

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 30, 2018

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from October 11th, 2018
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through October 30th, 2018 and Payroll for October

8:15 A.M. – City of Nampa

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Counter-Offer for Right-of-Way acquisition on Middleton & Orchard Signal Project
 - **ACTION ITEM:** Proposal for center island sculpture on Robinson & Amity Roundabout Project
 - **ACTION ITEM:** Counter-Offer for Right-of-Way acquisition on Robinson & Amity Roundabout Project
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Approve and authorize Chairman to sign License Agreement for Woodview Acres Subdivision
 - **ACTION ITEM:** Approve and authorize Chairman to sign License Agreements for Jason Perkins
 - **ACTION ITEM:** Approve and authorize Chairman to sign License Agreement for Tristan and Malorie Asher
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, and Randy Noble; District Engineer Eric Shannon; Assistant Engineer Nick Lehman; ROW Agent Eddy Thiel; Director Devin Muchow; Attorney David Wynkoop, and Assistant District Clerk Nicole Barlow
GUEST: Daniel Badger, City of Nampa; Larry Rincover, Negotiation Services
ABSENT: Commissioner Bryce Millar

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from October 11th, 2018. Chairman Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through October 30, 2018 and Payroll for the month of October. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with 4 License Agreements to be approved by the Board and signed by the Chairman.

Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Woodview Acres Subdivision for a subdivision sign to be placed inside NHD right-of-way. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Jason Perkins for access onto Mamer Ln. parcel instrument number 2017-027800. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Jason Perkins for access onto Mamer Ln. parcel instrument number 2016-028012. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Tristan and Malorie Asher for access onto Wright Ln. parcel instrument number 2018-038654. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

Engineer Shannon began with past issues NHD has had with the lack of inspection/enforcement with the City of Nampa Utility Permits. He suggested considering requiring an inspector onsite whenever utility work is being performed on NHD roads. Engineer Shannon suggested having a meeting to discuss this with the City Staff. The Board agreed and Eric will schedule it for the next Board meeting.

For the Midland & Ustick Roundabout, Engineer Lehman will be getting the draft right-of-way plans this week. Then will do the design/owner meetings.

Happy Valley & Victory Roundabout, the City had an Airport Master Plan Public meeting on October 16, 2018. This is a step in the process of getting their master plan approved, and then obtaining FAA approval of Airport land transfer for use as highway right-of-way.

For the Star & Cherry Roundabout, Engineer Lehman is working on a Parcel Map and then will do topographic Surveys.

The Sander Barn is complete, except for the concrete repairs. NHD will withhold \$6,500 retainage pending completion of the concrete repairs.

Engineer Shannon took a break from his work Report for the City of Nampa at 8:15am.

Daniel Badger from the City of Nampa started with discussing the Airport master plan and studies being performed to determine what the future runway will be. They should have an answer by mid-December on if they will extend the runway in the future or not. City of Nampa will be awarding the contract this coming council meeting for the Greenhurst project, between Midland and Juniper. This project includes the replacement of the Wilson Drain culvert, this work is anticipated to begin in January or February.

Engineer Shannon continued his report.

For the Happy Valley & Airport Signal project, NHD will need corners of properties to add turn lanes. Owners of the SW and NE corners are not willing to sell. Owner of SE corner is still thinking about selling. Owner of NW corner is working with Engineer Shannon. If NHD cannot acquire the corners of the properties they will not be able to construct the turn lanes, so would just install the traffic signal equipment within the existing right-of-way and lane configuration.

For Project Bronco there is no new information.

For Idaho Center and Cherry Intersection, NHD is waiting on a draft MOU or further action from the City of Nampa.

For the 11th Ave. & Ustick Roundabout, Tim Richard is gathering background information for CHD4 Board. Engineer Shannon is working on a draft MOU for that intersection.

Interstate 11 Corridor this was discussed at the 10/18/18 ACCHD Meeting. Engineer Shannon was looking for the Board's input on a possible letter of support, following CHD4 model.

In regards to the fee schedule discussed at the ACCHD meeting, CHD4 proposed modifying footnote #1 => collect fees for P. Plat Reviews. NHD can start the process now, or await the January 2019 ACCHD meeting. The Board discussed and decided to wait for the January ACCHD meeting.

Tom Points asked Engineer Shannon to pass out to the Board the City of Nampa Transportation funding Survey Results. It shows how the public thinks transportation should be funded. The results are from a survey sent out to the City of Nampa residents.

For the Robinson & Amity Roundabout project, Engineer Shannon requested proposals for the center island trolley sculpture. Travis Emmen did not submit a proposal. Ken McCall submitted a proposal, which Engineer Shannon discussed with the Board. The cost of this proposal is \$107,000. The Board said the price was too high, and directed Engineer Shannon to investigate ways to significantly reduce it.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 8:51 a.m. Commissioner Smith made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Noble voted "aye", Commissioner Smith voted "aye", and Commissioner Millar absent. MOTION CARRIED.

The Board concluded Executive Session at 9:17 a.m.

For the Middleton & Orchard Signal project, Commissioner Noble made a MOTION to accept the counter offer for Parcel #2, Church of the Brethren. Commissioner Smith SECONDED the motion. MOTION CARRIED.

For the Robinson & Amity Roundabout, Commissioner Noble made a MOTION to accept the counter offer for Parcel #2, Serrano, subject to Ray Serrano being named court appointed executor, and executing and delivering the necessary counter offer paperwork. Commissioner Smith SECONDED the motion. MOTION CARRIED

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report. The shop has also been working with a few road crew members on hanging the sanders in the new sander barn.

The Bridge crew has finished painting, they are cleaning up the paint truck this week. They will start pipe work on Orchard Ave. between Middleton and Midway on November 5th lasting for approximately a month.

The Road crew has been helping with painting and they have been brushing. They also put the tarp on the Sand Pile at the Blue Sand pit. They have had a couple hang ups with the tarp tearing so they are working on fixing the tarp this week.

The Crusher has finished the chips and is moving into the Nelson Deppe pit to start crush 1” this week.

Director Muchow received a quote from NC Services for the cost of NC Services purchasing all the chemicals along with spraying the weeds. The quote was \$94,250 or \$145 an acre for the initial spraying, and \$95 an acre for spot spraying. Commissioners suggested Director Muchow look into a possible piggy back with ACHD if there was one.

This completed Director Muchow’s work report.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions with Larry Rincover.

EXECUTIVE SESSION: At 9:29 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Smith SECONDED the motion. Upon roll call, Commissioner Smith voted “aye”, Commissioner Noble voted “aye”, and Commissioner Millar absent. MOTION CARRIED.

The Board concluded Executive Session at 9:53 a.m.

Commissioner Noble made a MOTION to adjourn at 9:56 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble