

SNAP
E&T

YOUR ROAD TO WORK

FFY20

Vendors &
Courses Offered







October 1, 2019 – September 30, 2020







LISC RI

RI SNAP E&T is a program of RI DHS managed by LISC RI




COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Amos Culinary Education (ACE)</p> <p>The ACE program is a 16-week culinary program that gives you classroom, kitchen and real world experiences with practicum rotations and internships in culinary arts.</p>	<p><i>Three sessions to choose from:</i> 9/10/19 – 12/21/19 2/4/20 – 5/24/20 7/8/20 – 10/25/20 Total Hours: 560</p>	<p>You can enroll in ACE if you:</p> <ul style="list-style-type: none"> • Are willing to work! • Have a 5th grade reading level (you will be tested), exceptions may be made • Can lift 50 pounds • Can stand for an 8 hour shift • Can follow verbal and written instructions • Are willing to take random drug tests 	<p>You will learn:</p> <ul style="list-style-type: none"> • Food safety and sanitation • Basic nutritional science • Recipes and menu development • Cooking tools and equipment • Kitchen knife skills • Kitchen management • Food preparation, storage and handling • Measurement and conversion • Customer service • The history and diversity of food preparation <p>And, to make sure you are ready for work, you will learn:</p> <ul style="list-style-type: none"> • How to be your best on the job • How to handle life challenges that can get in the way of work • How to manage your money so that you can become financially stable 	<p>You will earn:</p> <p>Industry certifications including -</p> <ul style="list-style-type: none"> • ServSafe • TIPS • Guest Service Gold • CPR/First Aid <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • A uniform and the books you'll need for class • All of your certifications paid for • Riptiks and/or gas cards if you don't have transportation, to make sure you can get to class • Help finding a job that's right for you • Case management
 <p>Amos House Maintenance/ Carpentry Training</p> <p>This is a 16-week program that gives you classroom and hands-on experience in carpentry, maintenance and construction. The curriculum is based on the National Center for Construction Education and Research (NCCER).</p>	<p><i>Three sessions to choose from:</i> 9/10/19 – 12/21/19 2/4/20 – 5/24/20 7/8/20 – 10/25/20 Total Hours: 512</p>	<p>You can enroll in Maintenance/Carpentry Training if:</p> <ul style="list-style-type: none"> • You are willing to work • You have 6th grade reading and math skills (you will be tested) exceptions may be made • You are able to lift things, stand, bend and carry materials • You can follow verbal and written instructions • You are willing to take random drug tests 	<p>You will learn:</p> <ul style="list-style-type: none"> • Construction of stairs • Installation of doors/windows • Framing/Drywalling • Floor systems • Hand/power tool safety • Blueprint reading <p>And, to make sure you are ready for work, you will learn:</p> <ul style="list-style-type: none"> • How to be your best on the job • How to handle life challenges that can get in the way of work • How to manage your money so that you can become financially stable 	<p>You will earn:</p> <p>Industry certifications including -</p> <ul style="list-style-type: none"> • OSHA 10 • 8-hour Lead Renovator/Remodeler • CPR/First Aid <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • Riptiks If you don't have transportation, to make sure you can get to class • A uniform and the books you'll need for class • All your certifications paid for • Help finding a job that's right for you! • Continued support after you are employed • Case management



COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Customer Service / Call Center</p> <p>This 6-week training program provides training in customer service, communication skills, digital literacy, call center basics, and sales that will prepare you for a wide variety of positions within the retail, customer service, call center and hospitality industries.</p>	<p><i>Four sessions to choose from:</i></p> <p>9/24/19 – 11/23/19 1/14/20 – 3/15/20 4/15/20 – 6/14/20 7/8/20 – 9/6/20</p> <p>Total Hours: 270</p>	<p>You can enroll in Customer Service/Call Center if:</p> <ul style="list-style-type: none"> You have basic computer skills 8th grade reading level is recommended but not required 	<p>You will learn:</p> <ul style="list-style-type: none"> Customer service skills Call center basics What the center work environment is like How to communicate clearly How to manage your stress How to display the right attitude How to appropriately handle customer challenges and complaints How to address customer and prospect needs How the sales process works Strategies to generate and close sales Understanding the call center work environment Appropriate techniques for greetings, closings, holds, transfers and call backs How to control voice tone to boost effective call center communication Work-readiness so you can succeed on the job How to manage your money so that you can become more financially stable If you need help improving your reading you can receive instruction in Literacy 	<p>You will earn:</p> <ul style="list-style-type: none"> Northstar Digital Literacy (Microsoft Office Certification) Customer Service Certification <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> An assessment of your skills and employment goals Case management Career coaching Access to financial coaching Job placement assistance Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
 <p>Job Search</p> <p>If you want to find a job or get a better job, you can get job coaching and other services through Amos House's Financial Opportunity Center.</p>	<p>This class does not have a start or end date. You can get help finding a job and use the available services when you are ready and at your own pace.</p> <p>Total Hours: 12</p>	<p>You can enroll in Job Search at Amos House if you:</p> <ul style="list-style-type: none"> Are willing to work! Are a guest in Amos House's Transitional Program 	<p>You will learn:</p> <ul style="list-style-type: none"> How to create a professional resume Interview skills and practice them Basic computer skills so you can fill out online job applications <p>During your weekly meetings with a Job Coach, you will:</p> <ul style="list-style-type: none"> Contact employers for information about jobs Complete job applications Follow-up on applications you have already submitted Plan your action steps for the coming week 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> An assessment of your skills and employment goals One-on-one time with a case manager Help planning your job and career goals and completing an employment plan Riptiks and/or gas cards if you don't have transportation, to make sure you can get to class

