



**Clerk's Office  
Lucy A. Prouty**

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
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**MONTHLY BOARD MEETING  
 Thursday, September 13, 2018  
 7:00pm – BOARD MEETING  
 Unapproved minutes**

1. Call to Order  
 Supervisor Palmblad called the meeting to order at 7:04
2. Board Roll Call  
 Present: Supervisor Palmblad, Clerk Prouty, Trustees Bos, Jennings and Sikes. Also in attendance Township Manager Stefaniuk and Assessor . Absent were Trustee Bowman and Highway Commissioner.
3. Pledge of Allegiance
4. Public Comment  
 We welcome public comments. Three minutes a piece or a total of fifteen minutes.
5. Approval of Meeting Minutes of August 9, 2018  
 Motion by Trustee Bos and seconded by Trustee Jennings to approve the meeting minutes of August 9<sup>th</sup>, 2018 with any corrections or additions. Trustee Bowman was absent. Motion passed 4 to 0.
6. Committee Meeting Minutes – accept minutes from COW (8/28) – Youth Committee () - Senior Committee () - Communication Committee (8/28) – Community Family Services (8/15)  
 Motion by Trustee Bos and seconded by Trustee Sikes to accept all the committee meeting minutes as presented in the Board packet. Trustee Bowman was absent. Motion passed 4 to 0.
7. Approval of Board Audit from August 8, 2018 thru September 12, 2018  
 Clerk read the Board audit.

TOTAL GENERAL TOWN FUND----- \$213,272.94  
TOTAL GENERAL ASSISTANCE----- 895.95  
TOTAL GENERAL ROAD FUND-----73,267.36  
TOTAL PERMANENT ROAD FUND-----133,959.90  
TOTAL PARK MAINTENANCE-----21,715.06  
TOTAL CEMETERY MAINTENANCE-----2,601.92

TOTAL OF ALL FUNDS-----\$445,713.13

Motion by Trustee Sikes and seconded by Trustee Bos to authorize the payment of the Board audit as presented. Trustee Bowman was absent. Motion passed 4 to 0.

8. Monthly Updates from Elected Officials & Department Heads  
 (Senior – Social Work – Youth-Y – Bus – Communication - Highway)

Supervisor report:

There is a Legislative Summit Thursday September 20, 2018, 11:30am to 1:30pm- featuring Congressman, Peter Roskam. This is being presented by the Lake Zurich Chamber.

Clerk's report: I have information for absentee voting this is to have a ballot mail to you at the end of September plus applications for College kids and Snowbirds. Early voting starts at the Township October 22<sup>nd</sup> to November 3<sup>rd</sup>.

Trustee Bos

No Report

Trustee Bowman:

Was Absent

Trustee Jennings: Was suggesting that maybe the Township would be interested in the property next to Fairfield Cemetery. He will research more about it.

Trustee Sikes

No report

Township Manager: Ela Township has received a Grant Request from the 51<sup>st</sup> district on Resident safety. The rest of his report will be attached to the minutes.

Highway Commissioner :

Was absent

Assessor : Appeals are over and they had about 850 and this is lower than last year

Senior Director: Laura the new evening co-coordinator will be working Monday, Tuesdays, Thursday, and Fridays. Odyssey boat trip has been rescheduled for October 27<sup>th</sup>, 2018, this was due to the new ship not being finish on time. The Community Center will be closed October 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> for an Organization Planning Retreat.

Social worker: New Intern, Victoria has started.

And we have finally hired a full time front desk receptionist.

Youth: 65 signed up at the Teen center and 28 to 30 usually showup. Still short on staff and need to hire more. Institute day we will not have a field trip. 32 signed up for Homework club and usually about 25 that show up.

Bus: Busing is going fine. And we have resolved the request to the Township for transportation of one student round trip to Harper College and another student one way. This request is just not cost effective due to the high cost of overtime.

Communications

Committee has been working on putting the final touches on Ela Township Day.

And the Township Attorney has completed the letter to Flex Court and it has been mailed.

OLD BUSINESS

9. Intergovernmental Agreement between Ela Township and the Ela Township Highway Department – Consideration and Possible Action to Approve Agreement

Motion by Trustee Jennings and seconded by Supervisor Palmblad to approve the Intergovernmental agreement between Ela Township and Ela Township Highway Department. Trustee Bowman was absent. Motion passed 4 to 0.

NEW BUSINESS

10. Purchase of sign for Ela Township Community Park – consideration and possible action to approve

Motion by Trustee Bos and seconded by Trustee Sikes to approve purchase of sign from SIGNscapes (low bidder) not to exceed \$2880.00 for Ela Township community Park. Trustee Bowman was absent. Motion passed 3 to 0. Supervisor Palmblad abstained.

11. Annual Treasurer's Report -- included

Motion by Trustee Bos and seconded by Trustee Sikes to enter into closed Executive Session for the purpose of minutes, personnel, land acquisition, or pending litigation at 7:50 pm. Trustee Bowman absent. Motion passed 4 to 0.

12. Closed Executive Session

Motion by Trustee Bos and seconded by Trustee Sikes to come out of Closed Executive Session at 8:31pm. Trustee Bowman was absent. Motion passed 4 to 0.

13. Consideration and possible action on items discussed in closed session

Motion by Trustee Sikes and seconded by Trustee Bos to approve as directed in Closed Executive Session. Trustee Bowman was absent. Motion passed 4 to 0.

14. Adjourn

Motion by Trustee Jennings and seconded by Trustee Bos to adjourn at 8:34pm. Trustee Bowman was absent. Motion passed 4 to 0.



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Ela Township

September 10, 2018

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Supervisor Gloria M. Palmblad  
Trustee Chris Bos

Highway Commissioner Bill Kruckenberg  
Trustee Larry Bowman

Assessor John Barrington  
Trustee Michael Jennings

Clerk Lucy A. Prouty  
Trustee Joel Sikes