

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

- PRESENT:** Commissioners, Dick Smith, Randy Noble and Bryce Millar;
Director Casey Bequeath; District Engineer Eric Shannon; Deputy Director Devin Muchow; Attorney David Wynkoop and District Clerk Paige Rhoades
- GUEST:** Tom Points, City of Nampa; ROW Agent Eddy Thiel; Assistant District Engineer Nick Lehman; Assistant District Clerk Nicole Barlow; Melinda McDaniel, Winston Goss, with Compass Benefit Advisors; Larry White, Jeff Jones, with Six Mile Engineering

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from April 26th, 2018. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Tom Points with the City of Nampa, began with discussion regarding the punch list items for Burke Lane. He advised that Knife River is working on going back to the intersections to get them paved correctly. Mr. Points advised that there is a Transportation Master Plan workshop for funding scheduled in June. Mr. Points advised that he is working on the plan for the coming year's projects. He advised the Board that he sent the map to Eric and Eddy for review regarding next year's projects. Karcher Interchange project with ITD has been delayed due to waiting on signal lights to be purchased due to a shortage of the poles.

Right-of-Way Agent Eddy Thiel presented the Board with a new License Agreement for Edward & Marcie Rivas for fence in the right-of-way on Southside Blvd. Mr. Thiel advised the Board that changes were made to the Rivas's property title and a new License Agreement was warranted. Commissioner Millar made a MOTION to approve the new amended License Agreement and authorize the Chairman to sign the agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the plat for Britannia Heights Phase 3 for Board approval and signature by the Chairman. Commissioner Noble made a MOTION to approve the plat for Phase 3 for Britannia Heights. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

For the Robinson & Victory Roundabout project, the project is moving forward. Notices to the Property Owners were sent on May 7th, 2018 with one of the Property Owners being notified to relocate a fence. Engineer Shannon and staff are working on obtaining some sub-contractors for the electrical, concrete, and paving portions of the project.

For the Robinson & Amity Roundabout project, Design / Owner contact meetings begin in early May. Keller Associates will appraisal stake in early June. Appraisals will occur in June, and negotiations will take place around July and August. The project will hopefully be advertised and bid this fall for construction in spring 2019.

For the Midland & Ustick Roundabout project, there has been a public meeting scheduled for Tuesday, May 15th, 2018 from 4:00 p.m. to 7:00p.m. at the Sage Valley Middle School. Six Mile Engineering will present displays to the Board during today's meeting.

For the Motor Vehicle Waste Disposal Well (floor drains) project, the final report was submitted to IDWR and IDEQ on May 9th, 2018.

For disposal of the Bowmont Road surplus properties, the properties have both closed with the title company.

For the Sander Barn, the Contractor began work on May 7th, 2018. The estimated Contractor completion date is September 4th, 2018.

For the Burke Lane and other City Utility projects, Engineer Shannon sent a letter to the Nampa City Engineer on May 1st, 2018 to discuss concerns for future projects in NHD jurisdiction. Engineer Shannon received a response letter from the City Engineer on May 9th, 2018 but has not had proper time to review.

This completed Engineer Shannon's work report.

Director Bequeath began his work report.

Director Bequeath discussed with the Board on purchasing some new trucks and pickup trucks. He advised the Board of the mileage on the dump trucks along with the years. He advised the Board that he is hoping to purchase new pickups for the two foremen and move their current pickups down into the crew fleet.

Director Bequeath advised the Board that 2013 950K wheel loader is up for the 5 year buy back program in 2019. He advised that he contact Doug Moore with Western States to discuss the purchase of a new 950M wheel loader. During discussion, Director Bequeath advised the Board that a new loader would be \$257,750.00 but after the trade in and guaranteed buy back amount, NHD would enter into a new 5 year buy back with the out of pocket amount of \$85,750.00.

Commissioner Millar made a MOTION to approve the buyback and purchase of the 2018 CAT 950M wheel loader in the total amount of \$85,750.00. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that he has received a thank you letter from residents in Castleton Subdivision for the work the bridge crew completed on the sidewalks and drains.

This completed Director Bequeath's work report.

Winston Goss and Melinda McDaniel from COMPASS Benefit Advisors appeared before the Board to discuss insurance renewals for FY2019. Ms. McDaniel advised the Board that insurance changes were pretty reasonable with only a 2.71% increase from the year previous. She advised the Board that they looked into several other options and the current plan was the best fit for our employees. The Wellness Benefit that the District participated in last year will begin again on July 1st, 2018. Assistant Clerk Nicole Barlow will get the wellness exams set up for the employees as well as schedule an employee meeting to discuss any insurance questions the employees may have.

Commissioner Noble made a MOTION to accept and approve the insurance proposal presented by COMPASS Benefit Advisors. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant Clerk Barlow advised the Board and Mr. Goss that she was looking into additional Voluntary Life benefits for our employees and was looking for guidance that COMPASS may have for our employees.

Assistant Clerk Barlow will get with Mr. Goss to discuss this more thoroughly.

Wendy Downs appeared before the Board 45 minutes early. She advised no one else was going to be present with her today and was okay with proceeding ahead of her scheduled time of 10:00 a.m. ROW Agent Eddy Thiel addressed the Board regarding the reason behind the request of Ms. Downs. Ms. Downs is requesting a variance to the standards to allow a new direct access onto Lake Shore Drive. She wishes to subdivide her property but cannot reach the new lots from her current approach. Commissioner Noble made a MOTION to approve the variance for access to Lake Shore Drive with a deed restriction. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Deputy Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Bridge crew will begin putting in driveway culverts on South Powerline between Bennett and Bowmont. Deputy Director Muchow displayed to the Board the paint crew road completion map of the roads that have been striped so far.

The Road crew will finish up on South Powerline today. They have patched 8 cuts on South Powerline and McElroy. Some patching was completed on Laster Lane. On Monday, crews will pave the strip in the yard where the bushes were removed. Deputy Director Muchow advised the Board that the Road crew is basically caught up right now and waiting on the go ahead for the roundabout project. Crews have been doing some sweeping and brushing while they wait for the go ahead.

Nampa Paving will begin prep work on Hill Road on Sunday. They anticipate paving one lane at a time beginning Tuesday or Wednesday and then go back to do the driveways. Director Bequeath and Deputy Director Muchow advised the Board that they are hoping that when Nampa Paving is done with paving on Hill Road that they will move to Track Road due to some complaints about dust.

This completed Deputy Director Muchow's work report.

Commissioner Millar made a MOTION to approve Accounts Payable for the month of April. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Six Mile Engineering appeared before the Board to discuss the upcoming Public Meeting for the Midland and Ustick Roundabout project. Assistant Engineer Nick Lehman addressed the Board regarding what will be

anticipated for this project and both Assistant Engineer Lehman and Six Mile Engineering answered questions from the Board.

Commissioner Millar made a MOTION to adjourn at 10:11 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble