

Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 Fax: 847-438-9269
E-mail: info@elatownship.org

Thursday, March 08, 2018

7:00pm – BOARD MEETING

Approved with Corrections
April 12th, 2018

1. Call to Order

Supervisor Palmblad called the Ela Township board meeting to order at 7:01

2. Board Roll Call

Present: Supervisor Palmblad, Clerk Prouty, Trustees Bos, Bowman, Jennings, and Sikes.
Also in attendance was Township office manager, Will Stefaniuk, Highway Commissioner, and Assessor.

3. Pledge of Allegiance

4. Public Comment

At this time there was no public comments.

5 Approval of Meeting Minutes of February 8, 2018

Motion by Trustee Bowman and seconded by Trustee Jennings to approve the meeting minutes with additions or corrections.

Motion passed 5 to 0.

6. Committee Meeting Minutes – accept minutes from COW (2/27) – Youth Committee() - Senior Committee (2/6) - Communication Committee (2/27) - Community Family Service () - Park Committee (12/27/17)

Special Budget Meetings (2/6, 2/13 & 2/20)

Motion by Trustee Bos and seconded by Trustee Sikes to accept all the committee meeting minutes and Budget meeting minutes as presented in your board packet. Motion passed 5 to 0.

7. Approval of Board Audit from 2/07/18 to 3/06/18

The Clerk read the board audit.

TOTAL GENERAL TOWN FUND----- \$195,489.78
TOTAL GENERAL ASSISTANCE-----4,162.94
TOTAL GENERAL ROAD FUND-----12,419.14
TOTAL PERMANENT ROAD FUND-----59,028.24
TOTAL PARK MAINTENANCE-----5,371.64
TOTAL CEMETERY MAINTENANCE----- 12,732.23

TOTAL ALL FUNDS----- \$289,203.97

Motion by Trustee Bowman and seconded by Trustee Bos to authorize the payment of the board audit 02/07/18 to 03/06/18 as read. Motion passed 5 to 0.

8. Monthly Updates from Elected Officials & Department Heads
(Senior – Social Work – Youth - Y – Bus - Communication)

Supervisor report: Wanted the board to be sure to complete their Economic Interest by May first. The construction claims for the Community center are still not all paid as awaiting more bills to be submitted.

Clerk report: There have been about 500 early voters since they started on March 5th, and the majority of ballots are non-party, and I think they are just interested in voting on the school referendum.

Office Manager Report: Will Stefaniuk gave an update on Enterprise Software. Will be expanding and narrowing down the search. Will said he will be having more demonstrations on software in the month of March. Com-ed is paying 36% to 38% on the Township future LED lights.

Trustees

Bos Will defer to the Youth Director report

Bowman

Still in contact with Flex Court and hopefully weather permitting they will be out to repair the Hockey rink next week.

Jennings

No report at this time.

Sikes

He wanted to thank everyone that participated in the Purple Plunge, as it was for a very worthy cause.

Highway Commissioner Report:

No Report at this time.

Assessor Report:

He has been busy with conversion, reviewing Assessments, adding new property for the 2018 assessments. Notices mailed out July/August, 30 days to file an appeal or have a review.

Prepayment of Taxes.

IRS put out a last minute bulletin putting into question, whether prepayments can be claimed. There is a two year cycle where assessments created in 2017 but prepaid next year taxes that aren't mailed until May 2018 due in 2018.

There is Pending legislation in the House Ways and Means committee to allow prepaid taxes to be deducted.

Will update on this, when I hear more.

Technically, it appears they may not qualify. Some people are waiting to file or requesting extensions to wait for the finality on the issue. If prepayments are not claimed in 2017, they should be able to claim them next year.

Senior Director Report: Purple plunge went well, Valentine Mystery dinner was a success, St Patrick day party tomorrow with the Whiskey bothers performing as they were a big hit last year. The new Chef is great. And the Cancer survivors fashion show is May 20th, 2018.

Youth Director Report:

Spring Break registrations went out February 26TH and we are almost at capacity and April 9th Shooting stars registration will go out.

Communications Report:

Angela reported that the Township Facebook page is getting a lot of likes. E-Blast is coming out next week and if you have any news get it to Heidi or me.

OLD BUSINESS

NEW BUSINESS

9. Line Item Transfers – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/18

Total Tranfers- General Town Fund----- -\$47,180.00
Total Tranfers Road funds-----\$39,500.00
Total Park maintenance Funds-----500.00

Motion by Trustee Bowman and seconded by Trustee Sikes to authorize the Line item transfers as presented in the board packet and the totals above. Motion passed 5 to 0.

10. Spring Newsletter – consideration & possible action to approve newsletter to print & post

Motion by Trustee Bowman and seconded by Trustee Bos to approve the newsletter for printing and mailing.

Motion passed 5 to 0.

11. Annual Town Meeting Notice & Agenda – consideration & possible action to approve Notice Agenda for the Annual Town Meeting on Tuesday, April 10, 2019

Motion by Trustee Bowman and seconded by Trustee Jennings to approve the Annual Town meeting notice and Agenda for the Annual Town meeting on Tuesday, April, 2018.

Motion passed 5 to 0.

12. Metropolitan Township Association –consideration&possible action to join , fee not to exceed \$3000

Motion by Trustee Bowman and seconded by Trustee Sikes to approve joining Metropolitan Township organization of a fee not to exceed \$3000. Motion passed 5 to 0.

13. Budget FY end 3/31/2019 – consideration & possible action to approve a tentative budget for the purpose of conducting business on or after 4/1/18 pending final approval of Budget & Appropriation Ordinance at a later date.

Will enter into closed executive session for discussion

Motion by Trustee Bowman and seconded by Trustee Sikes to enter into closed executive session for the purpose minutes, personnel, pending litigation, or land acquisition.

Motion passed 5 to 0.

14. Closed Executive Session

Motion by Trustee Sikes and seconded by Trustee Bowman to come out of closed executive session.

15. Consideration and possible action on items discussed in closed session

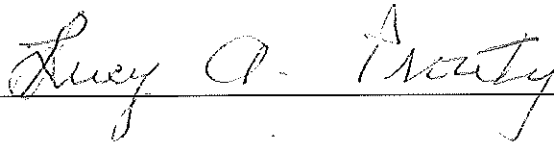
Motion by Trustee Bos and seconded by Trustee Sikes to do as directed in closed session, which was to approve a tentative budget for fiscal year ending 3/31/2019 with a deduction to line item 12500 of \$7000.00

Budget FY 3/31/2019/ Summary will be attached to the back of the minutes

16. Adjourn

Motion by Trustee Jennings and seconded by Trustee Bowman to adjourn at 8:16 pm.

Ela Township



March 2, 2018

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Bill Kruckenberg
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes