



Supervisor's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

MONTHLY BOARD MEETING MINUTES-approved

Thursday, April 14, 2016

7:30pm – BOARD MEETING

1. Call to Order Supervisor Prouty called the meeting to order at 7:30 pm.
 2. Board Roll Call: Supervisor Prouty, Assessor Barrington, Highway Commissioner Kruckenberg, Trustee Bowman, Trustee O'Brien, Trustee Palmblad, Trustee Sikes, and Clerk Donnan present.
 3. Pledge of Allegiance: Supervisor Prouty led those present in the Pledge of Allegiance.
 4. Public Comment:
 5. Approval of Meeting Minutes of March 10, 2016: Motion by Trustee Bowman, seconded by Trustee O'Brien to approve minutes of March 10, 2016. Motion passed 5 – 0
 6. Committee Meeting Minutes – accept minutes from COW (2/29& 3/28) –Senior Committee (3/10) – Community Family Services Committee (3/16)– Youth Committee (3/16) - Communication Committee (3/29)--Special/Budget(1/26).
 7. Approval of Board Audit from 02/10/16 to 03/08/16 (revised). Motion by Trustee Bowman, seconded by Trustee Palmblad to approve board audit for 2/10/16 to 3/8/16 for a total of \$206,221.64. Motion passed 5 – 0. General Town \$154,685.56, General Assistance \$4,964.38, General Road \$17,110.15, Permanent Road \$25,795.27, Park Maintenance \$6,678.12, and Cemetery Maintenance \$5,235.21.
 8. Approval of Board Audit from 03/09/16 to 04/12/16. Motion by Trustee O'Brien, seconded by Trustee Bowman for a total of \$277,784.81. Motion passed 5 – 0. General Town \$186,172.73, General Assistance \$2,730.78, General Road \$10,317.55, Permanent Road \$60,252.85, Park Maintenance \$8,336.59, Cemetery Maintenance \$5,974.31.
 9. Monthly Updates from Elected Officials & Department Heads:
 - a. Supervisor Prouty: I received a request from CERTS (community emergency response team) for funds (\$300.00) for their pancake breakfast on May 15th; I told them it would be coming soon.
 - b. Clerk Donnan: We have had over 1100 voters at our site as of today.
 - c. Trustee Bowman: We have all schedules for sports teams and use of our fields for this year. Football field will be closed for at least 2 months for repairs.
 - d. Trustee O'Brien: I went to Village for update of their year; they had many compliments for salt dome and collaboration with highway department. Our booth at Expo won a top award. We are trying to determine best way to get news to citizens either post card or newsletters or something new and keep within the budget. Angela will be at township on Wednesdays if you wish to talk with her, she will always take phone calls.
 - e. Trustee Sikes: Had a meeting of the senior committee tonight and Susan Dillon will tell you about that meeting. We are looking to adding cleaning people because of anticipated increases in participation.
 - f. Trustee Palmblad: No report.
 - g. Highway Commissioner Kruckenberg: Starting spring cleanups, putting dirt in roadsides that plows damaged. We stored 200 ton of salt in salt dome from this year supply and next year we will take our minimum.
 - h. Assessor Barrington: We had a nice ride to Springfield, covered many topics to discuss with those working there. We are working on permits that have been issued to check on values. We are cleaning up changes in bookwork corrections. The tax bills will be out by end of April. Expect a lower rate. Check your exceptions, if a vet especially. Met with Senator Bush, she has not called a meeting for the committee because the Governor has it on his desk and not signed.
 - i. Social Worker Fackler: Complete report is found in section 8 of board packet
 - j. Senior Director Dillon: Complete report is found in section 8 of the board packet.
 - k. Youth Director Tonigan: Complete report is found in section 8 of board packet.
 - l. Communication Coordinator Skyora: Complete report is found in section 6 of board packet.
- OLD BUSINESS (none)

NEW BUSINESS

10. Spring Newsletter. Motion by Trustee O'Brien, seconded by Supervisor Prouty to approve Sending out 2 newsletters and 2 postcards this fiscal year. Motion passed
11. Line item transfers: Motion by Trustee Palmblad, seconded by Trustee O'Brien to approve line item transfers as presented in section 11 of board packet for the close of budget year end 3/31/16. \$13,740.00 in general town fund, \$225.00 in General Assistance, and \$510.00 in road Funds. Motion passed 5 – 0.
12. Ordinance 2016-02 (revised): Motion by Trustee Sikes, seconded by Trustee O'Brien to pass Ordinance 2016-02 to revise Ela 55+ Residence/Non-Resident Members. Motion passed 5 – 0.
13. Annual Fire Safety Inspections: Motion by Trustee Bowman, seconded by Trustee Sikes to approve International Fire proposal for fire safety equipment inspections and testing for all our buildings for \$2,189.00.
Motion passed 5 – 0.
14. Budget FY end 3/31/2017. Motion by Trustee Bowman, seconded by Supervisor Prouty to approve budget with updates/changes, pending final approval of Budget & Appropriation Ordinance in May. Motion passed 5-0.
15. Annual Audit: Motion to approve agreement with Evans, Marshall & Pease, P.C. for price not to exceed \$7670.00. Motion passed 5 – 0.
16. Parkside Gardens: Motion by Trustee Palmblad, seconded by Trustee O'Brien approve landscape maintenance contract for 2016 season for a total cost of \$19,483.00. Motion passed 5 – 0.
17. Supervisor's Annual Statement & Road Road District Annuals Treasurer Report as of 3/31/2016. Accepted.
18. `Prouty to go into Executive Session at 8:35 pm. Motion passed 5 – 0.
19. Motion by Trustee Bowman, seconded by Trustee O'Brien to return to regular session at 8:50 pm. and to approve on items discussed in closed session.
20. Adjourn: Motion by Trustee Bowman, seconded by Trustee Sikes to adjourn at 8:53 pm. O n voice vote all present voted aye. Motion passed 5 – 0.

William L. Donnan, Ela Township Clerk

March 4, 2016