

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING August 8th, 2019

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from July 30, 2019
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through August 8, 2019
 - Review and Approve Holiday and Meeting Schedule for FY2020

8:15 A.M. – City of Nampa

9:00 A.M. – **ACTION ITEM:** New York Landing #1 Application to Vary Standards for infiltration swales on Alma Lane (Continued from July 30th, 2019 Meeting)

9:30 A.M. – **ACTION ITEM:** Lori Green License Agreement for driveway in Bowmont Subdivision on unmaintained public right of way

10:00 A.M. – Public Hearing for FY2020 Budget

- **ENGINEER'S REPORT**
 - Presentation of Draft FY2020-2024 Five Year Work Plan
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - Drug and Alcohol policy discussion
 - **ACTION ITEM:** Authorization to sign Jim & Peggy Paul License Agreement for use of Unmaintained Public Right-of-Way
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, Randy Noble & Bryce Millar; Director Devin Muchow; Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades; Assistant Engineer Nick Lehman; Right-of-Way Agent Eddy Thiel, Assistant District Clerk Nicole Barlow

GUEST: Don Barr, Jeff Kasma and Tom Points, City of Nampa; Kevin Craig; Shawn Brownlee

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting minutes from July 30th, 2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through August 8th, 2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews have been doing a lot of sweeping and weed control. Crews have started inspections and planning stages for next year's chip seal. Mr. Barr advised the Board that the City of Nampa will be receiving a new road grader and a new oil distributor. Mr. Barr stated that he has been working with the T2 Center to get some equipment training at the City of Nampa pit, they will be training on the front-end loader, the grader and the dozer if NHD would like to attend. Mr. Barr advised the Board that it seems like the Greenhurst Road project is going well and as far as he has heard the project should be completed by the time school begins.

Right of Way Agent Eddy Thiel advised the Board that he had the license agreement prepared for Peggy Paul. The details of this license agreement were discussed during the previous Board meeting. Attorney Wynkoop discussed with the Board phone conference he had with Ms. Paul's attorney since the last meeting. ROW Agent Thiel requested a motion to approve the license agreement. Commissioner Millar made a MOTION to approve the license agreement and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

For the Midland & Ustick Roundabout project, Assistant Engineer Nick Lehman advised the Board that after review, they feel the least costly option for Parcel #2 will be relocating and drilling a new well. For Parcel #7, we are closing on acquisition today with those patrons.

For the Happy Valley & Airport Signal project, the shipping dates for the various signal equipment will be September through October, so the anticipated completion is Mid-November 2019.

For the Star and Cherry Roundabout project, they have completed preliminary design review and are now working on the right-of-way plans. Right of Way appraisals and negotiations will start in November of 2019.

For the 11th & Ustick Roundabout project, Chairman Smith had discussed the idea of NHD advance funding the project with Canyon Highway District No. 4, Chairman Rick Youngblood. Mr. Youngblood advised Chairman Smith that he would like to discuss the proposal with the CHD4 Commissioners before any NHD representatives attend a CHD4 Board Meeting to formally discuss it with them.

Engineer Shannon presented a slide show providing the Board with information on the “High Crash” areas in the District that have 10 or more accidents in a 4-year period. Engineer Shannon advised the Board that all the locations except two were already on the 5-year work plan for improvements. These two new crash locations are:

- Robinson Rd & Locust Ln with 16 crashes and 5,806 ADT
- Southside Blvd & Kuna Rd with 16 crashes and 3,768 ADT

These two new locations will be recommended for new roundabouts in the new Work Plan.

Engineer Shannon provided the Board with the Draft FY2020-2024 5-year Work Plan for review. He summarized the changes and the new projects for the Board to consider. Engineer Shannon advised the Board that he will present the final draft for approval at the September 26th Board Meeting.

For the Idaho Center & Cherry Lane Roundabout, Engineer Shannon advised the Board that he has added it to the new program for FY2024. This is a City of Nampa project with 25% funding coming from NHD.

For the Deer Flat Bicycle Pedestrian Plan, Engineer Shannon advised that he has received a request for plan revisions for alternate routes with a route inside the Wildlife Refuge Area and along the New York Canal. Engineer Shannon referred the requester to the appropriate entities for his request.

This completed Engineer Shannon’s work report.

At 9:00 a.m., Kevin Craig and Shawn Brownlee appeared before the Board to discuss infiltration swells on Alma Lane for the New York Landing subdivision. ROW Agent Eddy Thiel discussed with the Board that the City of Nampa is requiring that Alma Lane be improved to standards as part of the project. Mr. Craig discussed with the Board that they feel the best solution to the drainage for the subdivision would be for infiltration swells to be added to the plans. The Board addressed Mr. Craig with their concerns of who maintains the infiltration swells for long term.

Commissioner Noble made a MOTION to approve the application to vary standards to allow the infiltration swells conditioned upon the HOA taking responsibility of the light duty maintenance and no water draining from the subdivision into this section of Alma Lane and for it to be placed in the CCNR's with proof provided to NHD. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:23 a.m., Lori Green appeared before the Board requesting driveway access on unmaintained public right of way. ROW Agent Eddy Thiel discussed the details with the Board of Ms. Green's request for the driveway access on 5th Street in the Bowmont area. Commissioner Noble made a MOTION to approve the license agreement for a driveway assess subject to deed restriction. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Devin Muchow began his work report.

Director Muchow presented the Board with the proposed Meeting & Holiday schedule for FY2020. After no objections or modifications, Commissioner Noble made a MOTION to approve the Meeting & Holiday schedule for FY2020. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow presented the Board with a copy of the shop department report.

The Crusher Crew changed out the screens and have now completed 270 yards of 5/8 inch chips.

The Bridge Crew has been painting roads on the Northeast side of the District. On the 19th of August, the Crew will begin painting starting at midnight in the congested areas of our District.

The Road Crew has finished grinding on Orchard Ave and crews are working on moving the recycle out of the way. Director Muchow advised the Board that he was originally concerned about the base that was below the asphalt but after testing the upper end of Orchard it looks like the base may be better than expected. Director Muchow advised the Board that they will do test holes today on the lower end to check the base.

Director Muchow advised the Board that the grinder machine has a pump issue that needs to be addressed. The shop originally thought that the water pump was going out but turns out that there isn't a water pump, there is an emulsion pump that they push water through. Director Muchow advised that it would cost \$49,997 to install a normal water pump into the machine or \$15,600 to just rebuild the emulsion pump. The Board advised that the better way to go would be to repair the emulsion pump at this time.

Director Muchow advised the Board that he has had a few Structural Engineers come and look at the settling damage of the new sander shed. He advised that one of the Engineers has sent him a quote for repairs that could cost up to \$30,000. The Board advised Director Muchow to watch it for a little while longer and see if it continues to settle before any money is spent to repair it.

This completed Director Muchow's work report.

At 10:00 a.m. Chairman Smith declared the Public Hearing open for testimony for the proposed Fiscal Year 2020 Budget. Tom Points from the City of Nampa addressed the Board regarding NHD's proper use of funds and the continued respectable relationship between NHD and the City of Nampa. Chairman Smith thanked Mr. Points for attending the hearing. After no further testimony, Chairman Smith closed the Public Hearing. Chairman Smith advised that due to this hearing not being listed on the agenda as an action item, this item will be scheduled for a Special Meeting for action to be taken. Chairman Smith scheduled this Action Item on Monday, August 12th, 2019 at 9:00 a.m. He directed District Clerk Paige Rhoades to properly post the meeting.

Assistant District Clerk Nicole Barlow appeared before the Board to discuss some additional details for the amended drug and alcohol policy. After discussion, she advised she will continue preparing it and will provide the final draft to the Board at a later date.

Commissioner Millar made a MOTION to adjourn at 10:19 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble