

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING April 30<sup>th</sup>, 2019

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from April 11<sup>th</sup>, 2019 and Special Meeting Minutes from April 18<sup>th</sup>, 2019
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through April 30<sup>th</sup>, 2019 and Payroll for the month of April
  - Presentation of Monthly Cash Report and Financials

**8:15 A.M. – City of Nampa**

**9:00 A.M. – ACTION ITEM:** City of Meridian – Application to Vary Standards submitted requesting to waive the patch-back requirement to centerline of the road and requirements of all import backfill for trenches

**9:30 A.M. – ACTION ITEM:** Intermountain Gas – Application to Vary Standards for a cut on Locust Lane to the fog line on a road that was on the 5 year “no cut” list without Highway District approval

**10:00 A.M. – ACTION ITEM:** Sherry Fullmer – Application to Vary Standards to allow a new point of access onto Lake Shore Drive, which is classified as a principal arterial

**10:30 A.M. – ACTION ITEM:** William Walker – re-visiting the Application to Vary Standards to allow a new point of access onto Marsing Road

**11:00 A.M. – ACTION ITEM:** Tyler Young – Requesting a License Agreement to allow a fence to remain within the public right-of-way along Mansfield Place

- **ENGINEER’S REPORT**
- **NEW BUSINESS**
  - **ACTION ITEM:** Executive Session – I.C. 74-206 (1)(b) discussion regarding salary adjustments
- **DIRECTOR’S REPORT**
  - **ACTION ITEM:** Decision regarding quotes for demolition of house and out buildings at Happy Valley & Airport Roundabout
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Discussion RE: ACCHD Letter regarding Western Alliance for Economic Development
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM:** ADJOURNMENT

NICOLE BARLOW  
ASSISTANT DISTRICT CLERK

DATE & TIME POSTED

4507 12<sup>th</sup> Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners, Dick Smith, Randy Noble & Bryce Millar; Director Devin Muchow; Engineer Eric Shannon; Attorney David Wynkoop, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel

**GUEST:** Don Barr, Jeff Kasma & Daniel Badger, City of Nampa; Bill Hamlin; Ben Hitchcock; Jake Fullmer; Bill Walker; Tyler Young

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting minutes from April 11<sup>th</sup>, 2019 and Special Meeting minutes from April 18<sup>th</sup>, 2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through April 30<sup>th</sup>, 2019 and payroll for the month of April. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Don Barr, with the City of Nampa, advised the Board that crews have been sweeping and doing some painting. They are using a new paint this year, an ACHD piggy back from Ozark Materials LLC. So far, the paint seems to look like it is going down on the pavement good. They are crack sealing next years zone and finishing up things in preparation for chip seal season in June.

Daniel Badger, with the City of Nampa, advised the Board that the Greenhurst project is wrapping up. They are paving and doing some paint striping in hopes to get it opened up by the weekend. Crews will begin working on the other section of the Greenhurst project once school has ended for summer break.

Lauren Davis appeared before the Board, along with her family, to receive the Idaho Association of Highway District Scholarship Award. Chairman Smith presented her with the certificate on behalf of the Association. Ms. Davis was one of thirteen applicants to receive the \$1,000 college scholarship. Ms. Davis is the daughter of Nampa Highway District's Bridge Foreman, Wayne Davis.

Director Muchow and ROW Agent Eddy Thiel discussed with the Board a recent situation with a road cut that was done on Middleton Road without permits. The City of Nampa issued permits to the Contractor to cut the road but was unaware that the road was actually NHD jurisdiction. Staff discussed options on how best to handle these sorts of situations in the future.

Engineer Eric Shannon began his work report.

For the Middleton & Orchard Signal project, Attorney Wynkoop addressed the Board regarding the quiet title action for Parcels #9 and #11. The final judgment was recorded on April 11<sup>th</sup>, 2019 with the Court system. The plaintiffs have 42 days to appeal, but have not taken any action so far.

For the Midland & Ustick Roundabout project, Engineer Shannon advised the Board that the City of Nampa stated they will share ¼ of the right-of-way costs along with NHD, CHD #4 and City of Caldwell.

For the Happy Valley & Airport Signal project, Engineer Shannon advised the Board that the project has been advertised, on the website on April 16<sup>th</sup>, 2019. The newspaper publications were on April 25<sup>th</sup>, 2019 and May 2, 2019. The bid opening will be held at the next Board meeting on May 9<sup>th</sup>, 2019 at 10:00 a.m.

For the Middleton Rd. Freeway Overpass (ITD project), Engineer Shannon advised the Board that there was a meeting on April 29<sup>th</sup>, 2019 to discuss the updates of the project. Engineer Shannon advised the Board that ITD and consultants are looking at the possibility of a traffic signal at Middleton Road and Cherry Lane.

For the Long-Range Transportation Plan, Engineer Shannon advised the Board that the original was approved in November of 2013 and should be updated every 5 years. Engineer Shannon stated that he has a draft circulating for review with Staff and will bring the draft to the next Board meeting for Board review. Engineer Shannon advised the Board that he will seek Board approval at the May 30<sup>th</sup> Board Meeting.

This completed Engineer Shannon's work report.

At 9:00 a.m., Bill Hamlin of Design West (representing the West Ada School District), appeared before the Board regarding a variance request for the City of Meridian Water Line project on Ustick Rd. He explained that the School District is funding the project, and wishes to save tax money by (1) not having to use import backfill, and (2) not having to patch back full lane width. He said the road will be repaved in 2021, so full patch back now is redundant. The 2021 project will widen the intersections of Star Road, McDermott Road and a new mid-mile collector road in between. The Board was not in favor of waiving the import backfill requirement. They were however, willing to postpone the full lane width patch back until 2021, subject to certain guarantees from the School District.

Commissioner Noble made a MOTION to postpone the requirement to pave back full lane width until 2021, subject to the School District committing to guarantees (to be specified by NHD staff) via letter on School District letterhead. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Ben Hitchcock with Dasco, appeared before the Board on behalf of Intermountain Gas Company, to discuss a variance to the standards for a road cut on Locust Lane to the fog line on a road that was on the 5 year "no cut" list without Highway District approval. ROW Agent Eddy Thiel advised the Board that he was surprised to hear that the road had been cut without permission and that this is not typically Dasco's procedure. Mr. Hitchcock advised the Board of the situation and apologized on Dasco's behalf. He advised that NHD and Dasco have a good working relationship and would like to keep it that way. Commissioner Noble made a MOTION to approve the variance for the road cut standards. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report. He advised the Board that the Shop Foreman received 3 quotes from Cummins, Kenworth and Western States for the engine repair on one of the trucks. After discussion, they agreed that going with the lower bid was the best option with Cummins for \$16,310.

Director Muchow advised the Board that the City of Nampa contacted him to borrow the rubber tire roller again this year for their chip seal.

The Crusher has been working in Pit 9, and so far, has crushed 1,824 yards of 1-inch rock.

The Bridge Crew had to do some culvert and road repairs due to a gopher run that got out of hand. Director Muchow advised that since gophers seem to be an issue on Hill Road that they may look into hiring the County to take care of the situation. They are also working on culverts on Sunny Ridge Road.

Director Devin Muchow took a break from his report.

At 10:00 a.m., Jake Fullmer appeared before the Board on behalf of his mother, Sherry Fullmer, to discuss requesting a variance to the standards to allow a new point of access onto Lake Shore Drive. ROW Agent Eddy Thiel discussed with the Board the details behind the request. Mr. Fullmer discussed with the Board the reason for his mother's request to allow for a new point of access. Commissioner Millar made a MOTION to approve the variance request subject to deed restrictions to allow a new point of access. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 10:11 a.m., William Walker appeared before the Board to discuss a variance to the standards to allow a new point of access onto Marsing Road. Mr. Walker was agreeable to beginning this meeting earlier than the 10:30 a.m. time slot. ROW Agent Eddy Thiel discussed the details behind the location of the access. Mr. Walker discussed with the Board the reasoning behind needing the new point of access. Commissioner Noble made a MOTION to approve the variance request subject to deed restriction for a new point of access. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Devin Muchow continued his work report.

The Bridge crew has been working on laying down pavement markers for the roundabout and will begin road side paint striping. Director Muchow advised the Board that once the roundabout is striped the whole crew will take a group photo of the finished project.

The Road crew has been using the hammer to lower the hill at Deer Flat and Southside. They have one side of the road completed so far.

Director Muchow advised the Board that for the Happy Valley & Victory Roundabout, he has received 3 quotes for the demolition of the Jensen's Parcel 13.

Quotes received from the following companies:

- Qualitree                      \$15,300.00
- Paul Construction        \$35,620.00
- Devin Dice                    \$17,200.00

Commissioner Noble made a MOTION to approve the quote from Qualitree in the amount of \$15,300.00. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that he received an email from Savannah Renslow from the Idaho Association of Highway Districts regarding the possibility of new requirements from DEQ regarding sweeping debris off the roadway. Director Muchow advised that Savannah will be discussing it further at the next regional meeting.

Discussion re: Western Alliance for Economic Development letter that was sent to NHD from Golden Gate Highway District. Director Muchow is working on obtaining more information regarding this topic.

This completed Director Muchow's work report.

EXECUTIVE SESSION: At 10:30 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (A). Commissioner Smith SECONDED the motion. Upon roll call, Commissioner Smith voted "aye" and Commissioner Noble voted "aye". MOTION CARRIED. The Board concluded executive session at 10:44 a.m.

Commissioner Millar made a MOTION to approve the pay increases for the employees that were discussed during executive session. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the pay increases for the promoted equipment operator as stated by Director Muchow during executive session. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 11:00 a.m., Tyler Young appeared before the Board to discuss the possibility of obtaining a license agreement to allow his fence to remain in the ROW in Mansfield Place. ROW agent Eddy Thiel discussed the details regarding Mr. Young's request. Mr. Young presented his

reasoning behind the placement of the fence he has begun to install on his property. Commissioner Millar made a MOTION to approve the License Agreement to allow Mr. Young to leave the fence in the ROW. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the quarterly banking financials and cash reports.

Commissioner Millar made a MOTION to adjourn at 11:22 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

---

Chairman, Dick Smith

---

Vice Chairman, Randy Noble