



## Application

Date\_\_\_\_\_

Full name\_\_\_\_\_

Address (street, city, state, zip code)\_\_\_\_\_

Home phone #\_\_\_\_\_

Cell phone #\_\_\_\_\_

E-mail address\_\_\_\_\_

Date available\_\_\_\_\_

Desired salary\_\_\_\_\_

Availability (days of the week, hours of the day)\_\_\_\_\_

\_\_\_\_\_

Are you at least 18 years of age? (yes or no)\_\_\_\_\_

If no, you may be required to provide a work permit upon hire.

Are you a citizen of the United States? (yes or no)\_\_\_\_\_

If no, are you authorized to work in the U.S.?\_\_\_\_\_

Have you ever been convicted of a felony? (yes or no)\_\_\_\_\_

If yes, explain\_\_\_\_\_

\_\_\_\_\_

## Education

High School\_\_\_\_\_

Address \_\_\_\_\_

Did you graduate? (yes or no) \_\_\_\_\_

Degree \_\_\_\_\_

College \_\_\_\_\_

Address \_\_\_\_\_

Did you graduate? (yes or no) \_\_\_\_\_

Degree \_\_\_\_\_

Other \_\_\_\_\_

Did you graduate? (yes or no) \_\_\_\_\_

Degree \_\_\_\_\_

### **Work History**

Company \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_

Supervisor \_\_\_\_\_

Job title \_\_\_\_\_

Starting salary \_\_\_\_\_

Ending salary \_\_\_\_\_

Responsibilities \_\_\_\_\_

\_\_\_\_\_

First day of employment \_\_\_\_\_

Last day of employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

\_\_\_\_\_

May we contact your previous supervisor for a reference? (yes or no)\_\_\_\_\_

Company\_\_\_\_\_

Phone #\_\_\_\_\_

Address\_\_\_\_\_

Supervisor\_\_\_\_\_

Job title\_\_\_\_\_

Starting salary\_\_\_\_\_

Ending salary\_\_\_\_\_

Responsibilities\_\_\_\_\_

\_\_\_\_\_

First day of employment\_\_\_\_\_

Last day of employment\_\_\_\_\_

Reason for leaving\_\_\_\_\_

\_\_\_\_\_

May we contact your previous supervisor for a reference? (yes or no)\_\_\_\_\_