

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING August 30, 2018

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from August 9th, 2018
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through August 30th, 2018 and Payroll for the month of August

8:15 A.M. – City of Nampa

8:30 A.M. – **ACTION ITEM** – Re-adoption of FY2019 Budget and Use of Foregone Amounts

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Approve NHD Supplemental Specification to the ACCHD Standards Manual
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Woodview Acres Subdivision sign license agreement discussion
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
District Engineer Eric Shannon; Director Devin Muchow; Attorney David
Wynkoop and District Clerk Paige Rhoades

GUEST: Tom Points, City of Nampa; ROW Agent Eddy Thiel

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular meeting minutes from August 9th, 2018. Chairman Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable as of August 30, 2018 and payroll for the month of August 2018. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

For the Happy Valley & Victory Roundabout project, Engineer Shannon had a patron present him with a diagram to reconsider the alignment of the project. He advised the patron that he would present the request to the Board. After presentation of the diagram, the Board determined that the project shall continue as originally designed.

Tom Points with the City of Nampa, advised the Board that the downtown 2nd and 3rd Street project is wrapping up with the curb, gutters and sidewalks. Both 2nd and 3rd Street have paving completed. The Elijah Drain Culvert project is ahead of schedule and the new culvert has been placed. Mr. Points advised the Board that the Budget for FY2018-2019 was approved at the last City Council Meeting and that staff is getting things ready to put projects out for bid prior to the new year.

Engineer Shannon continued his report. For the West Ada School Districts new development, ACHD sent a reply on August 21st, 2018 stating that they were not interested in NHD's proposal to build a roundabout instead of a temporary signal. ACHD cannot fund their share of the project if NHD were to begin. Engineer Shannon advised the Board that in the email from ACHD, ACHD said they could not use eminent domain for development related improvements. Engineer Shannon will advise the Board if he hears any other comments on the topic.

Engineer Shannon gave a presentation on a proposed development called "Project Bronco". It will be a large distribution center located on the southwest corner of Star & Franklin. It is being

overseen by City of Nampa Planning & Zoning, but will have far reaching effects on the transportation system, so NHD, ACHD and ITD are also involved. It will open for business in 2020. The Star & Franklin Roundabout will need to be reconfigured into a 7 lane by 7 lane signalized intersection. The Star & Cherry intersection will need to be reconfigured as a single lane roundabout; this is already programmed by NHD for FY 2022, but with this new development we may want to advance it to an earlier year. The Star & Ustick intersection will need to be reconfigured as a single lane roundabout with auxiliary turn lanes; ACHD currently plans to reconfigure this as a temporary signal as part of the West Ada School District project, so they may need to reconsider this as a roundabout. The Star/Robinson corridor south of the freeway will function sufficiently with the roundabouts which are currently programmed there. Franklin Rd. will need to be widened from Star to McDermott; ITD is looking into possible funding to have this mesh with their planned SH-16 improvements. A follow-up meeting is scheduled for September 13th.

For the Idaho Center & Cherry Intersection, Engineer Shannon advised the Board that the City of Nampa is interested in applying for LSIP grants from LHTAC to construct a roundabout. NHD owns the north leg of the intersection and the City of Nampa owns the other three legs. NHD staff would support an MOU where the City of Nampa sponsors and manages the project and NHD pays 25% of local costs.

Engineer Shannon advised the Board that Schoeber and Sons LLC plans to sell their 6.2 acres of property across Highway 45 from the NHD yard. It is of no use to the Highway District, but Engineer Shannon advised the Board that he had contact with a patron regarding the property.

At 8:30 a.m., Chairman Smith questioned Staff to see if there were any other items to discuss prior to adoption of the FY2018-2019 Budget. After discussion, no changes were to be made. Commissioner Millar made a MOTION to approve and adopt FY2018-2019 Budget as posted in the Idaho Press Tribune. Commissioner Noble SECONDED the motion. MOTION CARRIED. District Clerk Paige Rhoades presented the Board with Resolution 2018-07, a Resolution to Levy for Use of Foregone Funds. Commissioner Noble made a motion to approve and adopt Resolution 2018-07. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 8:39 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Commissioner Millar SECONDED the motion. Upon roll call, Commissioner Noble voted "aye", Commissioner Millar voted "aye". and Commissioner Smith voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 9:26 a.m.

Engineer Shannon continued his work report.

For the Sand Shed for the Blue Sand Pit, Engineer Shannon provided the cost of a builder to construct the shed. After discussion, the Board advised Staff that for a year or two they will just tarp the sand pile and reconsider the shed at a later date.

For the Supplemental Specifications to the ACCHD Manual, Engineer Shannon presented the Board with the proposed additional new Supplemental that adds the following:

1. Clarification that approach permit is required for all ingress/ access to maintained public right-of-way (except farms/fields); that all dwellings require permit at point of access to maintained public right-of-way; and permit required for changes or changes in use
2. Prohibits use of native backfill in trenches under roadway prism of existing roadways.

Engineer Shannon requested authorizations to adopt the Supplemental. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the Supplemental. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow and Engineer Shannon discussed with the Board the future plans with the upcoming roundabouts. Staff was looking for guidance as to roundabouts being built in house or putting them out for bid. The Board said to plan on building it in house. Staff will look into the details of hiring new employees, more equipment, and the laws of the bidding.

This completed Engineer Shannon's work report.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Bridge crew has been out painting now that the paint striper is back moving. They have also been working on driveways out at the roundabout project.

The Crusher is out at the Tomer pit getting ready to begin crushing rock. They have been going through all the testing for MSHA. During this course of testing, the skid steer that is used for the crusher has a roll cage that is not MSHA certified and therefore needs to be replaced.

The Road crew has been working on the roundabout project. The concrete company is working on tying in the ends on the island and will lay the pads next week. Director Muchow advised the Board that they are hoping to get it paved by the middle of September.

Director Muchow requested direction if the Board would like to continue paying \$27.50 of the portion of the employee's Costco membership. The Board concurred and Director Muchow will notify the employee's.

Director Muchow advised the Board that one of the air conditioner units has stopped working. Director Muchow has received quotes from 2 different companies and if the Board was okay with it he would go with the low bidder for \$4700 to get the air conditioner replaced.

Director Muchow and ROW Agent Eddy Thiel addressed the Board regarding the work being done on Can-Ada Road between Cherry and Ustick. ROW Agent Eddy Thiel advised that he is watching the work being completed by Bailey Engineering closely.

ROW Agent Eddy Thiel discussed with the Board a situation regarding lot splits and how to proceed. Attorney Wynkoop addressed the Board regarding legal stand point regarding the situation.

This completed Director Muchow's work report.

ROW Agent Eddy Thiel addressed the Board regarding the Woodview Subdivision Sign. Due to this matter being brought in by Commissioner Millar he excused himself from any decision making on the matter. ROW Agent Thiel advised the Board that the sign may be placed in the right-of-way as long as the Subdivision signs a license agreement. ROW Agent Thiel will present the Board with a license agreement for the sign at the next Board meeting.

Commissioner Noble made a MOTION to adjourn at 10:22 a.m. Chairman Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble