REQUEST FOR PROPOSALS

No. 17-08

ROCKDALE COUNTY, GEORGIA

February 1, 2017

DESIGN-BUILD
FIRE STATION #3

ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT OFFICE
958 Milstead Avenue
CONYERS, GA 30012
770-278-7552
INTRODUCTION:
Rockdale County is requesting Competitive Sealed Proposals for the Design-Build of Fire Station #3. Instructions for preparation and submission of a proposal are contained in this packet. Proposals must be typed or printed in ink.

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PROJECT DESCRIPTION
The project consists of all planning, design, site development, permitting, demolition of the existing station and construction necessary to design and build Fire Station No. 3. The Building will be approximately 8450 square feet. The project is located 2450 Old Salem Road S/E, Conyers Georgia 30013. The site is approximately 1.3 acres of land with frontage on Old Salem Road and Ellington Road as shown on the attached Property Map labeled Appendix A. The topographic plan is provided, shown on the attached Map labeled Appendix B, is for informational purposes only. Proposers should recognize that actual ground topographic survey may be required in order to adequately design and construct the project.

The building will consist of a three bay fire station with ten bunk rooms, a kitchen and dayroom area, public lobby/office, workout room and storage/repair room as shown in Appendix C. The owner intends for the final construction plans to generally follow the conceptual layout as shown in the provided conceptual plan. While this layout is desired, the Owner recognizes that minor modifications to the floor plan or the other requirements of this RFP may be necessary to comply with laws and regulations including applicable building codes. The Owner will also consider minor revisions or adjustments to the floor plan where cost savings may be recognized.

All Plans, Design work, Blueprints, Architectural drawings, paper or electronic will be considered the property of Rockdale County. At the completion of the project Three (3) paper and Three (3) electronic copies of all plans shall be turned over to Rockdale County and may be used by Rockdale County for any future purpose.

The Owner intends to award a contract to the successful bidder within sixty (60) days of the bid opening date. The project must be designed and constructed one (1) year from notice to proceed.

PURCHASING CONTACT FOR THIS REQUEST:
All questions concerning this RFP and all questions arising subsequent to award are to be addressed to the Purchasing Division via email to Meagan Porch, Buyer, at meagan.porch@rockdalecountyga.gov or the following address:

Rockdale County Finance Department
Purchasing Division
Attn: Meagan Porch
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7557, Fax: (770) 278-8910
E-mail: meagan.porch@rockdalecountyga.gov
To maintain a "level playing field", and to assure that all proposers receive the same information, proposers are requested NOT to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the proposer.

PROPOSAL COPIES FOR EVALUATION:
Four (4) hard copies and one (1) original hard copy and one (1) CD or Flash Drive in Adobe PDF format will be required for review purposes. *(Original must be clearly marked "Original" and the Copies clearly marked "Copies.")*. CD’s that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your disk(s) to ensure that they have the appropriate material on it before submitting.

CONTRACT TERM:
The Contract Term – One (1) year from notice to proceed.

DUE DATE:
Sealed proposals will be received at the Rockdale County Finance Department, Procurement Division, 955 Milstead Avenue, Conyers, GA 30012 no later than 2:00 p.m., local time, Thursday, March 9, 2017. Proposals received after this time will not be accepted.

PRE-PROPOSAL CONFERENCE:
There will be a **MANDATORY** Pre-Proposal Conference held at Rockdale County Fire Station # 9, 2009 Walker Road, Conyers, GA 30012, at 10:00a.m., local time, Monday, February 27, 2017. Any questions and/or misunderstandings that may arise from this RFP may be asked and answered at the pre-proposal conference; however, oral responses are not authoritative. Proposers are encouraged to review the RFP before attending the pre-proposal conference. Questions received after the pre-proposal conference must be submitted in writing to meagan.porch@rockdalecountyga.gov or at the above address. Any contractor who intends to submit a proposal is required to attend this meeting.

QUESTIONS AND CLARIFICATIONS:
All questions and requests for clarifications concerning this RFP must be submitted to the Purchasing Division via email to meagan.porch@rockdalecountyga.gov or at the above address no later than 2:00 p.m., local time, on Thursday, March 2, 2017. It shall be the proposers responsibility to seek clarification as early as possible prior to the due date and time. Written responses from the County to the questions it receives will be in an addendum and posted to the County’s website at www.rockdalecountyga.gov, under Bid Opportunities. Questions or requests for clarifications received after this deadline will not receive a response.

ADDENDA:
Answers to questions submitted that materially change the conditions and specifications of this RFP will be issued in an addendum and posted to the County’s website at www.rockdalecountyga.gov, Bid Opportunities. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

*It is the proposer's responsibility to check the Rockdale County website at www.rockdalecountyga.gov, Bid Opportunities for any addenda that may be issued, prior to submitting a proposal for this RFP.*
DEFINITIONS
1. Design-build Contractor means a single firm or group of several firms in a prime/subcontractor or joint venture arrangement that will provide both design and construction services for the project.

2. Design means all surveying, planning, analysis, plan preparation and specifications necessary to satisfy the requirements of this RFP and applicable local, state and federal laws and regulations including but not limited to the governing building codes, Occupational Safety and Health Administration (OSHA) requirements and Americans with Disabilities Act (ADA) requirements. The Contractor will be required to obtain all necessary permits from the County. The County will waive permit fees.

3. Construction means all means and methods necessary to complete the structures, buildings, site work, landscaping, or other improvements to real property of every kind and nature provided for and reasonably inferable from the requirements provide in the RFP.

4. Owner means the Rockdale County Board of Commissioners

5. Project means all necessary design and construction necessary to satisfy the requirements of the RFP.

6. Project designer’s means the individuals and firms of licensed architects and engineers who have undertaken to design the project.

7. Project budget is the total amount available for design and construction of the project.

8. SPLOST means Special Local Option Sales Tax

PROPOSAL SUBMITTAL INSTRUCTIONS
Procurement will be made in accordance with provisions of O.C.G.A. 36-91-21(c) which requires that firm’s be selected on the basis of the evaluation factors set forth in the RFP. The evaluation factors will be based primarily on qualifications with price being one component of the evaluation. Before the deadline for accepting proposals, each proposer shall submit TWO SEPARATE, SEALED PACKAGES: one containing the Technical Qualifications Proposal and one containing the Fee Proposal.

1. The Technical and Fee proposals shall be submitted in separate packages.

2. One original and seven copies of the Technical Proposal and one original and two copies of the Fee Proposal must be received at the issuing office as shown in the bid announcement. Proposers are requested to clearly mark the original set of the proposal.

3. The proposal shall be properly labeled with the date and time the proposals are due, the title of the project, and the name of the person, firm, or corporation making the proposal. The proposals must be in a sealed package.

4. Late proposals cannot be accepted. Proposals delivered to any other location will not be considered received until they arrive at the location specified in the Proposal Advertisement. The owner will not waive delay and delivery resulting from the need to transport a proposal from another location or error or delay on the part of the carrier. Proposals or unsolicited
amendments to proposals arriving after the due date and time will not be considered.

5. Proposals shall be prepared simply and economically, providing a straightforward, concise description of the proposer’s offer to meet the requirements of the RFP. Technical proposals shall be limited in length to 30 pages not including the schematic drawings and narrative.

6. The proposal shall include a conceptual or schematic plan for the site layout, for the floor plan, and for the elevation(s). The purpose of the schematics is to evaluate the proposers qualifications and design experience, and to prevent miscommunications and misunderstandings with regard to the scope of the work. It is understood that the schematics are not full construction design documents and that alterations may be necessary as the parameters of the design are fully examined and incorporated.

7. In addition, the proposal shall provide a narrative that addresses structural, mechanical, electrical and plumbing systems.

8. A proposal cannot be withdrawn after it is filed unless bidder makes request in writing to the Owner prior to time set for opening of bids or unless the Owner fails to accept bid within sixty (60) calendar days after date fixed for opening of bids.

ENERGY EFFICIENT, RECYCLING, AND WASTE REDUCTION PURCHASING POLICY
Policy #R-2015-08 includes the following language:

The Rockdale County Board of Commissioners only purchases energy star rated equipment and appliances that are economically responsible and reduce resource consumption and waste within federal, state, and local laws. The County will only purchase recycled copy, computer, and fax paper with at least 30 percent recycled content.

A copy of the policy may be viewed and downloaded by visiting the website at www.rockdalecountyga.gov Bid Opportunities, and scrolling down to the bottom of the page.

QUALIFICATIONS OF OFFERORS:
Proposers must have a current business license from their home based jurisdiction and provide a copy of that license with the submittal of their proposal response.

Proposals from any offeror that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

Any contractor submitting a Proposal must complete the Contractor’s Qualification Statement and Questionnaire if provided in this package.

In evaluating Proposals, the County may seek additional information from any contractor concerning such contractor’s proposal or its qualifications to construct the Project.

Proposers are to submit at least three (3) references from projects with similar experience using the materials and process in this RFP.

LICENSES AND QUALIFICATIONS
Proposers must possess all licenses required by Georgia law, including, at a minimum an unlimited general contractor’s license in the building classification under Georgia’s statute, and shall submit
proof of current licensing with their proposal. Additionally, all plans submitted for permit must be stamped by architects and engineers licensed in the state of Georgia to practice in the area of expertise for which they are responsible on this project.

The Owner reserves the right to require the design build contractor to demonstrate it has the skills, equipment, and other resources to satisfactorily perform the nature and magnitude of work necessary to complete the project within the proposed contract schedule.

**PROPRIETARY INFORMATION**
Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade secret.

**FINANCIAL STABILITY**
The Offeror will provide financial information that would allow proposal evaluators to ascertain the financial stability of the firm.

- If a public company, the Offeror will provide their most recent audited financial report.
- If a private company, the Offeror will provide a copy of their most recent internal financial statement, and/or a letter from their financial institution, on the financial institution’s letterhead, stating the Offeror is in good standing with that financial institution.

**SELECTION PROCESS**
The Rockdale County Procurement Office and Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee.

This is a past performance/quality/price trade-off source selection in which competing offeror’s past and present performance history and product quality will be evaluated on a basis approximately equal to price. Award will be made to the responsible offeror whose proposal represents the best value after evaluation in accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all proposals and to waive any technicalities or informalities if such action is in the county’s interest.

Rockdale County may evaluate proposals and award a contract without discussions with offerors. Therefore, the offeror’s initial proposal should contain the offeror’s best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

Proposers will be evaluated based on the following criteria and may be called in for an interview. The County intends to award the contract to the responsible and responsive contractor whose proposal is determined in writing to be the most advantageous to the County taking into consideration all of the evaluation criteria.
SELECTION COMMITTEE SITE VISIT
The selection committee, in part or in its entirety, may conduct a site visit of the Georgia business office of the proposer that is short-listed in this RFP.

RESELECTION
In the event the general conditions of the contract cannot be agreed upon between the owner and the highest ranked firm, the owners will terminate negotiations and shall repeat notification and negotiation process with the next ranked firm on the selection committee's list. In the event the general conditions of the contract cannot be agreed upon with the second ranked firm, the process will be repeated with the next ranked firm. If the contract still cannot be agreed upon, the owner's representatives will review the history of negotiations and make appropriate determinations including program adjustments in an effort to achieve and negotiate a contract with one of the firms selected. Such negotiation shall be carried out in the original selection order, or the selection committee may submit another list of firms in priority order to the owner for approval. If a contract cannot be agreed to, the owner, at its discretion, can terminate the negotiation process and re-advertise for this project.

JOINT-VENTURE PROPOSERS
If the proposer is a joint venture firm, the proposer must provide all identification information for all parties and all requirements for all parties (i.e., licenses, insurance, etc.). As part of the proposal submission the proposer must identify the responsibilities of each joint-venture party with respect to the scope of services/work. All joint-venture parties will be held responsible for the contract obligations jointly and severally. In the event two or more firms desire a joint venture, it is recommended that one incorporated firm become the prime design-build contractor with the remaining firms being subcontractors.

SITE INVESTIGATION
By submitting a proposal, the proposers acknowledge that they have investigated and satisfied themselves as to the conditions affecting the work including but not restricted to those bearing upon transportation, disposal, handling and storage of materials, and availability of labor, water, and electric power. Any failure by proposers to acquaint themselves with the available information will not relieve them from responsibility for estimating properly the cost of successfully providing the services required. The Owner's representatives shall not be responsible for any conclusions or interpretations made by the Proposer of the information made available by the Owner.
PROPOSAL EVALUATION CRITERIA

Proposals will be evaluated and award will be made on the basis of both cost and technical considerations most advantageous to the owner as listed below:

A. PRIMARY CRITERIA

Evaluations will be based on the following technical criteria:

1. Design: (15%) The schematic designs will be evaluated for comprehensiveness, compatibility with the property, traffic flow, design layout, and ascetics.

2. Experience: (15%) To be considered, a proposer must have a minimum of five years of experience as a design build contractor. Each member of a joint venture proposal must also have a minimum of five years of design build experience. Each proposer shall submit information on three projects of similar scope and complexity to the proposed fire station project that have been completed by the proposer within the past five years. Projects that were completed by the same members of the design build team as proposed for this project will be given priority.

In describing project design construction experience, provide the following information:

a. Project title, location and brief description including the building use and contracting method.

b. Project owner and name and telephone number of owner’s contact person.

c. Project design architect and engineers or consultants if utilized and name and telephone number of contact persons.

d. Project prime contractor and key personnel and name and phone number of contact person.

e. Project statistics including start and completion dates (original versus actual) for design and construction; cost (with brief explanation of what is included in the cost); square footage; foundation type; number of levels; and any awards received.

3. Qualifications of Personnel: (15%) Provide a project team organization chart and a detailed but concise resume on each of the key personnel to be assigned to this project. Such personnel shall include, but are not necessarily limited to, the project manager, field superintendent, architect, structural engineer, civil engineer, and mechanical, electrical, and plumbing engineer. Note where these key personnel are located (e.g. local office geographic location, main headquarters location).

4. References: (15%) Provide three references. The references must be project owners or project owner’s representatives. Provide a contact name, address, telephone number and project name and location for each reference. Such references are to be from different projects; that is, only one reference per project is allowed. The owner reserves the right to contact references given as well as the others associated with the other projects listed under representative experience. Such references will be held in the strictest confidence.

5. Cost: (15%) Cost shall not be included in the technical proposal but submitted in a separate sealed fee proposal envelope as described in Section 2 above. A section in the technical proposal shall be included that provides a description of the basis for the fee proposal. This description shall be in the form of a preliminary site plan, floor plan, and elevations and design narrative for each of the disciplines (e.g. architectural civic, etc.) and shall include a schedule or discussion of proposed finishes.
B. SECONDARY REQUIREMENTS

The proposer shall also demonstrate the following, relevant to the subject proposal:

1. Schedule: (5%) A schedule for design and construction shall be provided in a time scale bar graph format, similar to Microsoft Project or Primavera. The schedule shall include specific task with dates for each step of the process including the Design Phase, the Permitting Phase, and the Construction Phase. The schedule shall include all dates for critical path items of the general product delivery schedule.

2. Project Control: (5%) Provide the following:
   a. Quality Assurance/Quality Control plan. Describe how your firm implements quality-control throughout design and construction.
   b. Project tracking. Describe your firm’s approach and procedures for project tracking and reporting, including scheduling, accounting, etc. Describe the software used. Provide examples of a progress report including schedule tracking, cost control and reporting.
   c. Request for information and shop drawings. Describe your firm’s approach to handling these documents to ensure accuracy and timeliness. Provide examples of applicable logs preferably on a project noted in the experience above.

3. Safety experience: (5%) Please describe your firm’s safety program. Provide your firm’s insurance experience modification factor for the past five years. Also provide your accident incident rate for the past five years utilizing the following formula: incident rate equals number of injuries divided by number of total man-hours.

4. Financial stability & Bonding Capacity: (5%) Provide current Dun & Bradstreet Street report including a Dun & Bradstreet rating or other evidence of financial stability, i.e. audited financials from two previous fiscal years.

5. Provide a letter from a surety company licensed to issue bonds in the state of Georgia or that has an agent licensed to do business in the state of Georgia indicating the proposes capability to provide adequate performance and payment bonds for this project.

6. Pending and past litigation. (5%) List by case number and case name all pending litigation in which the proposer are involved in as a party or a proposer’s officers are involved in as parties in their official capacity within the firm. Include cases pending in any federal, state or local jurisdictions, court, commissions, regulatory body or other authority having the power to determine the rights of parties appearing before it. Also list all arbitrations proposer is involved in as a party and include a name, location and address of the arbitrator for each listing. All resolved litigation within the past five years and the disposition of this litigation is also to be identified.

INTERVIEWS
Interviews may be scheduled. Interviews will be informal, and will provide respondents with an opportunity to answer any questions the selection team may have on a submission.
**INSURANCE:**
The Company shall maintain in full force and effect the following insurance during the term of the Agreement.

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<thead>
<tr>
<th>Coverage</th>
<th>Limits of Liability</th>
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<tbody>
<tr>
<td>Workers' Compensation</td>
<td>Statutory</td>
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<tr>
<td>Employers' Liability</td>
<td>$1,000,000.00</td>
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<tr>
<td>Bodily Injury Liability</td>
<td>$1,000,000.00 each occurrence</td>
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<td>$1,000,000.00 aggregate</td>
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<tr>
<td>Property Damage Liability</td>
<td>$1,000,000.00 each occurrence</td>
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<td></td>
<td>$1,000,000.00 aggregate</td>
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<tr>
<td>Personal &amp; Advertising Injury Limit</td>
<td>$1,000,000.00</td>
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<tr>
<td>Products / Completed Ops.</td>
<td>$2,000,000.00 aggregate</td>
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<tr>
<td>Automobile Bodily Injury</td>
<td>$1,000,000.00 each person</td>
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<tr>
<td>Liability</td>
<td>$1,000,000.00 each occurrence</td>
</tr>
<tr>
<td>Automobile Property Damage Liability</td>
<td>$1,000,000.00 each occurrence</td>
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**Property Coverage /Builders Risk Policy**
Equal to or greater than the existing building limit if performing renovations.

(If hazardous substances are involved)

**Contractor's Pollution Liability (with 1 year extended reporting period)**
- Each Occurrence: $1,000,000.00
- Aggregate: $2,000,000.00

**Environmental Impairment Liability (with 1 year extended reporting period)**
- Each Occurrence: $1,000,000.00
- Aggregate: $2,000,000.00

**Professional Liability/General Liability**: $1,000,000.00

**Excess Umbrella Liability**: $3,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.
BONDS:

BID BOND

Each bid shall include a bid bond in the amount of five percent (5%) of the total bid amount as guarantee that the bidder shall not withdraw the bid for 90 days after the scheduled bid opening. If awarded the contract, Bidders shall enter a written agreement with Rockdale County in accordance with the bid.

PERFORMANCE BOND

Upon execution and delivery of the contract, the bidder shall furnish Rockdale County a performance bond for the full amount of the contract. Maintenance provisions of the bond shall remain in effect for a period of twelve (12) months after acceptance of the work by the County. The surety shall be a reputable bonding company authorized to transact business in the State of Georgia.

PAYMENT BOND

Upon execution and delivery of the contract, the bidder shall furnish Rockdale County a payment bond for the full amount of the contract. Maintenance provisions of the bond shall remain in effect for a period of twelve (12) months after acceptance of the work by the County. The surety shall be a reputable bonding company authorized to transact business in the State of Georgia.

All sureties of bonds for Rockdale County must be licensed to do business in the State of Georgia and must be listed on the Department of Treasury Federal Register.

PERMITS:
The awarded contractor will be responsible for acquiring any permits that are required for this project/purchase. Rockdale County will waive fees on all permits issued by Rockdale County.

AWARD OF CONTRACT
The Rockdale County Procurement Office and Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee.

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011
Vendors submitting a Qualification package in response to this RFP must complete the Contractor Affidavit under O.C.G.A. §13-10-91(b)(1) which is provided with the RFP package to verify compliance with the Illegal Immigration Reform and Enforcement Act of 2011.

A. The form must be signed by an authorized officer of the contractor or their authorized agent.

B. The form must be notarized.

C. The contractor will be required to have all subcontractors and sub-subcontractors who are engaged to complete physical performance of services under the final contract executed between the County and the contractor complete the appropriate subcontractor and sub-subcontractor affidavits and return them to the County a minimum of five (5) days prior to any work being accomplished by said subcontractor or sub-subcontractor. Format for this affidavit can be provided to the contractor if necessary.
INFORMATION TECHNOLOGY DISCLOSURES

This section is intended to obtain a full disclosure from the responder of all requirements related to the use of Information Technology for the successful implementation and operational readiness of the proposed solution. This disclosure should include all computer hardware, software, and network connectivity requirements that are needed.

Software that provides built-in data archiving mechanisms for all documents and files, and that can also be programmed to reflect State-defined retention schedules will receive preference.

Information must include:
- Point of Contact for Technical follow up (Name, title, email address, phone number)
- System Hosting (Cloud-based or Rockdale County Data Center)
- Compute requirements (server, workstations, field devices – Mfg and Model)
- Storage requirements (Mfg and Model, estimated 1st year requirement, estimated rate of growth, total capacity in Gb required for initial 2 years)
- Platforms involved – list all (Windows, iOS, Android, Linux, etc.)
- Scanners, cameras, monitors, printers (Mfg and Model)
- Software requirements (utilities, DB scripts, applications, – Name and Developer)
- High-level diagram of the solution (Host, Storage, DBs, Applications, Interfaces to other applications)

The Total Solution Cost should include all I.T. costs, plus (2) years of Maintenance (Support) Costs of all applications and equipment.

Responses must contain Payment Terms based on project-defined deliverables that include Project Plan Approval, Installation, Training, and Testing – both Systems and End-to-End (E2E) testing.

All systems that have been designated as “live”, “in use”, or “in Production” must follow the Change Management Procedures of the County in order for any subsequent changes to be approved, scheduled, and implemented. These procedures call for testing and adequate proof of testing.
GENERAL INFORMATION

No proposals received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a proposal not properly addressed and identified.

WITHDRAWAL OF PROPOSAL:

A proposer may withdraw his proposal before the proposal due date, without prejudice to the proposer, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF PROPOSAL:

Rockdale County may reject any and all proposals and must reject a proposal of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any proposal in the proposing procedure. Rockdale County shall be the sole judge as to which proposal is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various proposers.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The proposer may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any proposer is not satisfactory, the proposal of such proposer may be rejected. The successful proposer is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a proposal, the proposer represents and warrants that such proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the proposer has not directly or indirectly induced or solicited any other proposer to put in a sham proposal, or any other person, firm or corporation to refrain from proposing and that the proposer has not in any manner sought by collusion to secure to that proposer any advantage over any other proposer.

INTEREST OF:

By submitting a proposal, the proposer represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the proposal or in the contract which may be made under it, or in any expected profits to arise there from.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to proposers, general conditions, and instructions for proposers, special conditions, specifications, proposal, and addenda, if any, will be deemed part of the contract.
1. The instructions contained herein shall be construed as a part of any proposal invitation and/or specifications issued by Rockdale County and must be followed by each proposer.

2. The written specifications contained in this proposal shall not be changed or superseded except by written addendum from Rockdale County. Failure to comply with the written specifications for this proposal may result in disqualification by Rockdale County.

3. All goods and materials shall be F.O.B. Destination Conyers, Georgia and no freight or postage charges will be paid by Rockdale County unless such charges are included in the proposal price.

4. The following number, RFP No. 17-08 must be written clearly on the outside of each proposal envelope in order to avoid prior opening in error.

5. All proposals must be received and in-hand at proposal due date and time. Each proposer assumes the responsibility for having his/her proposal received at the designated time and place of proposal due date. Proposals received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.

6. Unless otherwise stated, all proposals submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.

7. Each proposal form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the proposal. When submitting a proposal to Rockdale County the first page of your proposal package should be the proposal form listing the price, delivery date, etc., unless the proposal form is requested to be in a separate envelope.

8. Rockdale County reserves the right to accept a proposal that is not the lowest price if, in the County's judgment, such proposal is in the best interest of the County and the public. The County reserves the right to reject any and all proposals.

9. Telephone, Telegraphic or Facsimile proposals will not be accepted.

10. No sales tax will be charged on any orders except for contracts that include construction materials being purchased through a third party.
   
   i. Federal I.D. #58-6000882
   ii. Sales Tax Exempt #58-800068K

11. If applicable, completed questionnaires must be signed manually. Rockdale County reserves the right to accept or reject any proposal on the basis of incomplete or inaccurate answers to the questionnaire.

12. If applicable, warranty information shall be provided.

13. Proposers shall state delivery time after receiving order.

14. Proposers shall identify any subcontractors, and include an explanation of the service or product that they may provide.
TECHNICAL REQUIREMENTS

The Design-Build contractor will be responsible for providing all design, demolition and construction materials and services necessary to construct the project. The Owner will require the successful proposer to meet all of the following technical requirements:

The building will consist of a three bay fire station with ten bunk rooms, a kitchen and dayroom area, public lobby/office, workout room and storage/repair room as shown in Appendix C. The Owner intends for the final construction plans to generally follow the conceptual layout as shown in the provided conceptual plan. While this layout is desired, the Owner recognizes that minor modifications to the floor plan or the other requirements of this RFP may be necessary to comply with laws and regulations including applicable building codes. The Owner will also consider minor revisions or adjustments to the floor plan where cost savings may be recognized.

SITE CIVIL REQUIREMENTS

Rockdale County will be the reviewing and permitting agency. In addition to satisfying applicable federal, state and local regulations, the Design-Build contractor will be required to obtain a Land Disturbance Permit prior to beginning site construction. A Land Disturbance Permit checklist can be obtained at the Rockdale County Administrative Office Building, Department of Planning and Development, 958 Milstead Avenue, Room 120, Conyers, Georgia Phone # 770-278-7125. Per the County Ordinance, site work must be completed and stabilized prior to obtaining a building permit. All County permit fees will be waived for this project.

A boundary survey will be performed by the Owner prior to Notice to Proceed. A Property Map with Geographic Information System (GIS) topographic mapping information is provided as Appendix B for informational purposes.

Following is a list of information and minimum requirements pertaining to site civil requirements:

1. Wastewater Collection. Sanitary sewer is available at the site.

2. Water Supply. Municipal water is available along Old Salem Rd (8" CIP main). A new fire hydrant shall be installed along the drive to the rear or side of the building for refilling of vehicle tanks upon return from emergency calls. **This will not be part of the metered water system.**

3. Parking and driveways. A minimum of 20 parking spaces including required handicap parking shall be included adjacent to the building. These spaces can be configured on side, front and rear of the building or a combination of. Provided that the travel of emergency equipment vehicles is not obstructed. The parking areas may be constructed of light duty paving designed for automobile traffic and occasional delivery trucks. The driveways shall be constructed of heavy duty pavement designed to withstand the daily traffic of a 70,000-pound tandem rear axle vehicle similar to a ladder truck. In addition to fire equipment traffic, the drives shall be designed for the daily movement of rescue vehicles and automobile traffic as well as an occasional delivery or service truck. All pavements shall have a 25-year design life.

4. Sidewalks. Provide concrete sidewalks to allow adequate circulation between the exterior doors of the building and the parking area.
5. Exterior Site Lighting. Provide adequate exterior site lighting for safety and security at night.

ARCHITECTURAL REQUIREMENTS

In addition to satisfying other federal and state laws and regulations including but not limited to the International Building Code, OSHA and ADA considerations, the contractor will be required to obtain a Building Permit from Rockdale County and follow the standard construction inspection process. The permit may be obtained after site work is completed and stabilized according to the county ordinance. The fee for this permit will be waived.

The basic size, layout and spatial relationships of the rooms shall be adequate to conform to the needs of the usage program and meet or exceed all applicable Building Codes. The Owner acknowledges that some adjustment or minor modification to the plan may be necessary to satisfy code requirements, to improve constructability and/ or to provide a more economical design.

Appendix C provides the Owner's intended conceptual layout for the building. A narrative description is provided below to provide further information on the Owner's requirements for the building.

The building shall consist of a three bay fire station with three functional areas:

Sleeping Quarters:

- One area of the building shall be a Sleeping Quarters area that consists of ten bunkrooms. The ceiling in this area shall be 9 feet. Eight (8) of the ten (10) Bunk Rooms shall have a built-in desk and all ten (10) shall have three (3) separate lockers (18” wide 60” tall) for personal items, a ceiling fan with light, and a window-(exterior rooms only). The bunk room walls shall be painted CMU Block or painted gypsum board.

- Three (3) separate restrooms shall be provided. All walls in restrooms shall be constructed of concrete block sealed, primed and painted with high a gloss finish providing a sealed smooth surface for durability and ease of cleaning and maintenance. Restroom doors shall be stained, solid-core wood doors with primed and painted, hollow metal frames. Restrooms shall have water-resistant acoustical ceiling (Armstrong #605 ceramaguard or approved equal). Each restroom shall be equipped with floor drains for wash-down cleaning. Each restroom shall be equipped with a shower. Shower stalls shall be completely lined with tile or a solid surface material from floor to ceiling, no plastic or fiberglass stalls shall be used. Each restroom shall be equipped with a commercial quality toilet, a vanity cabinet with solid surface counter top, sink and mirror, soap dispenser, towel bars and a paper towel dispenser.

- A linen closet shall be included in the Sleeping Quarters area.

- A work-out room shall be provided on the Sleeping Quarters side of the building. This room is approximately 20 feet X 24 feet. The walls shall be constructed of concrete block sealed, primed and painted with high a gloss finish providing a sealed smooth surface for durability and ease of cleaning and maintenance. The floors shall be sealed concrete with heavy duty rubber matt covering all areas except the laundry area. There shall be one (1) 3’0” door into the interior hall way, one (1) 3’-6” door to the outside and four (4) windows. Plumbing and electrical shall be provided for (owner supplied) washer similar to Model CAE27938Q and an (owner supplied) electric dryer similar to model CEM27938Q. A base cabinet with solid surface countertop approximately 6 feet long shall be provided for storage and folding area.
- The Hallway floors shall be polished concrete. It shall have a low slip surface even when wet. The walls shall be constructed of concrete block sealed, primed and painted with high a gloss finish providing a sealed smooth surface for durability and ease of cleaning and maintenance.

Vehicle Bay:

Another area of the building shall be a vehicle bay with three (3) drive-through bays.
- The bays shall be a minimum of 69 feet deep.

- The doors are a minimum of 12 feet wide by 14 feet tall. Vehicle doors shall be painted, insulated metal and glass with painted steel frames. Doors shall have all fixed panels with one (1) row of lights at approximately the eye level. Lights shall be double strength glass. The overhead doors shall be operated, controlled, and protected by lift Master operators to include Lift Master safety sensors, light curtain system, and Traffic lights. See appendix D for further information. A 3-Button door controller station to open, close and stop the door shall be located at each door. Two (2) sets of one -button door controller stations (open only) for all doors shall be located at the door from the Dayroom side and one (1) at the Bunkroom side. Two (2) remote controllers shall be provided for each bay that operates both the front and rear door. They must be able to operate the door from a minimum of 100 feet from outside the building.

- The vehicle bay area shall have two (2) 3’0” pedestrian doors for entry/exit to the outside. One in the front of the building and one at the rear. There shall be one (1) 3’0” pedestrian door from the Day Room to the Apparatus bay. There shall be two (2) 3’0” pedestrian doors from the Bunk Room side to the Apparatus bay area. All exterior and interior doors that open to the bay area shall be primed and painted, insulated metal doors with a primed and painted hollow metal frame. All doors shall meet required building codes. Each door shall have a half light (except mechanical room doors).

- The Bay shall have two(2) mechanical rooms one (1) per side for electrical switch gear and panels, telephone, cable, computer equipment and the Heating and Cooling equipment.

- A utility room with mop sink, a single compartment utility sink, work surface and a floor drain shall be provided.

- This area shall include one (1) storage room located on the bunkroom side of the bay.

- A room for a Washer Extractor (Owner-supplied), similar to a Milnor Gear Guardian model 3222V6J shall be provided on the dayroom side of the bay.

- The building design for this area shall include cross ventilation, heating, and adequate lighting per applicable codes.

- Bay heaters shall be auto-switch controlled so the heat will turn off automatically when any one of the vehicle bay doors is open.

- The Apparatus Bay shall be equipped with exhaust fan(s)

- The Apparatus Bays shall be equipped with two (2) sets of hot and cold water faucets with garden hose connections, one (1) set at the front and one (1) set at the rear of the bays, for cleaning fire apparatus
and equipment.

- The Apparatus bay shall be equipped with electrical convenience outlets. These outlets shall be on 20 amp breakers.

- 24 turnout gear storage racks with security doors and top security shelf shall be provided hung off the floor along the bay wall. Ready Rack brand or equivalent.

- The floor shall be sloped to a drainage system so that all water in the bay area will go to the floor drains. The concrete floor of the vehicle bay area shall have a finish that is extremely low maintenance, easy to keep clean with no or very little sealing and resealing required. No painting of the apparatus floor will be acceptable. It shall have a low slip surface even when wet.

- The walls shall be constructed of concrete block sealed, primed and painted with high a gloss finish providing a sealed smooth surface for durability and ease of cleaning and maintenance.

Public / Dayroom:

The third area of the building shall be the Public/Dayroom area. It shall consist of a Kitchen and Dining area, a Day room area approximately of 26 feet by 40 feet, an Office area and a Storage room/Work room.

- The kitchen shall have a two-compartment stainless steel sink, three (3) refrigerators (Owner-supplied), one (1) Ice Machine (owner supplied) similar to Scotsman model C0330, one (1) commercial under-counter dishwashers (Owner-supplied) similar to a GE Profile Model PDW9880LSS, and a 36” 6 burner gas commercial stove (Owner-supplied) similar to a Comstock/ Castle Model F330 with a vent hood (Owner-supplied) similar to a Prohoods model PLJW102. **{Owner will supply previously mentioned equipment for the contractor to install. The contractor shall ensure the required Gas, Plumbing and Electrical requirements are provided for installation kitchen equipment.}** Also, included in the kitchen shall be three (3) lockable Pantries adequate for the storage of non-perishable items for three (3) work shifts. A Dining area for no less than twelve (12) persons shall be provided.

- A Lobby and Reception area with a Public Restroom and Office shall be provided. This area must meet all handicap requirements for public use.

- A Storage/Workroom approximately 26 feet by 30 feet shall be provided. It will have one set of double doors into the vehicle bay area. The floors shall be polished concrete and have one (1) floor drain centered in the room. The walls shall be constructed of concrete block sealed, primed and painted with high a gloss finish providing a sealed smooth surface for durability and ease of cleaning and maintenance. 2ft x 2ft lay-in acoustical tile ceiling (Armstrong #756 fissured minaboard or approved equal). This area shall have a separate HVAC unit completely separate from the Kitchen/Day room air.

- The door into the Kitchen/Dayroom shall be equipped and wired for a magnetic card reader lock and set up for entrance monitoring.

Outside of Building

- 120V outlets at each pedestrian door.
- Frost proof hose bibb one (1) per side of building
- Covered pavilion at rear of dayroom side of the building. It shall be provided with a natural gas connection for Grill hookup, one (1) 120v duplex outlet, and a ceiling fan with light.
- 120V power to supply Diesel fuel pump
- LED Outside security lighting for building and parking areas.
- LED Lighting for flag pole
- LED Lighting for station sign.

**Landscaping**

- The landscaping plan is to match the surrounding neighborhood as much as possible.

**Interior Finishes:**

- Vehicle bay: The concrete floor of the vehicle bay area shall have a finish that is extremely low maintenance, easy to keep clean with no or very little sealing and resealing required. No painting of the apparatus floor will be acceptable. The floor shall have a low slip surface even when wet, painted CMU block walls, and a ceiling that can be easily cleaned.

- The Public/Dayroom area shall have polished concrete floors, 4" rubber cove base, painted gypsum board or painted CMU block walls, and 2ft x 2ft lay-in acoustical tile ceiling (Armstrong #756 fissured minaboard or approved equal).

- The Bunk rooms shall have carpet with 4" rubber cove base, painted gypsum board walls or painted CMU block walls, and 2ft x 2ft lay-in acoustical tile ceiling (Armstrong #756 fissured minaboard or approved equal).

- The hallway shall have polished concrete floors, 4" rubber cove base, painted CMU block walls, and 2ft x 2ft acoustical tile ceiling (Armstrong #756 or approved equal).

- Utility rooms shall have sealed concrete floors and painted CMU block walls.

- Bath rooms shall have polished concrete floors and painted CMU block walls, water-resistant acoustical ceiling (Armstrong #605 ceramaguard or approved equal).

- Storage / Workroom shall have polished concrete floors, painted CMU block walls, and 2ft x 2ft acoustical tile ceiling (Armstrong #756 or approved equal).

- Workout room floors shall be sealed concrete with heavy-duty rubber matt covering. 4" rubber cove base, painted CMU block walls, and 2ft x 2ft acoustical tile ceiling (Armstrong #756 or approved equal).

- Samples shall be provided for owner's selection of all finishes both exterior and interior (carpet, paint, brick, etc).

- Public/ Dayroom and Sleeping areas shall have 9 foot ceiling and the Vehicle bay shall be a minimum of 16 feet of overhead clearance in the Vehicle Bay.

The conceptual design intent is based on a pre-engineered metal structure, standing seam metal roof, painted CMU block walls in the vehicle bays, and metal stud walls with a brick veneer. However, the Owner is receptive to other building types and styles that can be provided within the project budget.

All exterior doors shall have a canopy covering to provide weather shielding to the door. All interior doors (except those leading to the vehicle bay) shall be stained, solid-core wood doors with primed and painted, hollow metal frames. All door hardware shall be lever-type except where push-pull is required.
Mechanical, electrical and telecommunications equipment rooms and spaces must be sized to house all necessary equipment and to provide easy access for maintenance, testing, repair, and removal of equipment. Outdoor mechanical equipment shall be located behind the building or shall otherwise be shielded from view.

An exterior patio shall be provided as shown on the conceptual building layout with power and gas hook-ups for a standard grill and a fan with light.

**STRUCTURAL REQUIREMENTS**

In addition to Building Code and other such requirements, the building shall be designed to accommodate the following loads:

1. The vehicle bay floor slab shall be designed to withstand the static and dynamic loads of a 70,000-pound, tandem rear axle vehicle similar to a ladder truck.

2. The building frame shall be designed to support a wet sprinkler fire suppression system.

**MECHANICAL/HVAC REQUIREMENTS**

HVAC systems shall be selected based on life cycle cost determinations that take into account the operating and maintenance costs over the anticipated life of the building. The HVAC system shall be designed and specified to the latest industry standards, codes and government regulations. Only standard commercial equipment with replacement parts that are readily available in the marketplace shall be specified.

Testing, adjusting and balancing of the HVAC system will be required before acceptance by the Owner.

The HVAC system and building shall be designed to not exchange any air between the Public/Dayroom Kitchen area and the vehicle bay area and or Storage Workroom area. The Sleeping quarters area shall be a separate system not to exchange air with the vehicle bay area.

The vehicle bay area shall have adequate cross ventilation and adequate heat to prevent freezing of water pumps and to maintain an ambient temperature of no less than 55°F when the bay doors are closed.

Other Owner-supplied equipment shall be accommodated. This includes such equipment as air compressor equipment for breathing apparatus.

The public/dayroom area shall include a commercial stove with a vent hood to meet or exceed all applicable Building Codes. (owner provided equipment)

The location of mechanical equipment shall allow for reasonable access for routine maintenance.

**PLUMBING REQUIREMENTS**

Commercial grade plumbing fixtures shall be used.

- Four (4) toilets, sinks and three (3) showers for the restrooms.
- A two-compartment stainless steel sink.
- Three (3) refrigerators (Owner-supplied)
- One (1) commercial under-counter dishwashers (Owner-supplied) similar to a GE Profile Model PDW9880LSS.
• Commercial washer and dryer (Owner-supplied) similar to a Whirlpool Model GHW9400P/ Model GGW9250S.
• A Washer Extractor, Milnor Gear Guardian (owner supplied) model 3222V6J or equivalent.
• A one compartment laundry or utility sink.
• A hose bibb shall be provided on each side outside of the building for a total of four (4) locations.
• Two sets of hot and cold hose bibbs in the Apparatus Bay one front and one rear.
• Two (2) Tank less water heaters

FIRE PROTECTION REQUIREMENTS

The building shall be designed with a wet pipe sprinkler system NFPA 13, and a fire alarm system NFPA 72.

ELECTRICAL REQUIREMENTS

In addition to minimum Code required electrical service, circuits and outlets, the building shall be designed to accommodate the power requirements of the equipment specified.

Panel boards, main service panels, telecommunication panels etc. shall be sized to provide 25% spare spaces and capacity. Electrical circuits shall be adequate for programmed use and shall meet or exceed all applicable Building Codes.

Electrical outlet box locations shall be coordinated with the owner. Conduit and boxes shall also be provided for telecommunication equipment at up to 6 locations in the building to be coordinated with the owner. Wiring from the main telecommunications panel(s) to each outlet box will be performed by the Owner.

Adequate lighting in all spaces shall be provided. Lighting fixtures shall be commercial quality LED. Replacement parts and bulbs must be locally available. In bathroom and other high humidity areas, fixtures shall have gasket on door and diffuser.

Overhead power service is acceptable a long as it does not interfere with the traffic of emergency vehicles and/or the testing of aerial equipment. If overhead power is to be used a drawing of the exact location and route of the powerlines must be provided to the owner and approved by the owner in writing before installation. Obviously, underground power service is preferred.

A backup emergency power diesel generator with automatic transfer switch large enough to operate the entire fire station shall be provided.

120V power shall be provided for owner supplied diesel fuel pump and tank.

LED outside security lighting for the building and parking area shall be provided. A light for the flag pole and station sign shall be provided.

DESIGN SUBMITTAL AND REVIEW REQUIREMENTS

The Design Build Contractor shall provide a complete, detailed design and shall be fully responsible for that design. A complete, detailed design for this project is defined as plans that satisfy the requirements of this RFP and that result in issuance of all necessary permits for construction. The plans at a minimum shall include civil (including landscape), structural, architectural, mechanical, electrical and plumbing drawings, stamped by a professional licensed to practice within their respective design discipline. The Design Build Contractor shall also provide a final set of Plans and Specifications for the project prior to construction.
Subsequent to award of the contract, a pre-submittal conference will be held. At least two representatives from the design team and one representative from the construction team will be required to attend (e.g. architect, civil engineer and construction manager). The purpose of this conference will be to discuss design criteria, establish communication protocol and develop a detailed project schedule.

The Design Build Contractor shall provide the following submittals during design for Owner approval:
- 25% complete drawings for review
- 75% complete drawings for review
- 100% complete Construction Drawings and Specifications for review and permit by the County. Product data "cut sheets" for finish selection approval by Owner.

Submittals received by the Owner before noon on Fridays will be reviewed and returned two weeks after that Friday. The contractor shall submit three (3) paper copies of each submittal to the Owner's representative.
# PROPOSAL FORM

Instructions: Complete all THREE parts of this bid form.

## PART I: Proposal Summary

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Proposal Form.

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Total Base Bid $ _______________________________ ($ _______________ 00)

## PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department – Purchasing Division have been received before submitting a bid.

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<th>Addenda</th>
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The undersigned have familiarized themselves with the local conditions affecting the cost of the work, the RFP documents, and Addenda, if any and submit the following Fee Proposal in good faith and affirm that it meets all of the requirements, both explicit and implicit, of the RFP:

**PART III: Vendor Information:**

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<td>Signature of Representative</td>
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ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF VENDOR

State of __________________________
County of __________________________

______________________________________, being first duly sworn, deposes and says that:

(1) He is ____________________________ (owner, partner officer, representative, or agent) of __________________________, the Vendor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Vendor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

_____________________________________
(Signed)

_____________________________________
(Title)

Subscribed and Sworn to before me this __________ day of __________, 20

Name ______________________________________

Title ______________________________________

My commission expires (Date)
ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF SUB-CONTRACTOR

State of ____________________________

County of ____________________________

________________________________________, being first duly sworn, deposes and says that:

(1) He/She is ____________________________ (owner, partner officer, representative, or agent) of ____________________________, the sub-contractor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said sub-contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the sub-contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

________________________________________
(Signed)

________________________________________
>Title

Subscribed and Sworn to before me this __________ day of __________, 20 ___.

Name __________________________________________

Title __________________________________________
My commission expires (Date)
Contractor Affidavit under O.C.G.A. §13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. §13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 201_ in ____ (city), ______ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _______________, 201_.

NOTARY PUBLIC
My Commission Expires:
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____ 201__ in ____ (city), ____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF ________________, 201__.

______________________________
NOTARY PUBLIC
My Commission Expires:
Sub-subcontractor Affidavit under O.C.G.A. §13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies it compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Sub-subcontractors hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201_ in ____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____, DAY OF _______________, 201_.

NOTARY PUBLIC
My Commission Expires: ___________________________
Affidavit Verifying Status
for County Public Benefit Application

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County
Georgia, I _______________________. [Name of natural person applying on behalf of individual,
business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A.
Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien
or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and
lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully
makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation
of Code Section 16-10-20 of the Official Code of Georgia.

________________________________________   ______________________
Signature of Applicant:                           Date

_____________________________________________
Printed Name:

* Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF __________, 20__.

________________________________________
Notary Public
My commission Expires:

*Note: O.C.G.A. § 50-36-1(c)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as
amended, provide their registration number. Because legal permanent residents are included in the federal definition of “alien”,
legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration
number may supply another identifying number below.
CONTRACTOR'S QUALIFICATION STATEMENT AND QUESTIONNAIRE

NAME OF PROPOSED CONTRACTOR: ________________________________

I. INSTRUCTIONS

A. All questions are to be answered in full. If copies of other documents will answer the question completely, they may be attached and clearly labeled. If additional space is needed, additional pages may be attached and clearly labeled.

B. The owner, Rockdale County, Georgia, its agents and representatives, shall be entitled to contact each and every reference listed in response to this questionnaire, and each entity referenced in any response to any question in this questionnaire. By completing this questionnaire, the contractor expressly agrees that any information concerning the contractor in possession of said entities and references may be made available to the owner.

C. Only complete and accurate information shall be provided by the contractor. The contractor hereby warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate, and complete. The contractor also acknowledges that the owner is relying on the truth and accuracy of the responses contained herein. If it is later discovered that any material information given in response to a question was provided by the contractor, knowing it was false, it shall constitute grounds for immediate termination or rescission by the owner of any subsequent agreement between the owner and the contractor. The owner shall also have and retain any other remedies provided by law.

D. The completed form shall be submitted with contractor's proposals.

E. This form, its completion by the contractor, and its use by the contractor, and its use by the owner, shall not give rise to any liability on the part of the owner to the contractor or any third party or person.

II. GENERAL BACKGROUND

A. Current address of contractor: ________________________________

B. Previous Name or address of contractor: ________________________

C. Current president or CEO and years in position: ________________

D. Number of permanent employees: ____________________________

E. Name and address of affiliated companies: ______________________

III. FINANCIAL STATUS

A. Please attach financial statements for the past three years for which they are complete. If such statements are not available, please furnish the following information:
1. **LAST COMPLETE FISCAL YEAR:**
   
   A. Revenues (Gross)  
   B. Expenditures (Gross)  
   C. Overhead & Admin (Gross)  
   D. Profit (Gross)  

2. **YEAR PRIOR TO “1” ABOVE:**
   
   A. Revenues (Gross)  
   B. Expenditures (Gross)  
   C. Overhead & Admin (Gross)  
   D. Profit (Gross)  

3. **YEAR PRIOR TO “2” ABOVE:**
   
   A. Revenues (Gross)  
   B. Expenditures (Gross)  
   C. Overhead & Admin (Gross)  
   D. Profit (Gross)  

**B. BANKRUPTCIES**

1. Has the Contractor, or any of its parents or subsidiaries, ever had a Bankruptcy Petition filed in its name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

2. Has any Majority Shareholder ever had a Bankruptcy Petition filed in his/her name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

**C. BONDING**

1. What is the Contractor’s current bonding capacity?  

2. What is the value of the Contractor’s work currently under contract?

**IV. COMPANY EXPERIENCE – SIMILAR PROJECTS**

A. List three projects of reasonably similar nature, scope, and duration performed by your company in the last five years, specifying, where possible, the name and last known address of each owner of those projects:

**Project #1:**
Name and Address:

**Project #2:**
Name and Address:

**Project #3:**
Name and Address:
Date of Project: 
Type of Project: 
Contract Price: 
Owner contact info: 

Architect/Engineer contact info: 
(if applicable) 

Project #2: 
Name and Address: 

Date of Project: 
Type of Project: 
Contract Price: 
Owner contact info: 

Architect/Engineer contact info: 
(if applicable) 

Project #3: 
Name and Address: 

Date of Project: 
Type of Project: 
Contract Price: 
Owner contact info: 


V ARBITRATIONS, LITIGATIONS, AND OTHER PROCEEDINGS

Has your company been involved in any construction arbitration demands filed by, or against, you in the last five years?

Has your company been involved in any construction-related lawsuits (other than labor or personal injury litigation) filed by, or against, you in the last five years?

Has your company been involved in any lawsuits, proceedings, or hearings initiated by the National Labor Relations Board or similar state agency in the past seven years?

Has your company been involved in any lawsuits, proceedings, or hearings initiated by the Occupational Safety and Health Administration concerning the project safety practices of the Contractor in the last seven years?

Has your company be involved in any lawsuits, proceedings, or hearings initiated by the Internal Revenue Service, or any state revenue department, concerning the tax liability of the Contractor (other than audits) in the last seven years?

Have any criminal proceedings or investigations been brought against the Contractor in the last ten years?

If you answered yes to any of the questions above, please identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the proceeding (attach documentation if needed):

VI COMMENTS

Please list any additional information that you believe would assist the Owner in evaluating the possibility of using the Contractor on this Project. You may attach such additional information as an Exhibit to this Statement and Questionnaire.
I certify to the Owner that the information and responses provided on this Questionnaire are true, accurate and complete. The Owner, or its designated representative, may contact any entity or reference listed in this Questionnaire. Each entity or reference may make any information concerning the Contractor available to the Owner, or its designated representative.

Contractor:

______________________________
Signature

______________________________
Title

______________________________
Date

Sworn to and subscribed before me
This _____ day of _________

______________________________
Signature

Notary Public

My Commission Expires:
Get Your Firehouse Connected with the Next Generation of Commercial Door Operators from LiftMaster.
We’ve Met with Emergency Response Professionals to Discuss Their Access Needs.

In response to your needs, we’ve created solutions specifically for you. LiftMaster® understands your biggest concerns are the potential for theft of expensive life-saving equipment and vandalism while you’re away from the facility. In addition, costly repairs and re-certifications after driving through a door create unplanned expenditures and time consuming paperwork. LiftMaster’s MyQ® Technology delivers the industry’s first internet-enabled commercial door operator which allows you to securely monitor and control your commercial doors with a smartphone, tablet or computer.

LiftMaster’s Emergency Response Solutions are integrated packages; assuring seamless integration of a motorized commercial door system. The combination of advanced technology, features and accessories provided by LiftMaster, simplifies the process of determining the best solution to meet the needs of your firehouse.

After two major door repairs, The Albemarle Fire Department of Albemarle, North Carolina, recently had the opportunity to make much needed safety upgrades to their main firehouse door systems, Chief Shawn Oke was thrilled with the results.

“

Our LiftMaster door enhancements are providing a safer workplace for our firefighters, have eliminated costly door repairs and are allowing our units to respond to emergencies faster.

-Chief Shawn Oke
Stay Connected and In Control of Your Doors No Matter Where You are with MyQ Technology.

Exclusive Technology
MyQ® Technology provides revolutionary technology only found in LiftMaster Logic 5.0 Commercial Door Operators.

Easy Setup
Connect easily to the internet via your current business network.

MyQ Mobile App
- Download the FREE MyQ Mobile App and easily register your account at MyLiftMaster.com.
- Enables secure monitoring and control of the operator with a smartphone, tablet or computer.
- Alerts can be received as email or pop-up (push) notifications on a mobile device, ensuring the status of your commercial door.

No Fees
Requires no annual activation fee.

Control Firehouse Doors Remotely While You are Out on a Call.
Whether You Need Trolley or Hoist Operators, we Offer Innovative Industry-Proven Solutions.

**Gearhead Hoist Operator**
Optimal for heavy industrial, high cycle applications. These operators employ lubricated gears and include a floor level chain hoist to ease manual operation in an emergency or power outage.

**Gearhead Trolley Operator**
Optimal for heavy industrial, high cycle applications for use on sectional overhead doors. These operators employ lubricated gears.

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**LiftMaster® Operators Come Standard with These Advanced Features:**

**MyQ Technology:**
- Provides revolutionary technology only found in LiftMaster Commercial Door Operators.
- Enables secure monitoring and control of the operator with a smartphone, tablet or computer.
- Each Internet Gateway device (828LM) can manage up to 16 operators or devices. Multiple internet gateways may be installed to accommodate additional commercial devices.

**Built-in Security+ 2.0™ Radio Receiver:**
- Provides industry leading technology only found in LiftMaster Commercial Door Operators.
- Increased security – with every click, a new code is sent to the commercial door operator ensuring the door opens only for the individual pressing the remote.
- Enhanced radio communicates with tri-band frequency to improve range and reduce interference – assuring the door opens, stops and closes conveniently and reliably every time.

**Timer-to-Close**
- Provides functionality for the operator to automatically close the door as soon as your emergency vehicle is clear, eliminating the potential for theft and damage, keeping your fire station secure while you’re away.
- MyQ provides confirmation the doors have closed, enabling you to focus on the emergency response call and not be concerned about someone gaining access to the firehouse.

**Maintenance Alert System**
- Provides reminder to contact your LiftMaster Dealer for routine maintenance.
- System can be set to alert upon a calendar date or after a selected number of operator cycles.
LiftMaster Accessories Enhance Safety and Efficiency.

**Red/Green Traffic Light** lets you know when the door is fully open and it's safe to exit, virtually eliminating door contact and expensive equipment damage.

**Safety Sensors** will stop the door from closing if an obstruction is detected, protecting personnel, vehicles, aerial ladders and other high apparatus obstructions.

**Open Only Push Button** can be positioned anywhere in the apparatus bay, such as the entrance from the bunkroom, allowing you to react quickly when you get the call.

**3-Button Station with Maintenance Alert System** allows you to open, close and stop the door quickly. An indicator light lets you know when it's time for routine maintenance.

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**Why Automate Your Commercial Doors?**

- Assists with quick departure when responding to an emergency call by eliminating the need to manually open and close doors. Use of Timer-to-Close and MyQ verify your station doors close automatically.

- Assures commercial doors cannot be manually opened from the outside by someone trying to gain access to commit a theft.

- Increases the life expectancy of the door and reduces service costs associated with ensuring proper operation of commercial doors. Commercial door operators open and close doors in a controlled manner eliminating the potential for doors to raise too quickly or slam when being closed.

- Reduces the opportunity for a soft tissue injury to occur when opening or closing a commercial door manually, preventing workplace injury claims, loss of time and potential increased insurance premiums.

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*LiftMaster*

COMMERCIAL DOOR OPERATORS
Protection for Personnel and Equipment

LiftMaster's® LC-36A Light Curtains provide 36 in. of coverage to keep your customers, employees, and equipment safe. The LC-36A must be used with a primary entrapment device and be installed along the vertical plane of the door. The light curtains are NEMA 4 rated which provides protection against direct water spray and makes the LC-36A ideal for use in auto dealerships, fire stations, municipal garages, and commercial storage facilities.

Performance

- Color-coded transmitter and receiver for easy identification.
- Provides 36 in. of effective height coverage to increase the area of protection.
- Multiple sets of LC-36A curtains can be mounted on a door providing coverage flexibility*.
- Maximum door width of 33 ft. ensures coverage for most commercial doors.
- Eight (8) LEDs per side and 22 cross-beams produce an invisible curtain of infrared light for maximum detection capability.
- Solid LED lights indicate correct sensor alignment, simplifying installation.
- Green LED on receiver flashes when interrupted, providing visible interrupt detection.

* See instruction manual for requirements.

The LiftMaster LC-36A is an ancillary device and must be used with a primary monitored entrapment device to maintain compliance with UL 325. The LiftMaster CPS-UN4, CPS-RPEN4, CPS-OPEN4 and CPS-U meet this requirement. Failure to use the appropriate sensor or failure to install the sensors properly, may expose the installer and customer to liability, should an accident occur.

LiftMaster's full line of Primary Monitored Photo Eyes

- CPS-UN4
- CPS-RPEN4
- CPS-OPEN4
- CPS-U

Optional Accessories:

- **External Power Supply (100MAPS)**
  Provides enough power to operate two LC-36A Light Curtains. Includes 38 ft. cable leads.
  ** Required for use with LiftMaster Medium-Duty Operators. Available as an extra power source for use with LiftMaster Logic 3, 4 and 5.0 Operators.

- 2-Strand Bell Wire (20-2LM)
  500 ft., 22 gauge, white and red/white wiring.

- 2-Strand Bell Wire (21-2LM)
  500 ft., 22 gauge, white and black/white wiring.

- 7-Conductor Cable (65-7WREL)
  500 ft., 20 gauge, 7-wire spool. For use with all standard control stations, sensing edges or photo eyes.
3 EASY STEPS TO CONFIGURE YOUR COMMERCIAL DOOR OPERATOR SYSTEM

**STEP 1: SELECT OPERATOR MODEL TYPE**

- □ GT: Gearhead Trolley
- □ T: Trolley
- □ GH: Gearhead Hoist
- □ H: Hoist

**STEP 2: SELECT ENTRAPMENT PROTECTION DEVICES**

Effective August 2010, Underwriters Laboratories (UL), the leading independent, not-for-profit product safety testing and certification organization, mandated that all commercial door operators bearing the UL label must be equipped with constant pressure to close functionality or continuously monitored safety devices, such as photo sensors or sensing edges, that will detect and reverse the door if a person or object enters the path of the door when closing.

LiftMaster offers a variety of entrapment protection devices such as:

- □ CPS-U: Photo Eye, Standard
- □ CPS-OPEN4: Photo Eye, NEMA 4X, Flexible
- □ CPS-RPEN4: Photo Eye, NEMA 4X, Reflective
- □ CPS-UN4: Photo Eyes, NEMA 4
- □ OES: Optical Edge System
- □ CPS3CARD: To monitor second entrapment protection device

If photo eyes are selected as the primary entrapment protection device, they must be installed no greater than six (6) inches or above the ground. A second set of photo eyes is recommended to be installed above six inches to detect vehicles with higher ground clearance moving through a door space.

**STEP 3: SELECT ACCESSORIES**

- □ 811LM: Universal DIP Single-Button Remote Control
- □ 813LM: Universal DIP 3-Button Remote Control
- □ 893MAX: 3-Button Remote Control
- □ 829LM: Door and Gate Monitor*
- □ 828LM: Internet Gateway
- □ 823LM: Remote Light Switch*
- □ 825LM: Remote Light Control*
- □ RGL24LY: Red/Green Traffic Light
- □ 02-401M: Mushroom Button Control Station
- □ TLS1CARD: Plug-in Interface Card for Timer/Light Control
- □ 50-HERK2: Motion Detector (Recommended for use with 50-HERK-RC2 Remote Control)
- □ 02-111: Pull Switch Control
- □ 50450: Interlock Switch for Sectional Doors

*MyQ® accessory, requires Internet Gateway