

# Manager, Mining Underground - Melbourne



## Mining One Job Description – Manager, Mining Underground

<b>Role:</b>	Manager, Mining Underground
<b>Location:</b>	Melbourne
<b>Reporting to:</b>	General Manager
<b>Qualifications:</b>	Degree in mining engineering. Other qualifications may be acceptable subject to the particular discipline of the group. Preferably, a Manager, Mining will have post-graduate qualifications.
<b>Years of Experience:</b>	20 plus years' experience
<b>Mandatory Licenses:</b>	Australian Driver's License
<b>Responsibilities:</b>	<p>To manage and provide leadership to mining engineers within the group.</p> <p>Performance of mining assignments at various field locations associated with particular projects.</p> <p>Office based analysis and design duties arising from either Mining One derived field data or data supplied by others.</p> <p>Preparation of draft reports for review by the Project Manager.</p> <p>Seek Business Development opportunities with both existing and new clients.</p>
<b>Key Performance Areas:</b>	<p>These will vary depending on level of experience and on the area of specialization of each individual engineer. Key performance areas should range through the areas of project management, technical advisement and direct report employee utilisation.</p> <ul style="list-style-type: none"> <li>• Underground design, planning and optimization</li> <li>• Reserve Estimates (JORC &amp; NI 43-101)</li> <li>• Preparation of contracts</li> <li>• Feasibility studies</li> <li>• Advising with regards to underground mining techniques</li> <li>• Advising with regard to mine planning and optimization</li> <li>• Advising with regard to software and systems implementation</li> <li>• Advising with regard to long and short term scheduling</li> </ul>

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	<ul style="list-style-type: none"> <li>• Mine economics:                             <ul style="list-style-type: none"> <li>○ First principles cost modelling</li> <li>○ Budgets, forecasts, cash flow modelling</li> </ul> </li> <li>• Project time and cost reconciliation</li> <li>• Co-operation and communication with other staff</li> <li>• Adherence to Quality and OHS procedures</li> <li>• A thorough and dedicated approach to any given task</li> <li>• Computer literate with various mine software packages</li> </ul>
<p><b>Personal Qualities:</b></p>	<ul style="list-style-type: none"> <li>• Demonstrated sound written and verbal communication skills</li> <li>• Ability to take ownership of the work</li> <li>• Willingness to travel nationally and internationally for various projects</li> <li>• An ability to write clear and concise reports.</li> <li>• Effective communication and interpersonal skills within multi-disciplinary technical teams</li> <li>• Proven people management in a similar environment</li> <li>• Demonstrated ability to communicate with a variety of stakeholders including senior management, technical professionals and operational personnel at a senior level.</li> </ul>
<p><b>Additional:</b></p>	<p>A reputation among industry peers for technical excellence, strong leadership and communication skills are essential.</p>