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**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308**

**Monday, September 9, 2019
9:00 a.m. – 10:30 a.m.**

AGENDA

- 9:00 a.m. Call to Order
- 9:05 a.m. Approve agenda
Approve minutes of August 12, 2019 Horizon Public Health Board meeting
- 9:10 a.m. Violence Policy: Ann Stehn
- 9:15 a.m. 2018 Reportable Disease Surveillance Data: Ann Stehn
- 9:30 a.m. Employee Survey Horizon Response since 1-2019: Ann Stehn
- 9:40 a.m. Electronic Funds Transfer Policy review and approval: Greta Siegel
- 9:45 a.m. Resolution 19-13: 2019 Annual Delegation of Authority to make Electronic Funds Transfers review and approval: Greta Siegel
- 9:50 a.m. 2018-2020 Strategic Plan Progress Review: Ann Stehn
- 10:10 a.m. Personnel Issues:
- Out of State Travel Request: Doug Breitreutz, Food and Drug Administration FD204 Temporary Food Stands, October 21-23, 2019, Tampa, FL. Expenses covered by FDA grant funds.
 - Resignations: Dawn Majerus, effective 8-14-19, request to fill Glenwood Office Family Health Position with Amy Streed and repost Healthy Family America Countryside based position
 - Wheaton Case Manager position update
 - New Staff: Katie Larson, Glenwood Office Case Manager starting September 3rd, Nikki Nelson, Elbow Lake Office Case Manager, starting September 3rd, and JoAnn Barton, Alexandria Office Certified Assessor, starting September 9th.
- 10:15 a.m. Financial Issues
- o Approve payment of warrants August 2019
 - o Review YTD Asset Summary Listing: Treasurer Ennen

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Grant County
15 Central Ave N, PO Box 191
Elbow Lake, MN 56531
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888.209.2887 fax

Pope County
211 E Minnesota Ave Suite 100
Glenwood, MN 56334
320.634.7822
320.634.0159 fax

Stevens County
10 E Hwy 28
Morris, MN 56267
320.208.6670
320.589.7433 fax

Traverse County
202 8th Street N, PO Box 23
Wheaton, MN 56296
320.208.6670
320.563.0104 fax

- Resolution 19-14 accepting August 2019 donations

10:20 a.m. Administrator Report: Ann Stehn

10:30 a.m. Adjourn; Next meeting Monday, October 14, 2019

2019 Officers and Committees

2019 Officers:
Chairperson - Larry Lindor
Vice Chairperson - Charlie Meyer
Treasurer- Jeanne Ennen
Secretary - Horizon Public Health staff

Executive Committee: **Meet as needed**
Larry Lindor, Pope County
Charlie Meyer, Douglas County

Personnel Committee: **Meet as needed, union negotiations fall 2019**

Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Dave Salberg, Traverse County

Finance Committee: **November 18, 2019 8:00 a.m. DCPW Front Conference Room (2020 Budget)**

Jeanne Ennen, Stevens County, Treasurer
Todd Johnson, Traverse County
Heather Larson, Douglas County

Hospice Committee: **Monday Oct. 14th 2019, 10:30am (Douglas County Public Works)**

Charlie Meyer, Douglas County
Jerry Rapp, Douglas County
Kelly Helmbrecht, Douglas County Hospital

Performance Management Council: **November 6 at 9 am (DCPW Front Conference Room)**

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Dave Salberg, Traverse County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Committee: **Friday, November 1, 2019, DC Services Center Conf. Rm 1**

Jerry Rapp, Douglas County Commissioner
Keith Englund, Douglas County Commissioner
Cody Rogahn, Pope County Commissioner
Gordy Wagner, Pope County Commissioner

Ethics Committee: **Next Meeting TBD based on ethical consult requests**
Jeanne Ennen, Stevens County