



Supervisor's Office
Gloria M. Palmblad

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Communications Committee Meeting
August 27, 2019 – 10:00 AM
(Immediately following COW Meeting)
Ela Town Hall 1155 E. Route 22, Lake Zurich, IL
Upper Level Conference Room

AGENDA

1. **Call to Order** - Chair
2. **Roll Call**
3. **Old Business**
 - A. New Residents: Update on Mailing
 - B. Caption Contest
 - Results of August Caption Contest
 - Submit picture for September Caption Contest
 - C. Township Tuesday:
 - August 13 & 27, 2019 – Bus Department - Bus Service Guidelines (8/13) - Tim Janzen (8/27)
 - September 10 & 24, 2019 – Township Clerk
Please submit content one week prior to post dates: September 3 & 17, 2019
 - D. E-Blast:
 - September 3 & 16, 2019 – Content for both E-Blasts due to Jessica on August 27, 2019.
4. **New Business**
5. **Schedule Next Meeting**
6. **Adjournment**