Campaign occurs in February/March
 - Contact FOS Chair for more info
- Cascade Pacific Council
 - Serves 34,000 Scouts in NW Oregon, SW Washington
 - Maintains and runs the local Scout Camps
 - Coordinates Council events
 - Provides leader training
 - Operates Scout Shop
 - Provide full-time support staff
 - Spends an average of \$174 per Scout
 - Free patches and camping.

Activities

What Happens At A Troop Meeting?

- Troop meets on Mondays
 - Mountain View Middle School from 7-8:30pm
- Run by the Senior Patrol Leader (SPL)
 - Assisted by Scout Leaders, Scoutmaster (SM) and Assistant Scoutmasters (ASMs)
- Typical agenda:
 - Pre-opening activity
 - Opening ceremony
 - Skills instruction
 - Patrol meetings
 - Troop activity
 - Closing ceremony
- There is a Parent Meeting during the first Troop Meeting of the month
 - Announcements, calendar review

Who Can Participate In An Outing?

- All Scouts and Adults are generally welcome to participate in all outings!
- Participating Scouts and Adults must:
 - Be registered with Boy Scouts
 - Have the appropriate medical forms on file with the Troop
 - Part C (Physical) needed for outings longer than 3 days (such as Summer Camp)
 - **Sign-up and pay the activity fee prior to the outing**
 - Sign-ups close and payment is due typically two weeks before the event.
 - An attendance slot is not reserved until payment is made.
 - Make the payment to Treasurer. Checks written out to Troop 870.
 - Scouts must bring a negative Scout Account balance to zero prior to the outing.
 - Participants are responsible for any Troop costs incurred by a cancellation including purchased food, camping reservations, rented horses, etc.
 - **Don't sign-up until you are sure you can go. Cancel immediately if you can't go.**
- High adventure outings are limited to Scouts who are 14 and First Class
 - Scoutmaster can make appropriate exceptions

What Does An Adult Activity Leader Do?

- Organizes a Troop activity including:
- Creates an itinerary and budget and presents to PLC for approval
- Announces activity and maintains sign-up list
- Holds Activity Planning Meeting
 - Identifies Scout Leaders for the activity
 - Forms activity-specific patrols if needed
 - Reviews the activity logistics with the participants
 - Ensures trip preparations are completed
- Holds Pre-Departure Meeting
 - Ensures Scouts and Adults are assembled and prepared
- Supports the Scout Leaders in leading the Scouts during the outing
- See [Activity Leader Checklist](#) on Troop Website for more information

What Does A Grubmaster Do?

- When the Scouts are cooking during an outing, each Patrol:
 - Selects a Grubmaster
 - Plans the menu together
- The Grubmaster then finalizes the menu, has it signed off by an Assistant Scoutmaster and purchases the food
 - Food budget is \$4/Scout/meal
 - Turn receipts into Treasurer for reimbursement
 - A cash advance can be obtained from the Treasurer if needed
 - See **Grubmaster Guide** on the Troop Website or more information
- The Grubmaster is not responsible for all of the cooking or clean-up.
 - Shared by the Patrol under the direction of the Patrol Leader
- **Please support your Scout in this endeavor!**

What Happens At Summer Camp?

- The highlight of each Scout year is often Summer Camp
 - 80%+ of the Troop's Scouts typically attend Summer Camp
- At Summer Camp, Scouts:
 - Have fun (Hike, Swim, Climb, Shoot, etc.)
 - Earn Merit Badges
 - **Scouts typically earn 3-4 Merit Badges at each Summer Camp**
 - Work on “Trail To First Class” requirements
 - Troop Adults work with the Scouts on requirements selected by the Scouts
 - Help your scout come up with a fun and sensible plan for Summer Camp
- Troop 870 believes all Scouts should have the opportunity to go to Summer Camp
 - Financial Aid is available to new scouts who did not have an opportunity to participate in the Fall and Winter Fundraisers
 - Contact Treasurer for more info

How Can I Help?

- **Participate in Scout Board Of Reviews**
 - When these are needed for a scout it will be announced at a meeting. The review is conducted by three registered adults (no parents of the scout requesting the review)
 - See Documents, Troop, **Board Of Review Guide** on the Troop Website for more information
- Lead or Co-Lead an activity
 - An experienced leader will mentor you through the process
- Be a Merit Badge Counselor, Assistant Scoutmaster or Troop Committee Member
 - Contact Committee Chair or Scoutmaster for more information

Additional Questions?

Write your questions here to ask your adult buddy.
