

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING April 11th, 2019

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from March 28th, 2019 & Special Meeting Minutes from March 19th, 2019
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through April 11th, 2019
- **8:15 A.M. – City of Nampa**
- **9:00 A.M. – ACTION ITEM Milton Greenwood – Application to Vary standards to reduce the driveway space requirements on Happy Valley**
- **9:30 A.M. – ACTION ITEM Tyler Gray – Application to Vary standards for an approach to access W. Lewis Lane**
- **10:00 A.M. – ACTION ITEM Joseph Pascale – License Agreement for access to Robinson Road via unmaintained public right-of-way**
- **10:30 A.M. – ACTION ITEM William Walker – Application to Vary Standards for a new point of access onto Marsing Road**
- **ENGINEER'S REPORT**
 - **ACTION ITEM – Authorization for Staff to make ROW offers bases on appraised values for the Midland and Ustick Roundabout Project**
 - **ACTION ITEM – Approval of Concept for the Star & Cherry Roundabout project and authorization to proceed with design**
 - **ACTION ITEM – Approval to advertise for construction contract for Happy Valley & Airport Signal Project**
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
 - **ACTION ITEM – Middleton & Orchard Signal Project – Decision whether to pursue legal costs**
- **ACTION ITEM: ADJOURNMENT**

NICOLE BARLOW
ASSISTANT DISTRICT CLERK

DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith and Randy Noble; Director Devin Muchow; Assistant Engineer Nick Lehman; Attorney David Wynkoop, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel

GUEST: Don Barr, City of Nampa; Tyler Gray; Terry and Dee Bower; Milt Greenwood

ABSENT: Commissioner Bryce Millar; Engineer Eric Shannon

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from March 28th, 2019 and Special Meeting minutes from March 19th, 2019. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through April 11th, 2019. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Don Barr, with the City of Nampa, advised the Board that crews are preparing for summer construction. They have been doing some sweeping and storm water work with cameras. Mr. Barr advised the Board that most of his time has been spent preparing for Public Works week, where they have the public attend to see what the City does in regards to road maintenance and construction.

ROW Agent Eddy Thiel presented the Board with the Letter to Maureen Angerman for the Board to sign revoking her Temporary License Agreement, that was voted on during the Board Meeting on March 28th, 2019.

Assistant Engineer Nick Lehman began his work report.

For the Happy Valley and Victory Roundabout project, Engineer Shannon and Assistant Engineer Lehman had a meeting with FAA Helena, T-O Engineer, Airport Manager, Jeff Barnes and Clair Bowman to discuss the next actions for the project. Assistant Engineer Lehman advised the Board that the FAA says the next step is NEPA action. If an Environmental Assessment is required, approval could take up to 24 months. If a Categorical Exclusion is required, it could be approved much sooner. T-O Engineers (City's Consultant) is researching to see which is needed and what the next steps will be. For Parcel 13, the Jensen's have vacated the property and NHD staff will begin working on removing utilities and some trees in preparation for the project.

Assistant Engineer Lehman requested a Motion for Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 8:40 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Smith SECONDED the motion. Upon roll call, Commissioner Smith voted “aye” and Commissioner Noble voted “aye”. MOTION CARRIED. The Board concluded executive session at 9:00 a.m.

At 9:00 a.m., Milton Greenwood appeared before the Board to request a variance to the standards to allow a reduction to the driveway spacing requirements on Happy Valley. ROW Agent Eddy Thiel addressed the Board regarding the standards and what Mr. Greenwood was requesting. Mr. Greenwood provided further details to where he was hoping to obtain a driveway and the future plans he has for his property. Commissioner Noble made a MOTION to approve the Variance Request subject to deed restrictions for details to be negotiated between Staff and Mr. Greenwood. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 9:15 a.m., Tyler Gray appeared before the Board to request a variance to the standards for an approach for access to W Lewis Lane. Mr. Gray advised the Board that it was acceptable to begin a few minutes early today. ROW Agent Eddy Thiel addressed the Board regarding the standards that state no new access onto Lewis Lane but ROW Agent advised the Board that without the access, Mr. Gray’s property would be landlocked. Mr. Gray addressed the Board regarding what his intentions were for the property and the shared access he is requesting for his family and his in laws. Commissioner Noble made a MOTION to approve the variance request subject to deed restrictions with details to be negotiated between Staff and Mr. Gray. Commissioner Smith SECONDED the motion. MOTION CARRIED.

For Star & Cherry Roundabout project, Assistant Engineer Lehman presented the Board with the results from the comments received during the Public Information Meeting. He advised the Board that the comments were pretty well split between the two concepts for roundabout location. He advised the Board that this project has been fast tracked for construction during FY2020 in case the Happy Valley & Victory Roundabout is delayed. Assistant Engineer Lehman advised the Board that the engineer staff is recommending Concept #2. Commissioner Noble made a MOTION to approve Concept #2 design for Star & Cherry Roundabout. Commissioner Smith SECONDED the motion. MOTION CARRIED. Right-of-Way Agent Eddy Thiel addressed the Board regarding the concerns by patrons regarding traffic cutting through the subdivision while the intersection is closed for construction. Staff presented how the subdivision road could be completely blocked off so through traffic can not cut through the subdivision as a possible solution during construction of the roundabout.

For the Happy Valley & Airport Signal Project, T-O Engineers has been contracted to do the construction administration. The next steps for the project will be as follows:

- 4/16/2019 – Advertise, post on NHD website, send notice in paper and send to AGC
- 04/25/2019 – 1st Publication in the newspaper
- 05/02/2019 – 2nd Publication in the newspaper

- 05/09/2019 – Bid openings during Board Meeting

Assistant Engineer Lehman requested a motion to authorize Staff to advertise the Construction Contract. Commissioner Noble made a MOTION to approve and authorize Staff to advertise the Construction Contract for bid openings on May 9th, 2019. Commissioner Smith SECONDED the Motion. MOTION CARRIED.

For the 11th & Ustick Roundabout project, Assistant Engineer Lehman advised the Board that during the director's meeting, there was a discussion with CHD #4 about a project falling through and they could be looking into some funding for the 11th & Ustick Roundabout project. The Board was going to originally meet with CHD #4 after the ACCHD meeting on April 18th but it was decided that Director Muchow should contact CHD #4 to see about a private meeting during the next CHD #4 Board meeting.

For the West Ada School District, there has been a discussion about the School District contractor requesting a variance request for import backfill and paving full lane width. Assistant Engineer Lehman and ROW Agent Thiel wanted to give the Board a head's up about what the School District might be requesting once they submit a variance request.

For the Middleton Rd. Freeway Overpass (ITD project), Assistant Engineer Lehman advised the Board that there was a project meeting on March 28th, 2019 to discuss the project. He advised that there is talk about shifting the intersection of Cherry Lane and Middleton Road to the North and constructing a roundabout in that intersection. Assistant Engineer Lehman advised the Board that it will still be a 2-Lane Overpass but with wider abutments for future 4-Lane expansion.

This completed Assistant Engineer Lehman's work report.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher has finished the recycle asphalt pile and will be relocating into Pit 9 corner. That Pit will be completed once they finish out that corner and crews will reclaim the pit after all the material has been screened out.

The Bridge crew has been filling in the center roundabout with fill dirt and the decorative rock in preparation for the trolley to be installed in the middle. The crew has finished the culverts on Stage Coach Road. The crew is working on fixing the drainage on the Southside of the Victory & Robinson Roundabout. Possibly put in a French drain in that corner.

The Road crew has been working on the curbing at the Robinson & Amity Roundabout, they should be finishing up the driveways around the roundabout as well. The other part of the Road crew has been working on lowering a hill on Deer Flat near the intersection at southside Blvd. Director Muchow told the Board that lowering the hill should help visibility on the section.

Director Muchow advised the Board that for the Happy Valley & Victory Roundabout, he has contacted a few companies to obtain bids for getting the house and out buildings demolished. He has contacted power and cable and got both of those services disconnected and is now just waiting for Intermountain Gas to disconnect the gas.

This completed Director Muchow's work report.

Attorney Wynkoop requested a Motion for Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 10:02 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Smith SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", and Commissioner Noble voted "aye". MOTION CARRIED. The Board concluded executive session at 10:39 a.m.

Commissioner Noble made a MOTION to adjourn at 10:40 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble