

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING August 9, 2018

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from July 31st, 2018
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through August 9th, 2018
 - Review and Approve Holiday and Meeting Schedule for FY2019
 - Review and Approve Life Flight Policy
- 8:15 A.M. – City of Nampa
- 9:00 A.M. – Bailey Engineering an Application to Vary Standards regarding utility clearance over Highway District facilities
- 10:00 A.M. – Public Hearing for FY2019 Budget and Use of Foregone Amounts
- **ENGINEER'S REPORT**
 - ACTION ITEM: Approve NHD Supplemental Specifications to the ACCHD Standards Manual
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS:**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
District Engineer Eric Shannon; Director Devin Muchow; Attorney David
Wynkoop and District Clerk Paige Rhoades

GUEST: Tom Points, Don Barr and Jeff Kasma, City of Nampa; ROW Agent Eddy Thiel;
Assistant Engineer Nick Lehman; Jonah Duncan; Adam Capell; Victor
Rodriguez, Nampa City Council

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the agenda as posted. Chairman Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the Regular meeting minutes from July 31st, 2018. Chairman Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable as of August 9th, 2018. Chairman Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews are doing some sweeping and painting bridge abutments. Mr. Barr advised the Board that the City has issues in some locations with graffiti and they have to take time to clean up those areas. Mr. Barr advised the Board that a few employees went through a heavy training on the new cameras for the storm water van.

Tom Points with the City of Nampa, advised the Board they are focusing on funding for the future. He provided the Board with a summary of the Transportation Master Plan and some updates of the recent workshop. Mr. Points advised the Board that the current projects the City has been working on are coming together. The 2nd and 3rd Street project downtown is on schedule to finish by the end of August. The signal poles for the Karcher Interchange have been installed and is currently scheduled to be completed in November.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 8:32 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Chairman Noble SECONDED the motion. Upon roll call, Chairman Noble voted "aye", Commissioner Millar voted "aye". and Commissioner Smith voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 8:52 a.m.

Engineer Shannon began his work report.

For the Sand Shed for the Blue Sand Pit, Engineer Shannon advised the Board that R&M Steel doesn't build but provided a list of builders they recommend for constructing their buildings. Engineer Shannon will begin soliciting quotes for those recommended builders. NHD will pay R&M Steel and the Builder separately, due to paying separately NHD will incur the "use tax" for the use of the purchased materials.

For the Supplemental Specifications to the ACCHD Manual, Engineer Shannon presented the Board with the proposed new Supplemental that adds the following:

1. Emphasized that utilities be installed under, not above, culverts.
2. No valves or manholes installed in wheel path of any roads (previously just arterials and collectors)

Engineer Shannon requested authorizations to adopt the Supplemental. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Supplemental. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Jonah Duncan with Bailey Engineering and Adam Capell appeared before the Board to discuss a variance to the standards to install sleeves over existing culverts on CanAda Road. ROW Agent Eddy Thiel discussed the details of the request with the Board. Commissioner Millar made a MOTION to approve the variance as requested. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon continued his report. For the West Ada School Districts new development ACHD staff was recommending temporary signals at Star & Ustick, a new mid mile collector & Ustick, and McDermott & Ustick. NHD sent a counter recommendation for a roundabout at Star & Ustick, with NHD taking the lead to design and construct it per a MOU between ACHD and NHD. Engineer Shannon advised that this project involves some risks and it needs to move fast. Engineer Shannon advised the Board that ACHD is considering the recommendation made by Engineer Shannon.

This completed Engineer Shannon's work report.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Bridge crew was going to begin painting roads but the paint striper broke down and the shop is now waiting on parts for repairs. While waiting on the paint striper, the bridge crew has been working on setting gravel and working on bases for the bridge piers that go in the center island at the roundabout. The bridge crew was going to begin working on replacing the driveway culverts at the roundabout but there were issues obtaining locates from the utility company.

The Road crew was finishing up shouldering when the shoulder machine broke down, they are currently waiting on parts. The Road crew has torn out some dead trees and shrubs in the back-parking lot and cleaned up all the debris.

Director Muchow advised the Board that he is looking into putting a privacy barrier on the chain link fence in the back-parking lot to block view to the shop.

This completed Director Muchow's work report.

District Clerk Paige Rhoades presented the Board with the proposed Holiday and Meeting Schedules for FY 2018-2019. Commissioner Noble made a MOTION to approve the Meeting Schedule for FY2018-2019. Commissioner Millar SECONDED the motion. MOTION CARRIED. Commissioner Millar made a MOTION to approve the Holiday Schedule for FY2018-2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades requested guidance from the Board if they would like to continue Life Flight Membership for the employees. The Board concurred that they would like to continue to provide the Life Flight benefit to the employees.

The Board had a discussion with Staff present about the intersection of Kuna Road and Robinson Road regarding accident history and proper traffic signage.

At 10:00 a.m. Chairman Smith declared the Public Hearing open for proposed *Fiscal Year 2018-2019 Budget and use of Forgone*. Attorney Wynkoop began with an opening statement. Chairman Smith asked for comments for or against the proposed budget.

Tom Points with the City of Nampa made some comments for reconsideration for the Cities portion and provided a letter to the Board from Mayor Kling.

Victor Rodriguez with the Nampa City Council made some comments to the Board regarding his concerns.

The Board thanked them for their attendance and after no further testimony closed testimony for public discussion.

Engineer Shannon began the staff report regarding the numbers and the reasoning behind the numbers for the Budget.

Commissioner Noble made a MOTION to continue this action item until the next meeting on August 30th, 2018 for decision. Commissioner Millar SECONDED the motion. MOTION CARRIED. The Board advised the Clerk to add this to the agenda for such date.

Commissioner Noble made a MOTION to adjourn at 10:36 a.m. Chairman Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble