

BUDGET ADDENDUM TO THE APPLICATION FOR FUNDING OF A PROJECT OR WORKPLAN (2019-2020) PAW 638262

Please ensure to attach this addendum to your Application for Funding of a Project or Workplan (PAW 638262).

File Number #4045-21-
 Attention: Mariana Wong
 Community Development Governance Unit: Full Access
 Security: Unclassified

First Nation/Tribal Council Name: _____

Recipient Number: _____

Project Title: _____

What Costs are Allowed? Reasonable incremental/project related costs such as: Tuition and training fees; travel/accommodation; necessary overtime for staff; office supplies and printing; professional services such as legal/accounting and consultant fees; community information initiatives; systems design, implementation and maintenance; hardware and software needed to support data collection, analysis and reporting.

What Costs are NOT Allowed? Operational costs such as: Core salaries/wages; employee benefits (*MERCs); applied administrative costs (eg. 10% fee); unreasonable consultant fees (especially where consultant knowledge is not being transferred to the First Nation); door prizes; capital acquisitions; unnecessary or high travel costs.

*MERCs (Mandatory Employment Related Costs) may include employment insurance, workers' compensation, Canada Pension Plan

Detailed Budget: Where several activities are proposed, include a detailed budget for each activity. Include daily rate and estimated days to complete. For fixed cost items, provide actual estimates/fees from professional services provider (e.g., consultants, software supplier estimates and training, course agenda and training/tuition estimates.)

ACTIVITY OR SERVICE	SOURCE OF FUNDING			DETAILED DESCRIPTION
	Band Contribution \$	P&ID \$ required	Partner/ Other \$ Sources	
				Provide a description of each budget item requested or attach detailed budget/workplan separately
Tuition and Training Fees				Provide course agenda(s) and training/tuition estimate(s) from professional service provider(s)
Salary and Wages Total (For salaried employees, only overtime related to project is eligible) - Provide breakdown of Salary and Wages (MERCs not eligible - please refer to info above)				Breakdown the salary/wage of each source of funding based on Per Day, # of Days and Total. E.g., Band Contribution -- \$100/day, 3 days, Total \$300; P&ID \$ required -- \$200/day, 4 days, Total \$800; Partner -- \$50/day, 5 days, Total \$250
Travel/Accommodation				Provide details (Name of traveller(s), \$ / trip, start and end points)
Office Supplies/Printing (should make sense in the context of the project)				
Professional Services Total - Provide breakdown of Professional Services (Include details on consultant activities related to each item)				Provide itemized quote (estimates/fees) from professional service provider(s) Breakdown the fees for each source of funding based on Per Day, # of Days and Total. Eg., Band Contribution -- \$100/day, 3 days, Total \$300; P&ID \$ required -- \$200/day, 4 days, Total \$800; Partner -- \$50/day, 5 days, Total \$250
Community Information Initiatives (e.g. Catering, hall rental for community meetings as they relate to the project)				
Systems Design, Implementation and Maintenance				Provide quote(s) (estimates/fees) from supplier(s)
Hardware and Software needed to support data collection, analysis and reporting				Provide quote(s) (estimates/fees) from supplier(s)
Other (Please specify)				
TOTALS				