

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

---

## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING January 30, 2018

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

***CALL MEETING TO ORDER  
PLEDGE OF ALLEGIANCE  
REVIEW MINUTES  
APPROVE AGENDA  
PAYROLL / ACCOUNTS PAYABLE REVIEW***

8:15 a.m. City of Nampa  
9:00 a.m. Harris & Co Audit report for FY 2017  
9:30 a.m. Public Hearing regarding 2018 Official District Map  
10:00 a.m. Bid Opening for FY 2018 Misc. Paving Project  
10:30 a.m. Bid Opening for FY2018 Seal Coat Project  
11:00 a.m. Dutton variance to standards on Orchard Ave and Pit Lane

**UNFINISHED BUSINESS:**

- District Engineer Shannon:
  - Work Report
  
- Director Bequeath
  - Work Report
  
- Deputy Director Muchow
  - Work Report

**NEW BUSINESS:**

- Sign License Agreement for Daniel and Melanie Caldwell
- Re-Sign Plat for Basin View Subdivision

***PUBLIC DISCUSSION  
EXECUTIVE SESSION  
MEETING ADJOURNMENT***

---

PAIGE RHOADES  
DISTRICT CLERK

---

DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner, Dick Smith  
Director Casey Bequeath; District Engineer Eric Shannon; Deputy Director Devin Muchow; and District Clerk Paige Rhoades

**GUEST:** ROW Agent Eddy Thiel; Assistant District Engineer Nick Lehman

**ABSENT:** Commissioners Randy Noble and Bryce Millar; District Attorney David Wynkoop

Chairman Dick Smith called the special set meeting to order at 9:00 a.m.

Commissioner Bryce Millar appeared via telephone due to being on vacation. Commissioner Randy Noble was unable to attend due to a medical emergency.

Chairman Smith advised Staff and Commissioner Millar that the agenda to be approved had to be amended due to the lack of quorum and the unforeseen circumstances due to Commissioner Noble's emergency. During today's meeting, the Board will authorize payroll, accounts payable, a letter authorizing one Commissioner to sign the checks presented by the clerk for this one and only time, and to open and close bids with awarding of bids to be held at a later date. Commissioner Millar made a MOTION to approve the amended agenda with the changes as stated. Chairman Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve payroll and accounts payable for the Month of January. Chairman Smith SECONDED the motion. MOTION CARRIED.

Chairman Smith requested a motion to adjourn the meeting at this time to allow Commissioner Millar to go back to enjoying his vacation with the meeting left open until the bids have been received. The discussion for bid awards will be held at the next commissioner's meeting on February 8<sup>th</sup>, 2018 to allow all the Commissioner's to be present. Commissioner Millar made a MOTION to adjourn pending opening and closing of bids for seal coat and paving. Chairman Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar excused himself at this time and hung up the telephone.

Director Bequeath began his work report.

Some members of staff attended the MSHA course on January 12<sup>th</sup>, 2018.

Director Bequeath, Engineer Shannon and Deputy Director Muchow attended a meeting with the City of Nampa Mayor to discuss a few topics. Director Bequeath advised Chairman Smith that he felt it was a very beneficial meeting with the Mayor.

Director Bequeath advised the Board that he had called Don Barr with the City of Nampa to discuss some updates that need to be made to the Maintenance agreement. Director Bequeath advised Chairman Smith that Don Barr is looking to get the City reimbursed if they do the chip seal work on Locust Lane. Director Bequeath advised Chairman Smith that he didn't feel that was necessary with all the help that NHD provides to the City of Nampa. This matter will be discussed again when members of the City are present.

One truck with the new sander and plow is ready and they just need to do the install work on the second truck.

Deputy Director Muchow advised the Board that the Bridge crew has the liners in for the Amity and Southside project.

The Road crew is working on doing the shoulders with cinders on the Warren Spur and Hill Road project.

Director Bequeath advised the Board that the Laster Lane project that the bridge crew installed the liner was originally budgeted for \$150,000, the total cost came in at \$121,836.99 with a savings of \$28,164.00.

#### **10:00 a.m. Bid Opening – 2018 Miscellaneous Paving Project**

Chairman Smith announced this portion of the meeting was to publicly open bids for the 2018 Miscellaneous Paving Project. He asked Assistant Engineer Nick Lehman to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Lehman opened each bid in the order of which was received, read the name of the bidder, verified the bid form being enclosed, identified their public works license, bid bond enclosed and the sum of the bid. The bids were as follows:

- Nampa Paving, Nampa, Idaho \$1,226,101.00
- Knife River, Boise, Idaho \$1,513,000.00
- Idaho Materials, Nampa, Idaho \$1,492,900.00
- Central Paving, Boise, Idaho \$1,386,200.00
- Sunroc, Boise, Idaho \$1,284,420.00

Chairman Smith advised the bidders and all in attendance that due to the lack of quorum, Staff will inspect the bids and the decision to award will be made at the next meeting on February 8<sup>th</sup>, 2018.

#### **10:30 a.m. Bid Opening – 2018 Seal Coat Project**

Chairman Smith announced this portion of the meeting was to publicly open bids for the 2018 Seal Coat Project. He asked Assistant Engineer Lehman to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Lehman opened the only bid received, read the name of the bidder, verified the bid form being enclosed, bid bond enclosed and the sum of the bid. The bids were as follows:

- Idaho Asphalt, Nampa, Idaho \$843,717.00

Chairman Smith advised the bidders and all in attendance that due to the lack of quorum, Staff will inspect the bids and the decision to award will be made at the next meeting on February 8<sup>th</sup>, 2018.

This concluded the bid process and closed the meeting at 10:35 a.m.

---

Chairman, Dick Smith

---

Secretary / Treasurer, Bryce Millar