



Putnam County Public Library District

Hennepin, Granville, McNabb, Standard, Magnolia, Putnam

Administration

214 North Fourth Street PO Box # 199

Hennepin, IL 61327

Board Meeting Agenda

Monday December 11, 2017

Hennepin Library @ 7:00 p.m.

1. Call to Order
2. Roll Call
3. Audit Report – Hopkins & Associates
4. Correspondence, communications, public comments
5. Committee reports
6. Consent Agenda - motion to approve consent agenda means that the minutes, librarian's report and statistics are approved in one motion. Motion: Trustee XXX moves to approve the consent agenda items. Trustee XXX seconds the motion. (action)
 - a. Secretary's Report
 - b. Librarian's Report and Statistics
7. Financial report (action)
8. Approval of bills (action)
9. Unfinished business
 - a. Condit Building
 - b. Library policies (action)
 - c. Landscaping (action)
10. New business
 - a. Personnel - (5 ILCS 120/2)(c)(1) - (action)
 - b. Trustee Vacancy (action)
11. Signing of paperwork (minutes, bills, other)
12. Other
13. Adjournment