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Construction Pre-Apprenticeship Program</p> <p>Construction pre-apprenticeship includes week hands-on training), Welding Certification (3 week-training), Bridge to the Future (rudimentary 5-week hands-on training) and Small Homes, Big Futures (8-week worksite training).</p> <p>Each candidate is given a comprehensive assessment to ensure they are a good match for a construction career. Candidates will be individually evaluated and assessed to determine the program modules needed and the order in which those selected will be completed. Construction training is supplemented with contextualized math and financial education classes, case management, career guidance and transition to building trades apprenticeship programs.</p>	<p>October 1, 2019 – September 30, 2020</p> <p>Hours of Training per Week: 40</p> <p>Total Hours: 880</p> <p>NOTE: Participants must attend an orientation to enroll in training at Building Futures. Please call us at 401-919-5919 for the orientation schedule.</p>	<p>You can enroll in Construction Pre-apprenticeship if you:</p> <ul style="list-style-type: none"> • Have a high school diploma or GED • Are a low-income RI resident and either a US citizen or an individual authorized to work in the US • Are physically able to do the work 	<p>You will learn:</p> <ul style="list-style-type: none"> • Basic construction skills • Hands-on introduction to different building trades • Construction math skills • Introductory welding skills • Construction math • Preparation for apprenticeship entrance exams and interviews • How to manage your money so that you can become financially stable 	<p>You will earn:</p> <ul style="list-style-type: none"> • OSHA 10 certificate • Aerial Lift certificate • Welding certification <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • An assessment of your job skills and interests • One-on-one case management • Career guidance • Support as you transition to a job • Riptiks and/or gas cards if you don't have transportation, to make sure you can get to class
 <p>Job Retention</p> <p>Job retention services will give you the support you need to stay employed.</p>	<p>You'll start depending on when you get an apprenticeship placement!</p> <p>Total Hours: 6 hours over a three month period (90 days)</p>	<p>You can enroll in Job Retention if:</p> <ul style="list-style-type: none"> • You are a Building Futures graduate • You've been accepted into an apprenticeship • You've been placed into construction employment 	<p>You will learn:</p> <ul style="list-style-type: none"> • About wage increases and promotions that might be available to you • How to address personal and financial barriers that you may have while in your new job • How to tackle challenges you may face in your new job 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • Ongoing case management • Job coaching • Entrance fees • Tools • Work clothing • Apprenticeship class books • Riptiks and/or gas cards if you don't have transportation, to make sure you can get to work



COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Customer Management and Support Training</p> <p>Customer Management and Support Training at CCF gives you two choices for training in the financial services industry, Banking or Call Center. Both have jobs waiting with employers for successful graduates. First, you will get a comprehensive assessment of your skills and interests, and career counseling so that you can choose the training that's right for you. You will also need to interview with CCF to be sure that you are a good fit for this program. Many of your classes will be taught by teachers from Roger Williams University.</p>	<p><i>Three sessions to choose from:</i></p> <p>10/22/19 – 12/28/19 3/4/20 – 5/10/20 7/15/20 – 9/20/20</p> <p>Total Hours: Call Center: 32 Banking: 42</p>	<p>You can enroll in Customer Management and Support Training if:</p> <ul style="list-style-type: none"> • You have a High School Diploma or GED • You have an 8th grade reading and math educational level (you will be tested) • You can pass a criminal background check • You participate in an interview for consideration into the program 	<p>You will learn:</p> <ul style="list-style-type: none"> • Customer service skills • How to communicate clearly • Stress management • How to display the right attitude • How to appropriately handle customer challenges and complaints • How to address customer and prospect needs • Knowledge of the sales process • Strategies to generate and close sales • Understanding the call center work environment • Understanding how individual call center performance is measured • Appropriate techniques for greetings, closings, holds, transfers and call backs • How to control voice tone to boost effective call center communication 	<p>You will earn:</p> <p>Training certificates from Roger Williams University or Rhode Island College</p> <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • A thorough assessment of your job skills and interests • Ongoing help from a case manager • Career Counseling • Books and materials needed for class • Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
 <p>Education & Work Readiness</p> <p>CCF's Education and Work Readiness training will be tailored to your individual skills and needs.</p>	<p><i>Three sessions to choose from:</i></p> <p>10/21/19 – 12/27/19 3/2/20 – 5/8/20 7/13/20 – 9/18/20</p> <p>Total Hours: 135</p>	<p>You can enroll in Education and Work Readiness if:</p> <ul style="list-style-type: none"> • You are ready and willing to learn! 	<p>You will learn:</p> <ul style="list-style-type: none"> • MS Office (computer) training • Math and reading through online courses • The skills you'll need to be your best on the job • What business writing is and how to do it • How to write a resume • Interviewing skills • How to manage your money so that you can become more financially stable 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • A thorough assessment of your job skills and interests • Ongoing help from a case manager • Career counseling • Riptiks and/or gas cards if you don't have transportation to make sure you can get to class


Connecting for Children and Families *(continued)*

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Industry Exploration: Health Care, Insurance, Banking and Retail</p> <p>Participants will be exposed to a basic overview of each industry in order to gain a familiarity with common terms, an idea of each industry's goods and services, and common customer communications. Participants will roleplay call center customer interactions for each industry.</p>	<p><i>Three sessions to choose from:</i> 10/21/19 – 12/27/19 3/2/20 – 5/8/20 7/13/20 – 9/18/20 Total Hours: 22</p>	<p>You can enroll in Industry Exploration if:</p> <ul style="list-style-type: none"> You have a High School Diploma or GED You have an 8th grade reading and math educational level (you will be tested) You can pass a criminal background check You take part in an interview for consideration into the program 	<p>You will learn:</p> <ul style="list-style-type: none"> Basics of Health Care Basics of Banking Basics of Insurance Basics of Retail 	<p>You will earn:</p> <p>Certificates of Completion will be issued from the Northern RI Career Academy.</p> <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> A thorough assessment of your job skills and interests Ongoing help from a case manager Career counseling Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
 <p>Job Search Training</p> <p>When you enroll in Job Search, a career counselor will help you so that the jobs you apply for are the right jobs for you!</p>	<p><i>Three sessions to choose from:</i> 10/21/19 – 12/27/19 3/2/20 – 5/8/20 7/13/20 – 9/18/20 Total Hours: 108</p>	<p>You can enroll in Job Search if:</p> <ul style="list-style-type: none"> You have successfully completed CCF's Customer Management and Support Training 	<p>You will learn:</p> <ul style="list-style-type: none"> How to find jobs that are right for you How to tailor your resume to each job you apply for How to write a cover letter for each job you apply for Interview and communication skills The importance of teamwork How to dress for success 	<p>You will get:</p> <ul style="list-style-type: none"> Ongoing case management Evaluations on what you learned in the component you completed Career counseling Job coaching and advising Job search support Case management
 <p>Job Retention</p> <p>Once you get a job, CCF's Career Counselor will help you keep it!</p>	<p>You'll start depending on when you get a job Total Hours: Varies</p>	<p>You can enroll in Job Retention if:</p> <ul style="list-style-type: none"> You complete one of the trainings above You find a job as a result of your training 	<p>You will learn:</p> <ul style="list-style-type: none"> About wage increases and promotions that might be available to you Ways to address any personal and financial barriers that you may have while in your new job How to manage your money so that you can become more financially stable 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Job coaching Career pathway planning Support from a case manager RIPTIKS and/or gas cards if you don't have transportation to make sure you can get to work

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Certified Nursing Assistant (C.N.A.)</p> <p>This training will prepare you for jobs in the health care field. You will get both classroom instruction and hands-on practice at an area nursing home. This training gets you ready to take the CNA State Licensing Exam.</p>	<p>You'll enroll in one of these sessions: 9/9/19 – 10/25/19 11/4/19 – 12/20/19 1/13/20 – 2/28/20 3/9/20 – 4/24/20 5/4/20 – 6/19/20 7/6/20 – 8/21/20 9/7/20 – 10/23/20</p> <p>Total Hours: 189</p>	<p>You can enroll in C.N.A. if:</p> <ul style="list-style-type: none"> You have a 6th grade reading level (you will be tested) You can read, write and speak in English You can pass a criminal background check (some types of charges are okay) 	<p>In the classroom you will learn:</p> <ul style="list-style-type: none"> Anatomy and Physiology Diet and Nutrition Safety and Infection Control Medical Ethics and Terminology Patient Documentation and Reporting <p>In the lab you will learn:</p> <ul style="list-style-type: none"> Communication Skills Assisting Patients with Daily Activities Techniques for Feeding Patients Cardiopulmonary Resuscitation (CPR) and First Aid Proper Hygiene Taking and Recording of Vital Signs Correct Procedures on Moving and Adjusting Patients 	<p>You will earn:</p> <ul style="list-style-type: none"> If you pass the State licensing exam you will become a Certified Nursing Assistant CPR certification <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Test and certifications paid for Books and uniforms Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
 <p>Day One Job Search for Families Program</p> <p>In the Day One Job Search for Families Program each participant meets with an Employment Specialist to design a program based on individual needs and goals. Topics offered include career awareness, resume writing, interviewing skills, networking, applying for jobs online, and stress management. Weekly meetings will consist of completion of job applications, follow-up on applications, outreach to potential employers and action steps for the next week.</p>	<p>Enrollment is ongoing between 10/1/19 and 9/30/20</p> <p>Total Hours: 8</p>	<p>You can enroll in the Day One Job Search for Families Program if:</p> <ul style="list-style-type: none"> You have a desire to work 	<p>You will learn:</p> <ul style="list-style-type: none"> Career awareness Resume writing Interviewing skills Networking Applying for jobs online Stress management 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Test and certifications paid for Books and uniforms Riptiks and/or gas cards if you don't have transportation to make sure you can get to class


Crossroads Rhode Island *(continued)*



COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Job Retention</p> <p>Weekly check-ins with personalized support after you complete training and get a job.</p>	<p>10/1/19 – 9/30/20</p> <p>Total Hours: 24 hours over three months (90 days)</p>	<p>You can enroll in Job Retention if:</p> <ul style="list-style-type: none"> You completed a training component and are employed 	<p>You will learn:</p> <ul style="list-style-type: none"> Career awareness Financial literacy and budgeting Networking Stress management 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Riptiks and/or gas cards if you don't have transportation to make sure you can get to work Case management
 <p>Learning Center Adult Education</p> <p>One-on-one and small group instruction at The Learning Center helps you meet your educational goals.</p> <p>You have two choices:</p> <ul style="list-style-type: none"> Adult Basic Education Preparing for a Job Training 	<p>Open enrollment for this program takes place every two weeks between:</p> <p>10/1/19 9/30/20</p> <p>Total Hours: Varies depending on each person's progress</p>	<p>You can enroll in the Learning Center if:</p> <ul style="list-style-type: none"> You are willing and ready to learn! 	<p>You will learn:</p> <p>In <i>Adult Basic Education (ABE)</i></p> <ul style="list-style-type: none"> Computer skills How to build your reading, writing and math skills Prepare to study for a High School credential <p>In <i>Preparing for Job Training</i></p> <ul style="list-style-type: none"> Computer skills A variety of skills you'll need to enroll in a job training program 	<p>You will earn:</p> <ul style="list-style-type: none"> Northstar Digital Literacy Certificate <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Riptiks and/or gas card if you don't have transportation to make sure you can get to class. Case management


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Roads to Success Employment Program</p> <ul style="list-style-type: none"> Roads to Success Program is a job readiness program. First, you will meet with a Job Specialist to plan a program that fits your needs and goals. Then, you will get help as you carry out your employment plan. 	<p>Training does not have set dates. You will be able to use this service at your own pace.</p> <p>Total Hours: Vary – it's at your own pace</p>	<p>You can enroll in this training if:</p> <ul style="list-style-type: none"> You are ready and willing to find a job! 	<p>You will learn (depending on the plan you develop and the topics you choose with the Job Specialist):</p> <ul style="list-style-type: none"> Career awareness How to write a professional resume Effective interviewing skills How to network to let people know your skills and interests and that you are looking for work How to apply for jobs online Stress management <p>During weekly meetings you will:</p> <ul style="list-style-type: none"> Complete job applications Follow-up on applications you've already sent in Contact potential employers Plan your steps for the next week! 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Riptiks and/or gas cards if you don't have transportation to make sure you can get to class Case management


Dorcas International Institute of Rhode Island


220 Elmwood Ave, Providence 401-784-8602


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Education & Training</p> <p>Classes provide an opportunity to improve skills needed as workers, students, family members and citizens in Rhode Island and the US.</p> <p>What classes you take at DIIRI depends on your needs, skill level and employment goals.</p> <p>Your choices are:</p> <ul style="list-style-type: none"> • English as a Second Language (ESL) so you can speak, read and write in English • Adult Basic Education to improve your reading, writing and math skills • High School Equivalency (HSE) such as GED 	<p><i>Admissions is on a rolling basis with classes meeting at a variety of times including evening:</i></p> <p>Two Semesters: 9/16/19 – 1/31/20 2/10/20 – 6/19/20</p> <p>Total Hours: 180</p> <p>Summer Session: 6/22/20 – 8/28/20</p> <p>Total Hours: 64</p>	<p>You can enroll in Education and Training if:</p> <ul style="list-style-type: none"> • Beginning ESL classes – no requirements • ABE classes – 5th grade reading level (you will be tested) • High School Equivalency (HSE) such as GED (ABE) – 6th grade reading level (you will be tested) 	<p>You will learn:</p> <ul style="list-style-type: none"> • How to use a computer to get you ready for the workforce • Job counseling to help you connect with employers • Career goal setting • Resume writing • Cover letter writing • Reference letter writing • How to interview • How to be your best on the job <p>Plus, you will:</p> <ul style="list-style-type: none"> • Participate in job fairs • Get help with your job search 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • Riptiks and/or gas cards if you don't have transportation to make sure you can get to class • Help paying for childcare (if you qualify and can't get it through CCAP) • Your testing, training certifications and registration fees paid • All of your books and training materials free • Case management


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Customer Service</p> <p>Participants receive customer service training with emphasis on team building, conflict management and customer satisfaction. This training leads to certifications.</p>	<p>Monthly Enrollment: 10/1/19 – 9/30/20</p> <p>Total Hours: Schedules will vary based on participant need</p>	<p>You can enroll in Customer Service if:</p> <ul style="list-style-type: none"> • You are enrolled in the Works Wonder program • You are a youth affected by foster care 	<p>You will learn:</p> <ul style="list-style-type: none"> • Team building • Conflict management • Customer service skills 	<p>You will earn:</p> <ul style="list-style-type: none"> • Hospitality Certification • Customer Service Certification <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • Riptiks and/or gas cards if you don't have transportation to make sure you can get to class • Help paying for childcare while you are enrolled (if you qualify) • Uniforms • Books • Interview clothing so you can look your best! • Case management
 <p>Job Retention</p> <p>For participants enrolled in Works Wonders who get a job we will check in with you and your employer to give you real time feedback on your job performance. You will work with a job coach to learn workplace appropriate behavior and how to handle conflicts that may arise.</p>	<p>Begins when you get a job.</p> <p>10/1/19 – 9/30/20</p> <p>Total Hours: Hours will vary depending on the individual's need over three months (90 days)</p>	<p>You can enroll in Job Retention if:</p> <ul style="list-style-type: none"> • You are enrolled in the Works Wonder program and get a job 	<p>You will learn:</p> <ul style="list-style-type: none"> • Appropriate workplace behavior • How to handle conflicts in the workplace • How to address issues that come up that may impact your job performance 	<p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • One-on-one job coaching to help you keep your job • Riptiks and/or gas cards if you don't have transportation to make sure you can get to work • Help paying for childcare while you are enrolled (if you qualify) • Case management


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Job Search Training</p> <p>Works Wonders™ is a career development and employment program that provides skills-based training, one-on-one career coaching, and paid work-based learning opportunities. You will work with an Employment Specialist to explore your career interests and then build an education and career plan. You will learn new skills and have the opportunity to practice them in a job setting.</p>	<p><i>Enrollment is monthly:</i> 10/1/19 – 9/30/20</p> <p>Total Hours: 12-14</p>	<p>You can enroll in Job Search Training if:</p> <ul style="list-style-type: none"> You are a youth affected by foster care 	<p>You will learn:</p> <ul style="list-style-type: none"> How to develop short and long term goals Skills and strategies for self-advocacy How to write a professional resume How to search for jobs using internet search engines How to complete job applications and assessments Interview skills How to keep a job Skills to maintain professional relationships at work 	<p>You will earn:</p> <ul style="list-style-type: none"> Certificate of completion for Works Wonders training <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> An in-depth assessment of your career interests and skills Books Interview clothing Riptiks and/or gas cards if you don't have transportation to make sure you can get to class Help paying for childcare while you are enrolled (if you qualify)


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Culinary</p> <p>Job training to prepare participants for employment as a Prep Cook, Line Cook, or Caterer. Trainees learn to prepare salads, stocks, soups & mother sauces; fabricate meat cuts; develop knife skills; interpret & convert recipes; identify & use kitchen equipment and ingredients; serve customers in a micro bakery/snack bar business; develop work readiness skills; and work in groups and alone to achieve personal & professional goals. Class is a "Bridge to Career Opportunities" program that includes wrap-around assistance (Case Management/Income Supports, Employment Counselor, and Financial Coach) to help participants improve financial stability and Basic Education instruction to bridge the skills gap and promote success in employment. Follow up for 18 months after graduation, with full access to support services. Five-week internships with an employer-partner.</p>	<p>Three sessions to choose from: 9/9/19 – 12/6/19 1/13/20 – 4/17/20 5/4/20 – 8/7/20 Hours/Week: 27.5 Total Hours: 385</p>	<p>You can enroll in Culinary Arts if:</p> <ul style="list-style-type: none"> You read, write, speak and understand English Have a 5th grade reading level (you will be tested) Have the physical ability to perform culinary tasks 	<p>You will learn:</p> <ul style="list-style-type: none"> To prepare salads, stocks, soups & sauces How to cut meats How to use knives properly About recipes All about kitchen equipment All about ingredients How to handle customers in a snack bar business <p>You will also learn work readiness skills like:</p> <ul style="list-style-type: none"> Professional behavior Teamwork and collaboration Good communication And much more! 	<p>You will earn:</p> <ul style="list-style-type: none"> ServSafe Manager Certificate AHA First Aid/CPR <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Help paying for childcare while you are enrolled (if you qualify) All of your training certificates paid Interview clothing so you can look your best! A uniform if your new job requires it If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class <p>In addition you will get wrap around supports:</p> <ul style="list-style-type: none"> Case Management Financial Coaching Employment Coaching Help getting all of the income supports you qualify A five-week internship with an employer Follow-up for 18 months, with full access to support services



COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Certified Nursing Assistant (CNA)</p> <p>Our 12-week CNA Training Program helps adults learn the skills and earn the certifications they need to get a job in healthcare facilities throughout RI. Certified Nursing Assistants are hired at a range of different places, such as hospitals, long-term care facilities, adult day centers and homecare agencies. These jobs have the potential for full-time employment and benefits, as well as advancement and increased wages with continued training and education. Training participants receive the following resources free of charge: Professional Career Instruction; First Aid/CPR Certificate; Career Coaching; Preparation for State Exam; Alzheimer's Certificate; Financial Coaching; Internship at Local Facility; Literacy and Math Practice; Case Management. Students gain an understanding of HIPAA, common medical conditions, nutrition, and safety. Classes combine work readiness with content areas in a contextualized approach to building skills. Part of our LISC "Bridge to Career Opportunities" program that integrates wrap-around supports (Case Management/Income Supports, Employment Counseling, and Financial Coaching) to help trainees increase financial stability, and basic education instruction to bridge the skills gap and promote success in career pathway attainment Follow up for 18 months after graduation, with full access to support services. 120-hour internship with an employer-partner.</p>	<p>Three sessions to choose from: 10/14/19 – 12/20/19 1/13/20 – 4/3/20 4/27/20 – 7/24/20</p> <p>Hours of Training per Week: 27.5</p> <p>Total Hours: 330</p>	<p>You can enroll in CAN if:</p> <ul style="list-style-type: none"> • High School Credential • Secondary Reading Level 	<p>You will learn:</p> <ul style="list-style-type: none"> • Anatomy and Physiology • Diet and Nutrition • Safety and Infection Control • Medical Ethics and Terminology • Patient Documentation and Reporting • Communication Skills • Assisting Patients with Daily Activities • Techniques for Feeding Patients • Cardiopulmonary Resuscitation (CPR) and First Aid • Proper Hygiene • Taking and Recording of Vital Signs • Correct Procedures on Moving and Adjusting Patients <p>You will also learn work readiness skills like:</p> <ul style="list-style-type: none"> • Professional behavior • Teamwork and collaboration • Good communication • And much more! 	<p>You will earn:</p> <ul style="list-style-type: none"> • First Aid/CPR Certification • Behavioral Health Certificate (3 CEU from RI College) <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • Help paying for childcare while you are enrolled (if you qualify) • All of your training certificates paid • Interview clothing so you can look your best! • A uniform if your new job requires it • If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class <p>In addition to training you will get wrap around supports:</p> <ul style="list-style-type: none"> • Case Management • Financial Coaching • Employment Coaching • Help getting all of the income supports you qualify • A 120-hour internship with an employer • Follow-up for 18 months, with full access to support services


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>English for Speakers of Other Languages (ESOL)</p> <p>English for Speakers of Other Languages, with integrated work readiness & financial literacy components, provides a wide range of scheduling so that participants can attend classes in the morning, afternoon or evening. More than 50% of our participants achieve and educational functioning level completion every year, which indicates an educational increase of up to 2-3 grade levels. Increased English proficiency prepares learners to obtain and retain employment. Supports assist learners in transitioning into employment, job training, or postsecondary education.</p>	<p><i>Three sessions to choose from:</i></p> <p>9/9/19 – 12/18/19 1/13/20 – 6/19/20 7/6/20 – 8/20/20</p> <p>Hours/Week: 12.5 Total Hours: 180</p>	<p>You can enroll in ESOL at Genesis if:</p> <ul style="list-style-type: none"> You are an adult who wants to learn to speak English, beginner through advanced, so that you can reach your employment goals 	<p>You will learn:</p> <ul style="list-style-type: none"> Speaking, listening, reading and writing Grammar Pronunciation Work Readiness Skills Career Exploration Life Skills How to manage money so that you can become more financially stable 	<p>You will earn:</p> <ul style="list-style-type: none"> Northstar Digital Literacy First Aid/CPR (Contextualized ESOL for Healthcare only) <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> All of your training certificates paid Riptiks and/or gas cards if you don't have transportation to make sure you can get to class Case management Interview clothing so you can look your best!



COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Health Careers</p> <p>Health Careers training equips participants with the basics to secure jobs in a range of entry-level health care settings, including acute care, long-term care, in-home care, and pharmacy. Classes combine work readiness with content areas, including: An Introduction to the Health Care Industry, Communication Skills, Food and Nutrition, Customer Service, Body Systems and Body Mechanics, Infection Control/Fire Safety and Injury Prevention, Human Rights, systems of measurement, HIPAA, and Housework. Program focus shifts to meet the training needs of applicants and hiring needs of employers. Part of our LISC "Bridge to Career Opportunities" program that integrates wrap-around supports (Case Management/Income Supports, Employment Counseling, and Financial Coaching) to help trainees increase financial stability, and basic education instruction to bridge the skills gap and promote success in career pathway attainment. Follow up for 18 months after graduation, with full access to support services. 60-hour internships with an employer-partner.</p>	<p><i>Seven sessions to choose from:</i></p> <p>9/9/19 – 11/18/19 10/14/19 – 12/9/19 11/11/18 – 1/20/19 1/27/20 – 3/9/20 2/10/19 – 4/6/19 4/13/19 – 6/8/19 6/15/19 – 8/7/19</p> <p>Hours/Week: 27.5 Total Hours: 280</p>	<p>You can enroll in Health Careers if:</p> <ul style="list-style-type: none"> Your education level is adult basic intermediate and above HS Credential required for Pharmacy Technician. 	<p>You will learn:</p> <ul style="list-style-type: none"> Basic Human Needs Food and Nutrition Body Systems and Mechanics Infection Control Fire Safety and Injury Prevention Housework HIPAA <p>You will also learn work readiness skills like:</p> <ul style="list-style-type: none"> Professional behavior Teamwork and collaboration Good communication And much more! 	<p>You will earn:</p> <ul style="list-style-type: none"> AHA First Aid/CPR ServSafe Food Handler CNA-focused classes include RI CNA Certificate Pharmacy Technician classes include CVS learning module completion <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Help paying for childcare while you are enrolled (if you qualify) All of your training certificates paid Interview clothing so you can look your best! A uniform if your new job requires it If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class <p>In addition you will get wrap around supports:</p> <ul style="list-style-type: none"> Case management Financial coaching Employment coaching Help accessing all of the benefits you qualify for Follow up for 18 months after graduation, with full access to support services 60-hour internship with an employer partner


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Medical Assistant</p> <p>Job training prepares participants for employment as a Medical Assistant or Medical Receptionist in an office or related facility. Participants learn medical terminology, measuring vital signs, recording patient weight and height, using technical equipment, office skills, technology/data entry, and electronic medical records; course material includes hygiene procedures, patient rights, legal & ethical issues, customer service, work readiness, team building & conflict resolution. Part of our LISC "Bridge to Career Opportunities" program that integrates wrap-around supports (Case Management/Income Supports, Employment Counseling, and Financial Coaching) to help trainees increase financial stability, and basic education instruction to bridge the skills gap and promote success in career pathway attainment. Six-week internships with an employer-partner.</p>	<p>Two sessions to choose from: 9/23/19 – 3/6/20 1/27/20 – 5/22/20 Hours/Week: 27.5 Total Hours: 560</p>	<p>You can enroll in this training if:</p> <ul style="list-style-type: none"> • You have a High School credential • You can read at a secondary-level • You know basic technology • You can pass a criminal history check 	<p>You will learn:</p> <ul style="list-style-type: none"> • Medical terminology • How to use medical equipment • Hygiene procedures • Taking vitals such as blood pressure • Measuring patient height/weight • Patient Rights <p>You will also learn skills like:</p> <ul style="list-style-type: none"> • Customer Service • Team building and conflict resolution • Office skills • Technology and data entry 	<p>You will earn:</p> <ul style="list-style-type: none"> • AHA First Aid/CPR certification • Blood borne Pathogens certification • Basic Life Support certifications <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • Help paying for childcare while you are enrolled (if you qualify) • All of your training certificates paid • Interview clothing so you can look your best! • A uniform if your new job requires it • If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class <p>In addition you will get wrap around supports like:</p> <ul style="list-style-type: none"> • Case management • Financial coaching • Employment coaching • Help accessing all of the benefits you qualify for • Basic education if you need it to succeed • Six-week internship with an employer partner

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>National External Diploma Program (NEDP)</p> <p>The NEDP is a competency-based program that provides participants with an adult high school diploma through completion of a program model that permits participants to complete the program at their own speed. Participants who complete the program earn a state and nationally recognized high school diploma that can help them qualify for better employment opportunities and postsecondary education/training.</p>	<p>Three sessions to choose from: 9/9/19 – 12/19/19 1/13/20 – 6/18/20 7/6/20 – 8/20/20 Total Hours: 460</p>	<p>You can enroll in NEDP at Genesis if:</p> <ul style="list-style-type: none"> • Secondary reading and math level 	<p>You will learn:</p> <p>Reading, writing, math and workforce readiness skills in eight content areas:</p> <ul style="list-style-type: none"> • Cultural Literacy • Health Literacy • Civic Literacy • Consumer Awareness • Financial Literacy • 21st Century Workplace • Geography and History • Science 	<p>You will earn:</p> <p>State and nationally recognized high school diploma</p> <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> • Childcare co-pays while you are enrolled (if you qualify) • All of your, books, materials and training certificates paid • Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Basic Employment Program</p> <p>The Basic Employment Program at OpenDoors is a six-day, 18-hour class that meets on Tuesdays, Wednesdays, and Thursdays for two weeks. This class will prepare you for your job search. It is offered every two weeks so that you can begin when you are ready.</p>	<p>10/1/19 – 9/30/20 (Open enrollment for this program takes place every two weeks.)</p> <p>Total Hours: 18</p>	<p>You can enroll in the Basic Employment Program if:</p> <ul style="list-style-type: none"> You are ready and willing to find a job! 	<p>You will learn:</p> <ul style="list-style-type: none"> How to write a great resume How to prepare for an interview How to look and act during an interview Common interview questions How to talk about your criminal record and incarceration during an interview How to address things like gaps in work and getting fired in your work history Basic computer skills needed to search for jobs online and fill out applications Basic computer emailing How to avoid employment scams like those on Craigslist Using netWORKri.org and EmployRI.org How to fill out paper applications and what to say about the question on applications about your criminal record Basic money management and budgeting so that you can begin to work on becoming more financially stable 	<p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> Monthly RIPTA passes if you don't have transportation to make sure you can get to class
 <p>Job Retention Services</p> <p>Job Retention provides continuing case management to help you keep your job. Scheduling will be flexible, so it does not conflict with your work hours. If you are having difficulties at work, your case manager can meet with you and your employer to help come up with a plan to address them.</p>	<p>10/1/19 – 9/30/20</p> <p>Total Hours: Varies over a three-month (90 day) period</p>	<p>You can enroll in Job Retention if:</p> <ul style="list-style-type: none"> You get a job You show you are committed by attending two case management sessions 	<p>You will learn:</p> <ul style="list-style-type: none"> Proper workplace etiquette Conflict resolution Budgeting Career planning and advancement How to stabilize your employment 	<p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> Weekly meetings with a case manager for your first 90 days on the job Monthly RIPTA passes if you don't have transportation to make sure you can get to work



COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Supervised Job Search</p> <p>During Job Search, you will meet one-on-one with a case manager at least two times a month for an hour. Twice a week you will meet as a group for 1.5 hours.</p>	<p>10/1/19 – 9/30/20 (Open enrollment for this program takes place every two weeks.)</p> <p>Total Hours: Varies per client</p>	<p>You can enroll in the Job Search Program if:</p> <ul style="list-style-type: none"> You have completed the Basic Employment Program or Completed a Pre-Release Program offered by OpenDoors in the ACI 	<p>You will learn:</p> <ul style="list-style-type: none"> Interviewing skills Your job cover letters Your resume Online applications <p>During your one-on-one sessions, you will also get help on issues that were identified during your assessment such as:</p> <ul style="list-style-type: none"> A referral to substance abuse counseling A referral to a program that offers basic education or high school diploma preparation And any issues that may come up while you are looking for a job 	<p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> Monthly RIPTA passes if you don't have transportation to make sure you can get to class

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>English as a Second Language (ESL)</p> <p>Intensive ESL instruction for all levels (beginner through advanced). Evening and weekend classes offered at certain locations.</p>	<p><i>Three sessions to choose from:</i> 9/17/19 – 12/14/19 1/14/20 – 3/22/20 4/1/20 – 6/14/20 Total Hours: 52</p>	<p>You can enroll in ESL if:</p> <ul style="list-style-type: none"> You are at least 18 years old You want to learn English so that you can reach your employment goals 	<p>You will learn:</p> <ul style="list-style-type: none"> Speaking, listening, reading and writing in English Grammar Pronunciation Work Readiness skills 	<p>You will earn:</p> <ul style="list-style-type: none"> Northstar Digital Literacy Certification <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> An assessment of your skills and employment goals Case management Your certification fee paid for Riptiks and or gas cards if you don't have transportation so you can get to class
 <p>GED Classes and Services</p> <p>This class is for intermediate and advanced English Language Learners who wish to prepare to take the GED. You will be taught the subject areas needed to pass the GED exam using real world examples that will help you prepare for employment.</p>	<p><i>Three sessions to choose from:</i> 9/17/19 – 12/14/19 1/13/20 – 3/21/20 4/1/20 – 6/14/20 Total Hours: 52</p>	<p>You can enroll in GED Classes and Services if:</p> <ul style="list-style-type: none"> You read at or above the 6th grade level (you will be tested) 	<p>You will learn:</p> <ul style="list-style-type: none"> Math skills Reading skills Writing skills GED test preparation Problem-solving Time management Job Search skills Resume writing Computer basics 	<p>You will earn:</p> <ul style="list-style-type: none"> Northstar Digital Literacy Certification <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> An assessment of your skills and employment goals Case management All of your books and materials and your certification paid for Riptiks and or gas cards if you don't have transportation so you can get to class



COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>OneStop Technology Classes</p> <p>Digital Literacy courses offered at the Providence, RI netWorkri location.</p> <p>You will learn basic skills needed to perform tasks on computers and online. The ability of adults to perform these tasks can be assessed through online, self-guided modules. Included are basic computer digital literacy standards and modules in six main areas: Basic Computer Use, Internet, Windows Operating System, Mac OS, Email, and Word Processing (Word).</p> <p>When individuals pass the assessments at approved sites, they can obtain the Northstar Digital Literacy Certificate. This provides a credential for employment.</p>	<p>Three sessions to choose from: 9/17/19 – 12/14/19 1/14/20 – 3/22/20 4/1/20 – 6/14/20</p> <p>Total Hours: 24</p>	<p>You can enroll in a digital literacy course if:</p> <ul style="list-style-type: none"> You are motivated and ready to learn 	<p>You will learn:</p> <ul style="list-style-type: none"> Basic Computer Use Internet Windows Operating System Mac OS Email Word Processing 	<p>You will earn:</p> <ul style="list-style-type: none"> Northstar Digital Literacy Certificate <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Riptiks and or gas cards if you don't have transportation so you can get to class Access to the Learning Lounge where you can get academic and technology support along with an assessment of your progress


Rhode Island Regional Adult Learning



191 Social Street, 3rd Floor, Suite 11, Woonsocket 401-762-3841


COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Woonsocket Even Start Adult Basic Education (ABE)</p> <p>Woonsocket Even Start ABE program provides reading, writing, math and digital literacy skills needed to prepare for the NEDP or GED or enter into occupational skills training.</p>	<p>10/1/19 – 6/30/120</p> <p>Total Hours: 12</p>	<p>You can enroll in this program if you:</p> <ul style="list-style-type: none"> • 16 years and older • Not enrolled in public school • Low levels of literacy 	<p>You will learn:</p> <ul style="list-style-type: none"> • Reading • Writing • Math • Digital Literacy skills 	<p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • The books you'll need for class • Any certifications paid for • Ongoing case management • Career counseling
 <p>Woonsocket Learning Center: Adult Education, Morning</p> <p>Woonsocket Learning Center daytime AE program provides reading, writing, math and digital literacy skills needed to prepare for the NEDP or GED or enter into occupational skills training.</p>	<p>10/1/19 – 6/30/120</p> <p>Hours/Week: 5</p> <p>Total Hours: 155</p>	<p>You can enroll in this program if you:</p> <ul style="list-style-type: none"> • 16 years and older • Not enrolled in public school • Low levels of literacy 	<p>You will learn:</p> <ul style="list-style-type: none"> • Reading • Writing • Math • Digital Literacy skills 	<p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • The books you'll need for class • Any certifications paid for • Ongoing case management • Career counseling

Rhode Island Regional Adult Learning *(continued)*

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Woonsocket Learning Center: Adult Education, Evening</p> <p>Woonsocket Learning Center daytime AE program provides reading, writing, math and digital literacy skills needed to prepare for the NEDP or GED or enter into occupational skills training.</p>	<p>10/1/19 – 6/30/120 Hours/Week: 5 Total Hours: 155</p>	<p>You can enroll in this program if you:</p> <ul style="list-style-type: none"> • 16 years and older • Not enrolled in public school • Low levels of literacy 	<p>You will learn:</p> <ul style="list-style-type: none"> • Reading • Writing • Math • Digital Literacy skills 	<p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • The books you'll need for class • Any certifications paid for • Ongoing case management • Career counseling
 <p>English for Speakers of Other Languages (ESOL)</p> <p>Woonsocket Even Start</p> <p>ESOL with Woonsocket Even Start provides instruction in reading, writing, listening, speaking, math and digital literacy necessary to enter into a training program, enter NEDP or GED preparation, or find employment.</p>	<p>10/1/19 – 5/31/20 Monday & Wednesday 9:30 – 12:30 Tuesday & Thursday 9:30 – 12:30 Hours/Week: 6 Total Hours: 192</p>	<p>You can enroll in ESOL if:</p> <ul style="list-style-type: none"> • 16 years and older • Not enrolled in public school • Low levels of literacy 	<p>You will learn:</p> <ul style="list-style-type: none"> • Reading • Writing • Listening • Speaking • Math • Digital Literacy skills 	<p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> • The books you'll need for class and certifications paid for • Ongoing case management and career counseling

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Westbay Adult Education Academy</p> <p>Westbay Adult Education Academy offers a wide range of services to prepare students for their GED / High School Equivalency, leading to employment and post-secondary education / training.</p> <p>This program is also appropriate for those who may have their high school diploma but may need to improve basic academic skills for employment or training requisites.</p> <p>Our program promotes a positive learning environment. The teachers recognize each individual's goals, learning style, and life experiences.</p> <p>Reading instruction: comprehension, fluency, vocabulary development, reading strategies, critical thinking and study skills.</p> <p>Writing instruction: grammar, correct word usage and spelling, writing sentences and paragraphs.</p> <p>Math instruction: skill development in addition, subtraction, multiplication and division of whole numbers, fractions, decimals percent and introduction to algebra and geometry.</p>	<p>10/1/19 – 9/30/20 Open enrollment</p> <p>Total Hours: 12 We provide day and evening classes.</p>	<p>You can enroll in Adult Basic Education/ GED if:</p> <ul style="list-style-type: none"> Your test scores in reading and math show you are at the right skill level: 5th grade – Reading 3rd grade- Math An in-depth assessment shows you are ready You are motivated You can commit to coming to class on time, and all of the time 	<p>You will learn:</p> <ul style="list-style-type: none"> Math skills Reading skills Writing skills GED test preparation Study skills Problem-solving Time management Job Search skills Resume writing Computer basics Goal setting How to better manage your money so that you can be more financially stable 	<p>You will earn:</p> <ul style="list-style-type: none"> Northstar Digital Literacy Certificate GED certificate (if you pass the exam) <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> All of your certificates paid GED test fees paid Interview clothing so you can look your best!

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Certified Nursing Assistant (CNA)</p> <p>Please contact Westerly Education Center for details at 402-584-4934</p>		<p>You can enroll in CNA if:</p>	<p>You will learn:</p>	<p>You will earn:</p> <ul style="list-style-type: none"> If you pass the State Licensing Exam you will become a Certified Nursing Assistant CPR certification <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none"> Books and class materials Your test and certification fees paid
 <p>Process Tech Program</p> <p>This boot-camp-style training will rapidly teach you the skills you'll need to find a job as a Process Technologist in the bioscience, pharmaceutical, environmental, chemical manufacturing, and beverage brewing industries</p> <p>Training will combine classroom and hands-on instruction with instrumentation and software. You must interview for this training and receive an assessment to identify your career goals. Taught by CCRI instructors.</p>	<p>10/1/19 – 9/30/20</p> <p>Hours/Week: 15</p> <p>Study Hours/Week: 15</p> <p>Total Hours: 300</p>	<p>You can enroll in the Process Tech Program if:</p> <ul style="list-style-type: none"> You have a high school diploma or equivalent 	<p>You will learn:</p> <ul style="list-style-type: none"> Chemical processing and government regulations Safety and workplace responsibilities Physical properties and determinations Chemical calculations; handling chemicals Pressure and vacuum Sampling Fluid mechanics and plumbing Computer control and monitoring systems Standard operating procedures; basic electricity Process operations <p>You will also receive training in:</p> <ul style="list-style-type: none"> Soft skills/work readiness to help you succeed on the job 	<p>You will earn:</p> <ul style="list-style-type: none"> Process Technologist Certificate <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> An assessment of your skills and employment goals Training materials and books needed for the program Your test and certification fees paid
<p>Teacher Assistant Program</p> <p>Contact Westerly Education Center for more information.</p>	<p>10/1/19 – 9/30/20</p> <p>Hours/Week: 9.5</p> <p>Study Time/Week: 9.5</p> <p>Total Hours: 57</p>	<p>You can enroll in the Teacher Assistant Program if:</p> <p>N/A</p>	<p>You will learn:</p> <p>Contact WEC for details.</p>	<p>You will earn:</p> <ul style="list-style-type: none"> RI Department of Education Certificate of Teaching Assistant <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> An assessment of your skills and employment goals Training materials and books needed for the program Your certification fee paid

COURSE	DATES/HOURS	ELIGIBILITY	SKILLS	CERTIFICATIONS/BENEFITS
 <p>Year Up Rhode Island</p> <p>Year Up Rhode Island is a one-year, intensive training program that provides under-served young adults, ages 18-24, with a combination of hands-on skills development, coursework eligible for college credit, corporate internships, and wraparound support.</p> <p>The first half of Year Up's program is the Learning and Development phase, during which you receive classroom instruction and develop marketable skills in a high-growth career field, such as information technology and business operations. You also learn important soft skills necessary for succeeding in the workplace.</p> <p>In the second half of the year, you will apply what you have learned and gain valuable work experience by interning with one of our over 25 corporate partners in the Providence region.</p>	<p><i>Two classes per year, each followed by a six-month internship:</i></p> <p>9/4/19 – 7/26/20 3/3/20 – 1/29/21</p> <p>Total Class Hours: 1,700</p>	<p>You can enroll in Work Readiness Training if:</p> <ul style="list-style-type: none"> You have a High School Diploma/GED 	<p>You will learn:</p> <ul style="list-style-type: none"> Technology operations Business operations Business writing Critical thinking Time management Workplace norms Personal Finance Many other key work and life skills <p>In the second half of the year, during your internship, you will spend:</p> <ul style="list-style-type: none"> 4 ½ days at your internship site each week ½ day each week at Year Up taking more professional development workshops 	<p>You will earn:</p> <ul style="list-style-type: none"> Up to 30 college credit recommendations through our partnership with the American Council on Education (ACE) Helpdesk Institute (HDI) <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none"> Riptiks and/or gas cards if you don't have transportation to make sure you can get to class and your internship Wrap around supports including: Case management Job coaching to help you understand your career options and set goals



Putting Healthy Food
Within Reach

USDA
Supplemental
Nutrition
Assistance
Program

Nondiscrimination Statement:
www.fns.usda.gov/usda-nondiscrimination-statement



LISC RI

RI SNAP E&T is a program of RI DHS managed by LISC RI