

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING December 27, 2018

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from December 11th, 2018
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through December 27th, 2018 and Payroll for the Month of December
 - **ACTION ITEM:** Review, Approve and Authorize the Board to sign the 2018 Annual Road and Street Report
 - Sign approved meeting minutes book
 - **ACTION ITEM:** discussion regarding Worker's Compensation yearly dividend

8:15 A.M. – City of Nampa

9:00 A.M.

9:30 A.M. – Variance request for Dennis Parker for access onto Ustick and Midland

10:00 A.M. – Public Hearing for Surplus Equipment

- **ENGINEER'S REPORT**
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
 - **ACTION ITEM:** Lower Boise Watershed Council dues discussion and/or approval to pay
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar; Director Devin Muchow; Engineer Eric Shannon; Assistant Engineer Nick Lehman; Attorney David Wynkoop, and Assistant District Clerk Nicole Barlow

GUEST: Don Barr, and Daniel Badger, City of Nampa

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting minutes from December 11, 2018. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through December 27th, 2018 and Payroll for December. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa advised the Board that City crews applied their brine to the roads yesterday in preparation for the snow we received this morning. They had to send minimal crews out for sanding at 4 a.m. this morning to catch the spots that didn't receive the brine. Everything seems to be going pretty good. They have been sweeping and working on storm water work when they can in between the weather and holidays.

Engineer Eric Shannon began his work report.

Engineer Shannon began with the Robinson & Amity Roundabout project. He received on 12/20/18 the Low Erosivity Waiver from the EPA. Shannon advised he has solicited quotes for the following work: Electrical, Curb & Gutter, Masonry, & Survey. At the upcoming Board meeting on 1/10/18 Shannon will need a Board order for the Utility moves. Construction is planned to start the first week of February and finish up in May.

For the Idaho Center & Cherry Intersection City of Nampa is applying for a LSIP grant from LHTAC to build a roundabout. City of Nampa owns 3 legs of that intersection, and NHD owns one leg. So the presumption is NHD would pay 25% of the local costs and the City would pay the remaining 75%. Once the City has the LHTAC application in, the City will do an MOU with NHD.

Shannon advised the Board that for the Official District Map there is no new changes from last year (2/27/2018). Idaho Code says we must publish at least every five years so he advised the Board that we can skip it this year since there are no changes and our current map is still valid.

Engineer Eric Shannon requested the Board go into Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 8:08 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Millar SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Millar voted "aye", Commissioner Noble voted "aye". MOTION CARRIED. The Board concluded executive session at 8:17 a.m.

Daniel Badger with the City of Nampa advised the Board that he met with Engineer Shannon last week to go over annexations. There is one half mile section needing annexed on Lake Lowell Ave. from Midway Rd. to half mile east of where the City currently has. The City will now have the whole stretch on Lake Lowell Ave. from Midway Rd. to Middleton Rd. The City will write the legal description and take care of the annexation in house.

Engineer Lehman discussed with the Board and Daniel Badger a variance request in the City of Nampa's impact area for access onto Ustick and Midland.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher so far has crushed 23,623 yards of 1 in. They are having a problem with the generator, so CAT is working on getting that back up and running.

The Bridge crew is working on the culvert replacements on Deer Flat Rd. between Happy Valley and Southside.

The Road crew is working on the rebuild on McElroy they have the first mile almost laid out and just have shoulder work to complete. They plan to start grinding the second mile next week, depending on the weather. They have also been brushing and pulling stumps out.

The snow has arrived and we've had a crew out since 1:30am sanding and taking care of the roads this morning.

Director Muchow presented the Board with the Lower Boise Watershed Council dues of \$217.00. He advised the Board that NHD hasn't paid these dues since January 2017, but was needing to know if they would like to pay the dues this year or pass again. After Discussion the Board decided they would pass again this year.

This completed Director Muchow's work report.

Commissioner Millar made a MOTION to approve and authorize the Board to sign the 2018 Annual Road and Street Report. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Assistant Clerk Barlow presented the Board with the Workers Compensation yearly dividend check of \$4,483.00. Assistant Clerk Barlow explained in years past the Board would make a decision to cash the check into the general fund, or distribute it among the employees as a safety bonus. After discussion Commissioner Millar made a MOTION to approve the Workers Compensation yearly dividend check to be split evenly between employees as a safety bonus. Commissioner Noble SECONDED the motion. MOTION CARRIED.

The Board took a Recess at 9:01 a.m. and resumed at 9:23 a.m.

Assistant Engineer Lehman presented to the Board the Variance request for Dennis Parker requesting more accesses onto Ustick Rd. and Midland Blvd. After Engineer Lehman gave the Board the rundown of the variance request Mr. Parker explained to the Board why he was requesting extra accesses. After discussion no decisions were made and the request was tabled to a later date.

At 10:00 a.m. Chairman Smith opened the Public Hearing for Declaration of Surplus Property. There was no one with the Public to testify at this time. Chairman Smith closed the Public Hearing. Commissioner Millar made a MOTION to declare surplus property and to approve the resolution and authorize the commissioners to sign resolution 2019-01. Commissioner Noble SECONDED the Motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:03 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble