

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 30th, 2019

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from July 9, 2019
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through July 30, 2019 and Payroll for the Month of July
 - Presentation of monthly financial reports

8:15 A.M. – City of Nampa

9:00 A.M. – ACTION ITEM: Corsberg Land LLC – Application to Vary Standards for access to E. Lewis Lane

9:30 A.M. – ACTION ITEM: Mary Metcalf and Justin Burdick, as joint applicants, for Application to Vary Standards for approach spacing on Glendale Road

10:00 A.M. – ACTION ITEM: Sky Ranch HOA C/O Tod Stevens – Application to Vary Standards, new direct lot access for the subdivision well lot onto Sky Ranch Road

10:30 A.M. – ACTION ITEM: Peggy Paul – discussion regarding right-of-way for Hill Creek Subdivision

11:00 A.M. – ACTION ITEM: New York Landing #1 Application to Vary Standards for infiltration swales

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Adopt Resolution No. 2019-05 – To Establish Speed Limit Maximums
- **NEW BUSINESS**
 - **ACTION ITEM:** Discussion regarding storing signs for the Snake River Scenic Byway
 - **ACTION ITEM:** Presentation of FY2019/2020 “Tentative Budget”
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble & Bryce Millar; Director Devin Muchow; Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel,

GUEST: Don Barr, Jeff Kasma and Daniel Badger, City of Nampa; Lance Warnick; Tod Stevens; Peggy Paul

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from July 9th, 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through July 30th, 2019 and payroll for the month of July. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews are working on crack sealing in some subdivisions due to the intent of being able to chip seal more subdivisions next year. Mr. Barr stated that crews have been doing a lot of sweeping and preparing to do some storm water work. Mr. Barr also stated that crews are doing a bunch of weed maintenance as well.

Daniel Badger with the City of Nampa, advised the Board that crews should be paving Greenhurst Road by the end of this week, beginning of next week. Mr. Badger advised the Board that they had some development projects needing utility work so they did the utility work prior to paving so the project got a little delayed.

Regarding the future extension of Sh-19, Mr. Badger advised that ITD originally only planned to extend SH-16 as far south as i-84. The City is now proposing a local road connection to the south side of the future I-84/SH-16 interchange, between Robinson Rd. and McDermott Rd. The new local road would sweep from the interchange westward to connect to the Robinson Rd. corridor. This is just in the discussion stage, and no formal plans have been made for it yet.

At 8:52 a.m., Lance Warnick, of Aspen Engineers appeared on behalf of Corsberg Land LLC, requesting a variance from standards for a new access onto Lewis Lane. The applicant's property consists of 77.6 acres with one existing residential approach. The applicant plans to develop the property into a residential subdivision, with a new public road subdivision entrance onto Lewis Ln. The development would be done in two stages. The existing approach would be removed as part of the second stage construction. Commissioner Noble made a MOTION TO approve the

Variance Request subject to a deed restriction, to ensure eventual removal of the existing approach. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

For the Happy Valley & Victory Roundabout project, Engineer Shannon advised the Board that there was a Preliminary Design Review Meeting held on July 25th, 2019. Engineer Shannon advised the Board that this project may require an agreement from Nampa Meridian Irrigation District. He stated that it may also require lowering the grade of the north leg of the intersection for RPZ at the City's cost. He also stated that it may also require a 404 permit for wetlands and waters of U.S. There are 6 property acquisitions for which Larry Rincover and Scott Calhoun will handle the appraisals and negotiations. The Designer is currently meeting with property owners. The appraisals and negotiations will begin in mid-August.

For the Happy Valley & Airport Signal project, the Contractor has left the site until delivery of the signal equipment. The equipment is expected to arrive September or October.

For the 11th & Ustick Roundabout project, staff is not proceeding any further with the project until it receives a funding commitment from CHD4. Engineer Shannon advised the Board that he has received several calls from the NE property owner requesting that the roundabout be constructed. Engineer Shannon referred her to speak with CHD4 Board of Commissioners. Chairman Smith directed Engineer Shannon to propose to CHD4 the idea of NHD fronting the costs of preliminary design and right-of-way acquisition now, and credit it back to NHD later during final design and construction.

For the Middleton Road Freeway Overpass (ITD Project), Engineer Shannon advised the Board that he has provided ITD with comments on the drainage report. All drainage will be retained on site in three drainage ponds per NHD standards. Engineer Shannon advised the Board that he has provided ITD with comments on the Preliminary Design submittal, and the project will install a traffic signal at Middleton & Cherry. He advised that as part of the project, ITD will close Middleton & Cherry for about 3 months beginning in February 2020. Engineer Shannon advised the Board that he will attend the Preliminary Design Review Meeting on July 31st, 2019.

For the Maximum Speed Limits, Engineer Shannon presented the Board with Resolution 2019-05 A Resolution to Establish Maximum Speed Limits. Engineer Shannon requested approval. Commissioner Millar made a MOTION to approve and adopt Resolution 2019-05 A Resolution to Establish Maximum Speed Limits. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed Engineer Shannon's work report.

The Board and District Clerk Paige Rhoades discussed the budget regarding the special levy.

At 9:37 a.m., Tod Stevens appeared before the Board to discuss a variance to the standards to allow a new direct lot access for the HOA to maintain the subdivision's well house in Sky Ranch. ROW Agent Eddy Thiel discussed the standards and the request with the Board. Mr.

Stevens discussed the situation as to why this access was being requested. Commissioner Millar made a MOTION to approve the request to allow access to the well house subject to a deed restriction or plat amendment to be discussed with Canyon County. Commissioner Millar stated that in this agreement this access should be gated and not used for anything but maintenance to the well house. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Devin Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

The Bridge Crew has been tabbing roads and getting ready to paint the fresh chip sealed roads and reconstructed roads.

The Road Crew has been shouldering on Deer Flat Road, as of yesterday they had roughly 2 miles of shouldering completed.

Director Muchow advised the Board that Assistant Clerk Nicole Barlow was wondering if the Board would like to continue the Lifeflight membership for the employees. The Board advised Director Muchow that it was okay for her to continue the membership.

Director Muchow advised the Board that he received a call from a representative with the Snake River Scenic Byway regarding signs. In the past, they have stored signs here at the Nampa Highway District. They have more signs that they would like to store and wanted to know if it was okay to store more. The Board advised Director Muchow that we would only be storing signs that would need to be put up in our jurisdiction and not just store all their signs. The Board further advised Director Muchow that NHD would not be transporting the signs either.

Director Muchow advised the Board that the shop is currently working on the grinder, getting it ready for the work on Orchard Ave. He advised the Board that the base doesn't look very good on Orchard so it looks like Crews will be hauling in materials. Once crews finish up on Orchard, they will move over to Sunny Ridge for that rehab project.

Regarding the Misc. Paving Project, Director Muchow is waiting for Thueson Construction to sign the Change Order to terminate the contract, and to finish its part of the work so the roads can be reopened to the public. He is also working with Nampa Paving to pave Orchard Ave. and Sunnyridge Rd., which are parts of the contract that Thueson will not be doing.

This completed Director Muchow's work report.

ROW Agent Eddy Thiel advised the Board that he did not believe that anyone was going to appear for the Variance Request made by Justin Burdick for access onto Glendale Road. ROW Agent Thiel discussed the details with the Board about what Mr. Burdick was requesting. Commissioner Noble made a MOTION to approve the Variance Request to allow access due to approach spacing onto Glendale Road subject to deed restriction with the details to be discussed with Mr. Burdick and NHD Staff. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades discussed the FY2020 Budget with the Board as well as a meeting that was held between a few members of the City of Nampa staff and a few NHD staff members. The City of Nampa came in to discuss the special levy and the funds that get distributed to the City from NHD's property tax funds. Ms. Rhoades presented the Board with a copy of the Notice of Public Hearing for the FY2020 Budget for review. Ms. Rhoades stated that the Public Hearing will be held during the next meeting on August 8th, 2019 at 10:00 a.m.

At 10:22 a.m., Peggy Paul appeared to revisit her request for access from her property to the intersection of Hemlock Way and Mulberry Court, via an unmaintained public right-of-way. When she previously appeared at the February 2, 2019 Board Meeting, it was not clear whether the right-of-way had actually been created. Attorney Wynkoop reported since then Mrs. Paul's attorney has presented new information, which strongly suggests that it was created, even though it does not completely settle the question. Attorney Wynkoop said the Board could consider granting a License Agreement to use the right-of-way, but to state that the District does not warrant its ownership. Mrs. Paul said she wishes to build a paved road on the right-of-way, meeting District standards. Commissioner Noble made a MOTION to grant a License Agreement to build a paved road on the unmaintained public right-of-way, per District standards, and to state that the District does not warrant its ownership of the right-of-way. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Quarterly Financial Reports.

ROW Agent Thiel requested that the 11:00 a.m. agenda item be tabled to the next meeting so they can allow the applicant to appear to answer some questions regarding the request. Commissioner Millar made a MOTION to table the New York Landing variance request until the August 8th, 2019 Board Meeting. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:18 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble