

**St. Timothy's Vestry
December 10, 2014**

The St. Timothy's vestry met Tuesday, Dec. 10, 2014, in Anderson Hall. A covered dish supper preceded the meeting.

Attending were: Rev. Marty Stebbins, Senior Warden Mike Miller, Junior Warden David Taylor, Cliff Blanton, John Boddie Crudup, Larry Dorsett, Paige Webb, Sam Stronach, Matthew Garrett, Marcus Fielding, Lee Stephenson, Sarah Slaughter, and Treasurer Tad Rhodes. Newly elected vestry members Barnes Boykin, Lee Gliarmis, Devon Stronach, and Sandra Blazek were also present.

Rev. Stebbins opened the meeting with Night Prayer from the New Zealand Book of Common Prayer.

Mike Miller read the mission statement.

Treasurer's Report – Tad Rhodes

86% of the 2014 pledges have been collected. \$45,000 needs to be collected by the end of the year.

Although building and grounds expenses have been 110% of those budgeted, the budget will be met.

So far 110 pledges have been made for 2015 and we are down \$43,000 from last year.

An additional 10-12 pledges are anticipated.

Expenses for next year are predicted to be \$370,000 with \$30,000-35,000 coming from non pledges (collection plate and fund raisers) and \$343,000 needed in pledges.

Rector's Report – Rev. Marty Stebbins

The church will wait until 2015 to discuss same-sex marriage. The discussion will include theology, spirituality and the national church, diocese and local church.

Bishop Clay Matthew will be here December 15.

Senior Warden's Report – Mike Miller

Mike thanked everyone for their help on this year's vestry.

There will be a spreadsheet for monthly budget reports. Monthly expenses for commissions will be given to the vestry liaison and commission chair to be signed off on.

Junior Warden's Report – David Taylor

In thanking everyone for their help this year, David recommended a capital campaign "to fix this place."

New Business

A capital campaign committee will be formed and Mike Miller volunteered to serve on. The committee will explore looking outside the church for money and possibly meeting with diocesan staff for help with the campaign.

Peggy Metts has agreed to serve on a sabbatical committee that is being formed. Aeden Barnes and Kenan Rand will also be asked to serve on it. Vestry members also nominated Holmes Smoot, Kim Clark, the Jefferies and Bobby Boykin.

Members were asked to bring their top three goals for the church in 2015 to be discussed at the January vestry retreat.

Old Business

A tea for volunteer and staff appreciation will be given by the pastoral care commission on Dec. 18.

Pest control changes are still being discussed.

The meeting ended with the conclusion of Night Prayer and was adjourned.

Respectfully submitted,
Katy King, clerk to the vestry

St Timothy's Episcopal Church

Special Vestry Meeting

December 7, 2014

The Vestry at of St. Timothy's Episcopal Church met Sunday, December 7. At the meeting the nominees for the next vestry class was proposed. They were Devon Stronach, Sandra Blazek, Lee Gliarmis and Barnes Boykin.

Marcus Fielding was elected Senior Warden and Sam Stronach was elected Junior Warden.

The meeting was adjourned before the annual parish meeting was convened. At the meeting the proposed vestry members and wardens were elected.

Respectfully submitted,

Katy King, clerk to the vestry

**St. Timothy's Vestry
November 11, 2014**

The St. Timothy's vestry met Tuesday, Nov. 11, 2014, in Anderson Hall.

Attending were: Rev. Marty Stebbins, Senior Warden Mike Miller, Junior Warden David Taylor, John Boddie Crudup, Larry Dorsett, Paige Webb, Sam Stronach, Matthew Garrett, Marcus Fielding, Lee Stephenson, Dan Wilhelm, Sarah Slaughter, Cliff Blanton, and Treasurer Tad Rhodes.

Rev. Stebbins opened the meeting with Night Prayer from the New Zealand Book of Common Prayer.

Marcus Fielding read the mission statement.

John Boddie Crudup made a motion that the minutes of the October meeting be accepted. Sam Stronach seconded and the motion passed.

Treasurer's Report – Tad Rhodes

In October, the church received over \$53,000 in pledges. 80% of the 2014 pledges have been collected. It should be 83% at this point, but we are ahead of where we've been at this time of the year for the past three years. \$80,000 needs to be collected by the end of the year.

All areas of expenses are within budget except for building and grounds.

The church received \$12,500 from the endowment to be used for capital expenses.

So far 81 pledges totally \$239,000 have been made for 2015.

Rector's Report – Rev. Marty Stebbins

The annual convention will be held Nov. 21 in Winston Salem.

Changes in marriage will be discussed with Cannon Hun in December.

Bishop Currie will be here December 15 for a visitation and there are 8 possible confirmands.

Garland Homes has been nominated to fill Harriett Glover's position on the memorial committee. John Boddie Crudup moved the nomination be accepted; Paige seconded; and the motion passed.

To help control spending, a record of monthly commission expenditures will be kept and signed off on by commission chairmen.

Senior Warden's Report – Mike Miller

Members were asked for names for potential for new vestry members.

A commissions meeting will be held after church on Nov. 16.

\$1,040,063 is the estimated cost for replacing capstones, roof and exterior repairs, a new HVAC system and electrical repairs. This work must be done and a capital campaign for this is a possibility.

A Junior Warden's Report – David Taylor

There will be a change in pest control service to try to solve the roach problem.

New Business

The vestry retreat will be held January 17 at a location to be determined.

Old Business

The mission to the homeless has been tabled, waiting for further information.

The meeting ended with the conclusion of Night Prayer and was adjourned.

Respectfully submitted,
Katy King, clerk to the vestry

St. Timothy's Vestry
October 14, 2014

The St. Timothy's vestry met Tuesday, Oct. 14, 2014, in Anderson Hall.

Attending were: Rev. Marty Stebbins, Senior Warden Mike Miller, Junior Warden David Taylor, John Boddie Crudup, Larry Dorsett, Paige Webb, Sam Stronach, Matthew Garrett, Marcus Fielding, Dan Wilhelm, Sarah Slaughter, and Treasurer Tad Rhodes. Rev. Stebbins opened the meeting with Night Prayer from the New Zealand Book of Common Prayer.

Dan Wilhelm read the mission statement.

Sarah Slaughter made a motion that the amended minutes of the September meeting be accepted. John Boddie Crudup seconded and the motion passed.

Treasurer's Report – Tad Rhodes

Although September was a "reasonably good" month, there is a larger deficit than last year (\$41,000 for the year) due to unanticipated repairs and utilities running higher than budgeted. 64% of pledges for the year have been paid and it should be 75% at this point. The finance committee has requested that commissions try to avoid any unnecessary expenses and get vestry approval before expenditures. The idea of a possible capital campaign budget for two main projects, a new HVAC system and replacing the capstones is being explored.

Rector's Report – Rev. Marty Stebbins

Marty reported that her grant application to the Lily Foundation was denied.

A letter from the bishop concerning same sex marriage was distributed to vestry members and discussion will be held at a later meeting.

Senior Warden's Report – Mike Miller

Members whose terms are expiring were asked for nominations for new vestry members. Possible alternative methods for vestry elections were introduced.

Junior Warden's Report – David Taylor

Because of the disparity in the two bids for a new HVAC system, another company will also bid.

Dan Wilhelm of the missions commission announced that 525-550 lobsters have been sold for their fundraiser, with all proceeds going to the soup kitchen

New Business – none

Old Business

The columbarium expansion is finished.

The new ministry to the homeless was tabled to November.

When the costs for the new HVAC system and capstones are determined, there will be an appeal to parishioners to help pay for this.

The meeting ended with the conclusion of Night Prayer and was adjourned.

Respectfully submitted,
Katy King, clerk to the vestry

St. Timothy's Vestry
Tuesday, Sept. 9, 2014

The St. Timothy's vestry met Tuesday, Sept. 9, 2014 in Anderson Hall.

Attending were Matthew Garrett, Dan Wilhelm, Sam Stronach, Cliff Blanton, Senior Warden Mike Miller, Junior Warden David Taylor, Marcus Fielding, Paige Webb, Lee Stephenson, John Boddie Crudup, Sarah Slaughter, and Rev. Marty Stebbins.

The meeting opened in the context of evening prayer and Paige Webb read the mission statement.

Marcus Fielding moved the amended minutes be accepted; Paige Webb seconded; and the motion passed.

Treasurer's Report – Sam Stronach for Tad Rhodes

Although July and August were good for receiving monies pledged, there will be more reaching out to catch up after a slow spring.

Rector's Report – Rev. Marty Stebbins

The new confirmation classes have begun (one for young people and one for adults). How old should a child be to be confirmed? Historically a child could not receive communion until he or she was confirmed, usually at the age of 12. We encourage age 14; and those who wish to be confirmed under that age are asked to meet with Marty.

There has been no word from the Lily Foundation regarding a grant for Marty's sabbatical scheduled for August – October, 2015.

The bishop is scheduled to come to St. Timothy's on Dec. 14.

The proposed holiday schedule for employees was presented. David Taylor made a motion it be accepted; Cliff Blanton seconded; and the motion passed.

Senior Warden's Report – Mike Miller

New niches have been added to the Columbarium.

Junior Warden – David Taylor

A second bid has been made on replacing the HVAC system. A meeting will be held to compare the two bids.

The city replaced the electricity coming into the building.

A key lock box has been installed for the fire department to be able to access the building in an emergency.

Dan Wilhelm passed on Carol Putney's concern with continued problem with roaches.

Commissions – no corrections to submitted reports.

New Business – none

Old Business

Discussion of the new ministry to the homeless was tabled.

The meeting was then adjourned with evening prayer.

Respectfully submitted,

Katy King, clerk to the vestry.

St Timothy's Vestry
August, 15, 2014

The St. Timothy's Episcopal Church vestry met Tuesday, August 15, 2014 at 5:30 p.m. in Anderson Hall

Attending were Sam Stronach, Dan Wilhelm, Mike Miller, David Taylor, Marcus Fielding, Matthew Garrett, John Boddie Crudup, Sarah Slaughter, Tad Rhodes, Lee Stephenson, and Rev. Marty Stebbins.

Marcus Fielding read the mission statement.

Marcus Fielding moved the June minutes be approved; Lee Stephenson seconded; and the motion passed.

Treasurer's Report – Tad Rhodes

The church's total income for 2014 through July is \$181,114. This is \$10,000 less than the same time last year and \$33,000 less than two years ago. We are now at a \$39,000 below budget. 47% of pledges have been met, but it should be 59% at this point in the year.

St. Timothy's fair share to diocese for 2015 will be \$42,050, which is up \$500 from last year.

The liability insurance came up after the 3-year locked in rate period ended. The church buildings had been insured for \$5,000,000. There has been discussion to increase the coverage to \$6,000,000.

An internal audit committee has been created and has made a report. Serving on the committee are Garland Homes, chair; Clark Ballard; Julia Fielding; Kenan Rand; and Sarah Slaughter.

John Boddie Crudup moved the audit report be accepted. Dan Wilhelm seconded and the motion passed.

Rector's Report – Rev. Marty Stebbins

The book *Blessing of the Animals* was read and the group was challenged to think how St. Timothy's can minister better to the "cockroaches" of our community.

The new ministry to the homeless has asked that the soup kitchen address be available as the mailing address to those whose job applications require an address. The legality of this was questioned by several members and a decision on this was tabled until these questions can be answered.

Senior Warden's Report – Mike Miller

Bids are being submitted for a new HVAC system.

Junior Warden's Report – David Taylor

The kitchen has been repainted.

Brighter lights have been added in the sanctuary.

Bids are being received for roofing.

A bug problem has been addressed.

Commission minutes have been emailed to vestry members.

Youth commission liaison Sarah Slaughter announced the EYC will have a spaghetti supper fundraiser this fall instead of the usual chili.

New Business – none

Old Business

The columbarium committee has met and has made a plan for increasing the number of places available. A scatter garden with a memorial plaque will be under the cross and there will be 30 more interment spots.

The meeting was then adjourned.

Respectfully submitted,
Katy King
Clerk to the vestry

NO VESTRY MEETING HELD IN JULY 2014

St. Timothy's Episcopal Church Vestry Meeting June 10, 2014

The vestry of St. Timothy's Episcopal Church met on June 10, 2014, in the common room.

The mission statement was read by Cliff Blanton.

Sarah Slaughter moved the May minutes be approved, Matthew Garrett seconded, and the motion passed.

Treasurer's Report –Tad Rhodes

- March and April were lean months with only 33% of pledges collected
- Natural gas expenses have been high with the budgeted amount for the year having already been met
- Worship committee has used 19% of its budget
- Sam Stronach and Matthew Garrett have been making phone calls
- We are a bit behind on pledges coming in and are a total of \$25,000 behind
- Internal audit has to happen over the summer and there will be six volunteers to help with this during June and July

Rector's Report – Rev. Marty Stebbins

The Saturday AA group wants to add a Sunday meeting at the church and the vestry would like it to be scheduled for 8 p.m.

Rev. Stebbins continued discussion on Henry Nowen's book *Spirituality and Fundraising*. The final chapter is about gratitude is not an obligation.

There was discussion on forming a focus group on praying

Everyone was asked to focus on the commitments he or she has made and why those were made.

Senior Warden's Report – Mike Miller

Sarah Slaughter was selected congregational delegate to Convocation.

Junior Warden's Report

Still working on plans for the kitchen and building repairs.

New Business - none

Old Business

A scatter garden for cremated remains is moving slowly.

There will be a vote on the internal audit at the August meeting

The meeting was closed with prayer.

Respectfully submitted,

Katy King
Clerk to the vestry

St. Timothy's Episcopal Church Vestry Meeting May 13, 2014

The vestry of St. Timothy's Episcopal Church met on May 13, 2014, in the common room.

Attending were: Mike Miller, David Taylor, Matthew Garrett, Marcus Fielding, Larry Dorsett, John Boddie Crudup, Sarah Slaughter, Dan Wilhelm, Cliff Blanton, Sam Stronach, Paige Webb and Rev. Marty Stebbins,

The mission statement was read by Marcus Fielding.

John Boddie Crudup moved the April minutes be approved, Paige Webb seconded and the motion passed.

Treasurer's Report

Mike Miller reported that the church is \$10,000 a month behind in pledges. The annual audit will be presented in August.

Rector's Report

Rev. Stebbins continued discussion on Henry Nowen's book *Spirituality and Fundraising*. The chapter "New Communion" addressed the type of relationship needed to talk about money and the necessity of knowing the language of money. If the community between people is solid enough, it may propel people to believe. When we ask for money, we're asking people to commit to a public ministry.

There is a survey from the national church on congregations. The senior warden will fill out the section about the rector and will ask for vestry input on some of the questions.

Senior Warden's Report – Mike Miller

Congregational delegates to Convocation will be voted on at the June meeting.

Junior Warden's Report

Re-leathering of the organ has begun and is being financed by the memorial committee.

A short-term contract will be signed with Southern Piping. There is some question of the setting and effectiveness of the air conditioning.

The gardening committee has asked to have the irrigation turned on.

New Business - none

Old Business

A scatter garden for cremated remains is still being discussed.

A board of directors is being established for the proposed new ministry to the homeless.

A list of projects for donors is still being compiled.

The meeting was adjourned at 6:30.

Respectfully submitted,

Katy King
Clerk to the vestry

St. Timothy's Episcopal Church Vestry Meeting April 8, 2014

The vestry of St. Timothy's Episcopal Church met on April 8 in the common room. Attending were: Mike Miller, David Taylor, Matthew Garrett, Marcus Fielding, Lee Stephenson, Larry Dorsett, John Boddie Crudup, Sarah Slaughter, Dan Wilhelm, and Rev. Marty Stebbins,

The mission statement was read by John Boddie Crudup.

Larry Dorsett moved the March minutes be approved, Lee Stephenson seconded and the motion passed.

Treasurer's Report

Treasurer Tad Rhodes was not present, but it was announced that the church is behind schedule on collecting pledges.

Rector's Report

Rev. Stebbins continued discussion on Henry Nowen's book *Spirituality and Fundraising*. She asked vestry members to think of what St. Timothy's has to offer and to bring their list to the next vestry meeting.

We need to believe we have something valuable, people will more readily buy in.

Asking for money is giving people the opportunity to give to the kingdom of God.

Rev. Stebbins gave an update on her sabbatical plans. She has finished writing a grant proposal for funding of her travel and seminars and to pay for a half-time priest for 12 weeks (August- October, 2015).

During her sabbatical, Rev. Stebbins is planning research of critical evaluation of church statistics. She will also investigate a style of leadership with equine-based relationships and also spend time resting and with her family.

Senior Warden's Report – Mike Miller

Bids for replacing the capstones are being fathered.

Junior Warden's Report

\$2,000 was spent to fix the refrigerator in the kitchen.

There was a meeting to discuss renovating the kitchen. This will include wire shelving in the pantry. ServePro submitted an estimate of \$650 for deep cleaning the kitchen.

New Business

The kitchen committee has asked the vestry to approve updating and cleaning the kitchen. This will not involve purchasing any new appliances.

David Taylor proposed the vestry give their work the vestry's blessing; Marcus Fielding seconded; and the motion passed.

Old Business

A scatter garden for cremated remains is still being discussed. The garden committee needs to make plans or the vestry will need to take over. It was suggested the committee be given an Oct. 15 deadline.

A board of directors is being established for the proposed new ministry to the homeless.
A list of projects for donors is still being compiled.

The meeting was adjourned at 6:45.

Respectfully submitted,

Katy King
Clerk to the vestry

Vestry Minutes March, 2014

The St. Timothy's Episcopal Church vestry met Tuesday, March 12, 2014, at 5:30 pm in Anderson Hall.

Attending were Sam Stronach, John Boddie Crudup, Dan Wilhelm, Senior Warden Mike Miller, Larry Dorsett, Sarah Slaughter, Lee Stephenson, Matthew Garrett, Junior Warden David Taylor, and Rev. Marty Stebbins.

The meeting opened with evening prayer.

Mike Miller called the meeting to order and Sarah Slaughter read the church mission statement.

Larry Dorsett moved the February minutes be approved, David Taylor seconded, and the motion passed.

Treasurer's Report - Sam Stronach for the absent Tad Rhodes

The building needs are being focused on and hard numbers for costs are being gathered.

Rector's Report - Rev. Marty Stebbins

Discussion of the book *Spirituality and Fundraising* by Henry Nowan continued.

Marty is applying for a grant from Lily to take a 12-week sabbatical for August, September, and October of 2015. The hope is to get a part time priest for that period. Marty asked vestry members to contact her with the names of people in the congregation who can pose questions for the congregation to address during this time.

Senior Warden's Report - Mike Miller

"No real crazy crisis so far this year."

Commissions -

Commissions have submitted minutes from their meetings and will not report to the vestry unless there is business that must be discussed and voted upon.

Sarah Slaughter - Youth Commission

The youth are looking for donated furniture, especially sofas, for the youth room.

New Business

Marty reminded the vestry that three Alcoholics Anonymous groups met at the church and everyone needs to be respectful of the anonymity aspect of the organization.

Old Business

The proposed ministry to the homeless (a clearing house for locating resources and for re-employment) is still in the formation stages and a request for tax status papers are in the works.

Aeden Barnes is being asked to coordinate “Sharing Our Faith.”

There was no progress report on the proposed scatter garden. There are a number of options to be considered.

Seeing no further business, the meeting adjourned at 6:50.

Respectfully, submitted

Katy King, clerk of the vestry

Vestry Minutes February, 2014

The St. Timothy's Episcopal Church vestry met Tuesday, February 19, 2014, at 5:30 pm in the EYC room at the church.

Attending were Sam Stronach, John Boddie Crudup, Treasurer Tad Rhodes, Dan Wilhelm, Senior Warden Mike Miller, Marcus Fielding, Larry Dorsett, Paige Webb, Sarah Slaughter, Lee Stephenson, Junior Warden David Taylor, and Rev. Marty Stebbins.

The meeting opened with evening prayer.

Mike Miller called the meeting to order and Marcus Fielding read the church mission statement.

David Taylor moved the January minutes be approved, Marcus Fielding seconded, and the motion passed.

Treasurer's Report - Tad Rhodes

The month of January was pretty good, although current year pledges are down a little. A total of around \$36,000 was collected. Only \$31,000 was spent.

There was \$11,000 distributed from an endowment that is restricted to capital expenses. This \$1,362,000 endowment is for capital projects and their maintenance.

The finance committee approved a new internet server at a cost of \$1,200.

Rector's Report - Rev. Marty Stebbins

The spiritual aspect of fundraising was discussed. There needs to be a relationship with the donors who are being asked to share in the mission of the church in a spiritual way and to take their assets to share in the ministry.

Senior Warden's Report - Mike Miller

Capstone replacement costs are being investigated.

Paige Webb made a motion that the parochial report be accepted. John Boddie Crudup seconded and the motion passed.

Bishop Ann is asking churches to meet in groups of 8 to 10 to talk about our faith story with each other.

Commissions -

Commissions have submitted minutes from their meetings and will not report to the vestry unless there is business that must be discussed and voted upon.

Old Business

The proposed ministry to the homeless (a clearing house for locating resources and for re-employment) is still in the formation stages. The executive director of similar program in Georgia will be coming to Wilson to explain how his program works.

There was no update on the possibility of a scatter garden.

A list of church projects to propose to donors is moving forward with prices being collected in order to approach potential donors.

Seeing no further business, the meeting adjourned at 6:55.

Respectfully, submitted

Katy King, clerk of the vestry

Vestry Minutes January, 2014

The St. Timothy's vestry met Saturday, Jan. 4, 2014, in Calvary Church in Tarboro as part of the annual vestry retreat.

Attending were Rev. Marty Stebbins, treasurer Tad Rhodes, Matthew Garrett, Mike Miller, Lee Stephenson, John Boddie Crudup, Marcus Fielding, Paige Webb, Sam Stronach, Cliff Blanton, David Taylor, Larry Dorsett, and Sarah Slaughter.

Rev. Marty proposed Mike Miller as senior warden and David Taylor as junior warden. Paige Webb seconded the nominations and they passed.

Mike Miller called the meeting to order.

Sarah Slaughter read the mission statement.

David Taylor moved the budget be approved, Marcus Fielding seconded, and the motion passed.

Lee Stephenson made a motion that the December minutes be approved, Paige Webb seconded, and the motion passed.

Rector's Report - Rev. Marty Stebbins

Marty will send out her application for a sabbatical grant that is due April 1 to the vestry for approval. The goal is renewal and rest for her. This is not an academic sabbatical.

Senior Warden's Report - Mike Miller

He made reference to Peggy Metts' thoughts on what the church needs.

Junior Warden's Report - David Taylor

A list of anticipated projects and their prices to be proposed to individual donors will go to the finance committee for approval.

The following commissions had no reports: Pastoral Care, Property and Grounds, Worship, Youth, Development and Parish Life

Missions - Lee Stephenson

Tickets for the Feb. 2 Super Bowl party have been printed.

Christian Formation - Paige Webb

Paige thanked the vestry for approving funding to hire a Christian education leader. She asked for help in gathering ideas to strengthen the program.

Communications - Marcus Fielding

John Wright constructed a new bulletin board between Anderson Hall and the Common Room.

Stewardship and Finance - Matthew Garrett

The committee plans to be more visible throughout the year to keep the awareness for giving in mind at all times, not just at one time during the year.

Old Business

A new ministry for helping the homeless is still being discussed. This program will guide those who request it training and provide them a home address at the carriage house for 90 days and help with documentation.

New Business

David Taylor moved the vestry meeting time be changed from 5:15 to 5:30. Sam Stronach seconded the motion and it passed.

With no further business, the meeting was adjourned.

Respectfully submitted,

Katy King, clerk of the vestry