

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 31, 2018

LOCATION: *Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686* **TIME:** *8:00 a.m.*

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - *Regular Meeting Minutes from July 10th, 2018 and Spec*
 - *Review and Approve Agenda including Amendments*
 - *Accounts Payable Review and Payroll through July 31st, 2018*
- *8:15 A.M. – City of Nampa*
- *8:15 A.M. – Executive Session with Clair Bowman and Larry Rincover R/W discussion (immediately following CON discussion)*
- *9:00 A.M. – John Pascoe from Greencare regarding the weed spraying on Burke Lane*
- *9:30 A.M. – Winston Goss and Melinda McDaniel discussion regarding life insurance review*
- *10:00 A.M. - Dan Stirm application to vary standards access on to Baseline Road arterial roadway*
- *10:30 A.M. – Chris Fopiano application to vary setback along Lewis Ln near Robinson Road*
- **ENGINEER'S REPORT**
 - *ACTION ITEM: Approve MOU with City of Nampa for Happy Valley & Airport Signal Project*
 - *ACTION ITEM: Approve quote from R&M Steel for pre-engineered steel sand shed for Blue Sands material source*
 - *ACTION ITEM: Authorize Chairman to sign Nampa Meridian Irrigation Crossing Agreement for North Nampa Lateral Culvert Project (Structure #10750)*
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS:**
 - *ACTION ITEM - Resign Dutton Subdivision final plat on Orchard Ave*
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
District Engineer Eric Shannon; Director Devin Muchow; Attorney David
Wynkoop and District Clerk Paige Rhoades
GUEST: Don Barr and Clair Bowman, City of Nampa; ROW Agent Eddy Thiel; Larry
Rincover; Jon Pascoe; Melinda McDaniel; Jon Stosich; Dan Stirm; Chris Fopiano

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular meeting minutes from July 10th, 2018 and the Special Meeting minutes from July 19th, 2018. Chairman Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that he had added an item to the agenda prior to today's meeting but after the agenda had been posted. Commissioner Millar made a MOTION to approve the agenda as posted. Chairman Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable and Payroll for the month of July. Chairman Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews are doing maintenance work. They are in the process of testing out new mechanical sweepers as they were approved to purchase a new one for FY2019. Paint crew is finishing up their striping. Mr. Barr advised the Board that they are doing some work in their yard to make some room for more chips. He also advised that he and Mr. Jeff Barnes will be heading to Twin Falls to see their Salt Brine System as the City of Nampa has been approved to purchase a system to make their own salt brine. Mr. Barr and Mr. Clair Bowman discussed with the Board the upcoming projects for Karcher and I-84 and what all part of the projects will be happening in sections.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 8:10 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Chairman Noble SECONDED the motion. Upon roll call, Chairman Noble voted "aye", Commissioner Millar voted "aye". and Commissioner Smith voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 9:10 a.m.

Jon Pascoe, with Green Care weed spraying, appeared before the Board to discuss NHD's roadside weed spraying and an incident that has taken place on Burke Lane. Mr. Pascoe

discussed with the Board the situation about Roger Schober's crops. Mr. Pascoe advised the Board that he feels this is a Nampa Highway District issue and that Nampa Highway District should be liable for the damages caused to the crops due to the construction that was being done by the City of Nampa at the time. Attorney Wynkoop advised the Board that Roger Schober needs to file a claim and it be submitted to ICRMP for proper procedure.

Melinda McDaniel, with MBA COMPASS Benefit Advisors, appeared before the Board to discuss a few options regarding life insurance options. Assistant District Clerk Nicole Riley will look into a few other options and let the Board know if any changes are needing to take place.

Dan Stirm and Jon Stosich appeared before the Board to obtain a variance to the standards for a new approach location due to Mr. Stirm splitting off a lot on Baseline Road. ROW Agent Eddy Thiel discussed with the Board the details. Due to Commissioner Millar being related to the Realtor by marriage, he recused himself from the discussion and the vote regarding this matter. Commissioner Noble made a MOTION to approve the variance request subject to deed restriction. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chris Fopiano appeared before the Board to request a variance to the setback to build an RV parking shed on Lewis Lane. ROW Agent Eddy Thiel discussed the details of the request with the Board. Commissioner Millar made a MOTION to approve the variance for this building only from 70 feet to 50 feet. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

For the Robinson & Amity Roundabout project, Engineer Shannon advised the Board that the owner of Parcel #2 is deceased, and the heirs have not started probate yet. He will keep the Board updated as new information comes forth. For Parcel #4, Engineer Shannon will deliver the check and closing documents to the Title Company today, and the transaction should close soon.

For the Happy Valley & Airport Signal Project, Engineer Shannon advised the Board that Parametrix is conducting the topographic survey right now and will do the Geotech drilling next week. Engineer Shannon presented the Board with the MOU with the City of Nampa for authorization and approval by the Chairman. Commissioner Noble made a MOTION to approve the MOU and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Sand Shed for the Blue Sand Pit, Engineer Shannon advised the Board that the plans delivered from Pfiefer for 110' x 50' building were insufficient. Engineer Shannon advised the Board that Director Muchow has received a quote from R&M Steel for a new 100' x 60' building for \$40,450. The Board advised Director Muchow to contact R&M Steel to get a cost for outside forces to construct the building. The Board also advised Director Muchow to get a price on purchasing heavy duty tarps to cover the sand.

For the Idaho Transportation Department SH-45, Deer Flat Road to I-84 B Micro-seal project, Engineer Shannon provided the Board with the Construction Schedule, courtesy of Tom Points.

For the North Nampa Lateral Culvert Project on Amity Ave. this fall, Engineer Shannon advised that he has received the crossing agreement from Nampa Meridian Irrigation District, which is ready for signature by the Highway District. It is the standard language used on all our agreements with the Irrigation District. The project itself consists of lining the existing culvert with a glass reinforced plastic sleeve. Commissioner Noble made a MOTION to approve the agreement and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed Engineer Shannon's work report.

Chairman Smith requested that ROW Agent Eddy Thiel give an update on the encroachment and approach issue on SunnyRidge and Lewis Lane. The Board advised Attorney Wynkoop to send a certified letter notifying the patron of the issue at stake.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report. He advised that there are 4 trucks that need hitch plates replaced and was asked that the idlers on the trucks be increased for the truck shut off. The Board advised Director Muchow to see about having that time frame increase to 30 minutes before shut off.

The Road crew has completed chip seal and fog seal operations. The crew is now doing some clean up and shoulder work on the roads that were just paved this year.

The Bridge crew has been sweeping after chip seal operations and preparing the paint striper to begin the night shift of painting roads.

Director Muchow advised the Board that there are lots of weeds this year and that maybe need to look into a new weed spraying program due to the number of weeds.

Director Muchow advised the Board that the roundabout project at Victory and Robinson is going well. The electrician has installed the light poles and the cap on the concrete wall will be installed tomorrow.

Director Muchow asked the Board if they wanted to continue with the end of chip seal pizza lunch for the crew. The Board advised Director Muchow that was a good idea to thank the crew for their hard work.

Director Muchow asked the Board if they would also like to plan the Company BBQ again this year. The Board advised they would like to plan that. Director Muchow advised the Board that it has always been scheduled for Labor Day weekend and it can be schedule for August 30th, 2018. The Board concurred and advised Director Muchow to schedule as seen fit.

Director Muchow advised the Board that he received a note from one of the temporary workers hired for chip seal. This worker had been in some trouble and a few of the Nampa Highway

District employees stepped up to help this worker out. One crew member was bringing lunch to help him and one crew member helped him find hopefully a permanent job. Director Muchow advised the Board that he was proud that our NHD employees stepped in to help this worker get on his feet.

This completed Deputy Director Muchow's work report.

ROW Agent Eddy Thiel presented to the Board the Dutton Subdivision plat to be resigned by the Chairman. ROW Agent Thiel advised the Board that there were some issues and it has been resubmitted for Chairman's signature. Commissioner Noble made a MOTION to approve the plat and authorize the Chairman to resign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:18 a.m. Chairman Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble