

Bexar County
Emergency Services District No. 11
Special Meeting Minutes
August 30, 2018
6:00 P.M.

Bexar County Emergency Services District No. 11 conducted a special meeting at the Woodlake Baptist Church located at 6980 Woodlake Club Drive, San Antonio, Texas 78244 on August 30, 2018 at 6:00 P.M. The following was discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Special Meeting to Order at 6:00 P.M. and established a quorum with Commissioners' Brown, Williams and Schleicher present.
 - a. The Pledge of Allegiance was recited.
2. Approval of the minutes from the August 9, 2018 meeting. *Commissioner Williams made a motion to approve the minutes. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote.*
3. The Board President will open the 1st Public Hearing to the citizenry so that they may have the opportunity to express their views on a proposal to increase property taxes within the District. (3-minute time limit per individual.) *Commissioner True opened the 1st Public Hearing for comments from the citizenry at 6:02 P.M. Commissioner True stated that this item would remain open until the end of the meeting in case any citizens showed up to express their views.*
4. The Board President will close the 1st Public Hearing. *The Public Hearing was closed when the meeting was adjourned. Meeting was adjourned at 7:39 P.M. without any citizens ever showing up.*
5. Announce the date, time and place of the meeting to adopt the Fiscal Year 2019 Budget and vote to set the 2018 Tax Rate. *Commissioner True announced the date, time and place of the meeting that the Board would adopt the FY 2019 Budget and set the 2018 Tax Rate.*
6. Discussion and appropriate action to approve a resolution between the District and Government Capital Corporation regarding "A PROMISSORY NOTE AND SECURITY AGREEMENT FOR THE PURPOSE OF FINANCING FIRE APPARATUS AND EQUIPMENT". *This item was deferred until the regular meeting tentatively scheduled for September 13, 2018.*
7. Discussion and appropriate action to approve a resolution "DECLARING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES" related to the financing of the fire apparatus and associated equipment. *This item was deferred until the regular meeting tentatively scheduled for September 13, 2018.*
8. Discussion and appropriate action on the purchase of the following fire apparatus and equipment to be stationed at the new ESD No. 11 fire facility;
 - a. Purchase of needed fire apparatus. *Commissioner Schleicher made a motion to purchase a brush truck at a cost not to exceed \$ 140,000 and a Dodge Durango at an approximate cost of \$ 28,000. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.*

- b. Purchase of air tanks (SCBA's) for the fire fighters. *Commissioner Schleicher made a motion to purchase 8 air tanks for the firefighters at a cost of approximately \$ 6,000 each for an amount not to exceed \$ 55,000 with required accessories. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.*
9. Discussion and appropriate action on authorizing the District's Administrator for the following;
- a. Obtaining a credit card on behalf of the District. *Commissioner Schleicher authorized the Administrator to obtain 3 credit cards in the name of the District to purchase necessary supplies and equipment. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.*
- b. Obtaining a credit card from a fuel vendor for the fire apparatus. *Commissioner Schleicher made a motion authorizing the Administrator to obtain the necessary credit cards from a vendor to provide fuel purchases for the District's apparatus. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.*
- c. Obtaining necessary equipment (hand held scanner, software, etc.) for inventory control. *Commissioner Williams made a motion authorizing the Administrator to purchase the necessary equipment for inventory control. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.*
10. Discussion and appropriate action on the 3rd amendment to the Interlocal Agreement between the District and the City of Kirby. *The District's attorney is still reviewing the agreement and will consider the requested changes. The agreement will be sent to the City's attorney for their review.*
11. Discussion and approval of a resolution setting the Commissioner's Per Diem at a rate not to exceed \$ 150 with an amount not to exceed \$ 7,200 per year in accordance with Texas Health and Public Safety Code 775.038. *Commissioner Brown made a motion that the Board may collect \$ 50 per day for each meeting attended and up to \$ 150 per day for other work provided on behalf of the District. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote.*
12. Discussion and appropriate action to encumber District funds prior to the FY 2019 Budget. *Commissioner Williams made a motion to encumber District funds prior to the FY 2019 Budget. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.*
13. Adjourn. With no further business before the Board, *Commissioner Brown made a motion to adjourn. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote. Meeting was adjourned at 7:39 P.M.*

ATTEST:

Ms. Earline Williams
Secretary

Ms. Gloria Salinas
Administrator